

TEACHER MENTOR ENDORSEMENT

Application for the Utah State Board of Education

APPLICANT INFORMATION

Name: _____ CACTUS ID#: _____
E-mail: _____

PURPOSE

This associate endorsement recognizes the efforts and competencies of experienced educators in supporting the retention and professional growth of beginning educators. Those earning this associate endorsement recognize the importance of providing multiple levels of mentoring support to early career educators and exhibit an understanding of and personal competency within each of the [six identified roles of a teacher mentor](#).

ASSOCIATE ENDORSEMENT REQUIREMENT AREAS

PREREQUISITES: I have met **ALL** the following requirements and provided the [Teacher Mentor Endorsement Eligibility Verification Form](#).

- ☐ I have a current Utah Professional Educator License
- ☐ I have at least one year of full-time employment as an educator in Utah
- ☐ I have at least three years of classroom teaching experience
- ☐ I have at least three years of effective or higher rating on school/district educator evaluation, or equivalent

THREE ASSOCIATE MENTORING REQUIREMENT AREAS:

Applicants must meet requirements in *each of the three areas* listed on the following pages. There are multiple ways to meet the criteria in each area. For each of the three areas please select the relevant way you are satisfying the requirement and complete relevant details.

1. Foundations of Mentoring (SELECT ONE)

- ☐ *Approved USBE Foundations of Mentoring Course*
Required Documentation: SUU University Transcript
- ☐ *USBE Teacher Mentor Professional Learning Modules*
[Module 01: Understanding and Preparing for Your Role as Mentor](#)
[Module 02: Understanding the Beginning Teacher](#)
Required Documentation: Completed on MIDAS transcript
- [PRE-APPROVED](#) *LEA Mentoring Professional Learning Course*
Title: _____
School/District: _____
Date Completed: _____
Required Documentation: Completed on MIDAS transcript

2. Understanding and Building the Mentoring Relationship (SELECT ONE)

- ☐ *Approved USBE Foundations of Mentoring Course*
Required Documentation: University Transcript
- ☐ *USBE Teacher Mentor Professional Learning Module*
[Module 03: Getting the Mentoring Relationship off to the Right Start](#)
Required Documentation: Completed on MIDAS transcript
- [The Mentoring Relationship Microcredential](#)
Date completed and posted in MIDAS: _____
Required Documentation: Completed on MIDAS transcript
- [PRE-APPROVED](#) *LEA Mentoring Professional Learning Course*
Title: _____
School/District: _____
Date Completed: _____
Required Documentation: Completed on MIDAS transcript

3. Ongoing Growth as a Professional (ONE within the last 5 years)

- ☐ *Earn USBE Approved Educator Endorsement*
Endorsement: _____
Year Awarded: _____
- ☐ *Earn/Renew National Board Certification*
Year Originally Earned: _____ Renewal Year: _____
Required Documentation: Evidence of earning or renewal
- ☐ *Utah's Hope Street Group Teacher Fellowship Program*
Initial Cohort Year: _____
Required Documentation: Evidence of participation

- ☐ *Two or more College/University or USBE Credit Course AND/OR State/National Conference*
- ☐ College/University/USBE: _____
 Course Name: _____
 Course Code: _____ Semester/Year: _____ Grade: _____
- ☐ College/University/USBE: _____
 Course Name: _____
 Course Code: _____ Semester/Year: _____ Grade: _____
- Required Documentation: College or MIDAS transcript**
- ☐ CONFERENCE Title: _____
 Date Completed: _____
- ☐ CONFERENCE Title: _____
 Date Completed: _____
- Required Documentation: Evidence of participation and one-page reflection of impact on practice and/or planned implementation of learning.**

APPLICANT'S SIGNATURE

I certify that the information contained in this application is true and that

- I have submitted the [Teacher Mentor Eligibility Verification Form](#) for proof of evaluation and prerequisites.
- I have submitted all other required documentation (i.e., transcripts, evidence of participation and one-page reflections) associated with my demonstration of competency in each endorsement area.

Please note: Electronic transcripts must be sent directly from the College/University clearinghouse to the USBE Licensing Department at transcripts@schools.utah.gov.

Educator Signature: _____ **Date:** _____

APPLICATION SUBMISSION

Submit this endorsement application and required documentation online in the Utah Educator Licensing Application system: <https://usbelicensing.smapply.us>.