FY27 LOCAL EDUCATION AGENCY (LEA) WEARABLE PANIC ALERT DEVICE REQUEST FORM

September 2026

INFORMATION

The Utah State Board of Education (USBE) and the Utah School Safety Center (SSC) issued a Request for Proposals (RFP) seeking vendors for the purpose of supplying **wearable panic alert devices (WPADs)** to public K–12 schools in accordance with Utah Code Section 53G-8-805. These services include providing WPADs that communicate directly with the appropriate Public Safety Answering Point (PSAP), supporting statewide school safety initiatives designed to enhance security and emergency responsiveness, and providing training, technical support, and system configuration necessary for successful implementation.

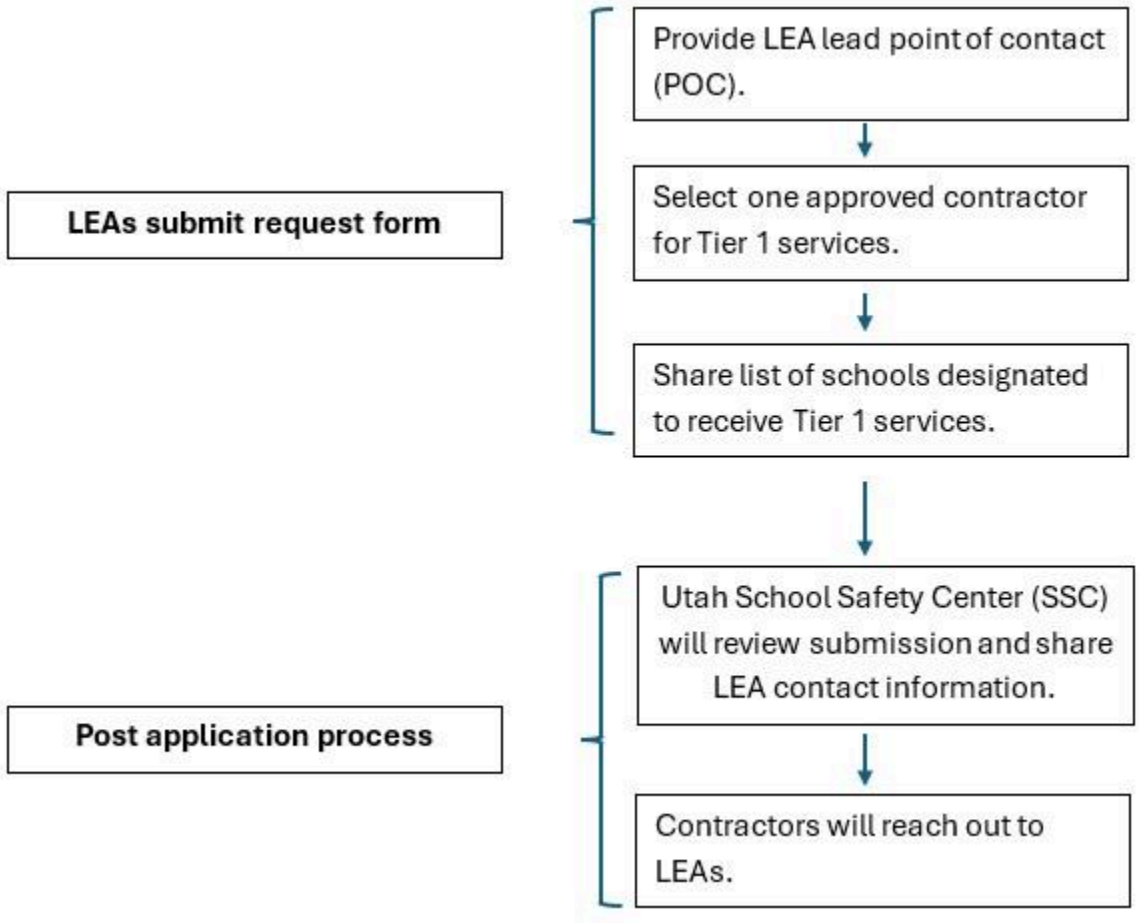
Local education agencies (LEAs) are not required to utilize the state-procured wearable panic alert devices but are asked to complete the indication portion of the request form.. LEAs that have already implemented devices will not be reimbursed for prior purchases. However, all LEAs remain responsible for ensuring compliance with Utah Code Section 53G-8-805, regardless of the contractor selected.

This program is supported through funding allocated by the Utah State Legislature. It is designed to ensure that *at least* **every lead teacher and all school safety personnel** across Utah's K-12 public schools are equipped with a WPAD.

USBE **exclusively covers Tier 1 service costs** only for submitted requests that have been approved by the Utah SSC. Please note that any services or devices—including previously purchased WPADs—**acquired prior to formal approval are ineligible for reimbursement**.

- **Local Education Agencies (LEAs) will submit this request form to:**
  - Provide their LEA lead point of contact's (POC's) name and information
  - Select one approved contractor for Tier 1 services.
    - No purchase orders will be signed with their selected contractor.
  - Share the list of their schools designated to receive Tier 1 services.
- **Post Application Process:**
  - Once the request period closes, the Utah SSC will review all submissions and share LEA contact information with the selected contractors. Contractors will use this information only to:

        - Confirm Tier 1 services
        - Coordinate next steps
        - Create a quote for designated schools within an LEA
        - Send the quote to USBE, the Utah SSC, and the LEA
        - Begin implementation upon USBE approval of the quote
    - Contractors are expected to contact LEAs promptly to ensure a smooth rollout.



WHEN: Submissions will be accepted until 5:00 p.m. on **September 25, 2026**.

RESOURCES:

- LEAs can use this attachment to preview the form questions.
- Wearable Panic Alert Devices webpage. Review:
    - Available contracts (**different options**)
    - Important dates

KEY DETAILS:

Per Utah Code Section 53G-8-805, each WPAD supplied by USBE and the Utah SSC will be through one of the cooperative contracts with the following contractors:

- Carahsoft/SaferWatch
- Centegix
- Motorola

NOTIFICATION:

In accordance with Utah Code Section 63A-19-402(2), we want to inform you of the following:

- Your contact information is being collected in case further clarification is needed.
- If you choose not to provide your contact information, there will be no consequence for you, however, your LEA will not receive WPADs.
- Your contact information will be shared with the Utah SSC and your LEA's selected contractor.
- The record series for this record is state government routine administrative correspondence (GRS-48).

QUESTIONS - LEA INFORMATION

1. Select your LEA.
   **Note: If you cannot find your LEA, select 'LEA not listed'. A text entry box will appear in the next question.*
   a. *Display Logic*: What is the name of your LEA?

2. Is your LEA utilizing the state-procured WPADs?
   a. Yes, our LEA will be utilizing USBE's state cooperative contracts to receive WPADs.
   b. *No, our LEA has decided to waive this opportunity and will be independently purchasing WPADs services.

3. *display logic if 2b is selected* Provide your contact information:
    a. First name
    b. Last name
    c. Job title
    d. Work email
    e. Work phone

4. **Provide the following information for each position below. A copy of your submission will be forwarded to their email address.**

    NOTE: The LEA POC must communicate promptly and collaborate with the contractor to ensure all deliverables are completed on time. This includes:
    a. Coordinating with contacts at each designated school to ensure delivery and installation of Tier 1 services.
    b. Signing the letter of completion for the LEA after all products and services have been received for all schools designated in the LEA.
        i. Up to three letters of completion may be submitted for an LEA to allow batch invoicing for completed schools.
    c. If the LEA POC is unavailable, who would be the next best person to be contacted. (This person may be responsible for signing letters of completion to confirm successful delivery of WPAD products and services.) If you do not select a *different person as the second POC*, this form may be sent back to you for revisions.

5. Who is completing this form?

6. Who is the LEA POC?

7. Who is the secondary contact?
    Answer choices:
    a. LEA SSSD
    b. LEA Facilities / Operation Manager
    c. LEA Business Administrator
    d. LEA Superintendent / Director
    e. Other

8. Provide the contact information for the following positions:

    a. Positions:
        i. LEA SSSD
        ii. LEA Facilities / Operation Manager
        iii. LEA Business Administrator
        iv. LEA Superintendent / Director
        v. Other

b. Information:
    i. First name:
    ii. Last name:
    iii. Work email:*
    iv. Primary phone:*

QUESTIONS - MAIN

9. Which contractor is your LEA selecting for Tier 1 services?
    a. Carahsoft/SaferWatch
    b. Centegix

10. For data collection purposes, is your LEA considering independently purchasing additional services from your selected contractor?
    a. Yes
    b. No
    c. Undecided

11. School Info Matrix

    The next section will ask you to provide detailed information for each school receiving WPADs within your LEA. Please take time to review your previous responses and collect the information listed below before continuing.

    a. Each contractor has agreed to supply all on-campus staff with a WPAD, such as:
        i. Administrators
        ii. Lead teachers
        iii. School safety personnel
        iv. Substitute teachers
        v. Support personnel
        vi. Etc.

    b. You will be asked to provide information for **each school** receiving WPADs.

12. How many schools will be receiving WPADs?

13. Complete the rows below to submit the information for each school (##-##). There are **ten** columns of information. Additional rows will be available on the next page once this section is full.
    a. School Name
    b. Total Number of WPADs
    c. Street Address
    d. City
    e. State
    f. Zip Code
    g. POC First Name
    h. POC Last Name
    i. POC Work Email
    j. POC Primary Phone

ASSURANCES

14. I understand this program **only covers Tier 1 services** offered through the contractor selected by my LEA from the available options.

    I agree our LEA will work with the **selected contractor** to ensure a successful and timely delivery of WPADs to all designated schools within our LEA.

    I agree to sign the **letter(s) of completion** for our LEA after all products and services have been received for all designated schools within our LEA.

    I understand that up to **three letters of completion** may be submitted for our LEA to allow batch invoicing for completed schools.

    I agree the number of WPADs requested is the **appropriate** amount for the designated schools in our LEA.

SIGNATURE

Print Name

By providing my signature, I have agreed to the assurances above.
[Signature box]

SUBMIT