

# INSTRUCTIONAL COACHING ENDORSEMENT

Application for the Utah State Board of Education

## APPLICANT INFORMATION

Name: \_\_\_\_\_ CACTUS ID#: \_\_\_\_\_  
E-mail: \_\_\_\_\_

## PURPOSE

This [endorsement](#), when attached to a current Educator License, verifies that the individual has the skills and knowledge necessary to facilitate effective, job-embedded professional learning to improve educator practice and positively impact student outcomes.

## ENDORSEMENT REQUIREMENT AREAS

**PREREQUISITES:** I have met **ALL** of the following requirements and provided the [HR Experience Prerequisite Form](#):

- ☐ At least 5 years of classroom teaching
- ☐ Experience as an instructional coach or school level leader
- ☐ Experience providing instruction or professional learning to adult learners
- ☐ At least 3 consecutive years of educator evaluations of “effective” or higher
- ☐ At least 1 year of full-time employment in the Utah education system

**Which of the following requirement areas did you complete?** **Only one demonstration of competency needed per requirement area.** Note that only approved University Courses are eligible for the indicated path below. The list of approved courses can be [found here](#).

### 1. Foundations of Instructional Coaching

- ☐ *Approved University Course*

University: \_\_\_\_\_ Course code: \_\_\_\_\_

Course name: \_\_\_\_\_ Semester/Year: \_\_\_\_\_ Grade: \_\_\_\_\_

- ☐ *Approved District/Charter course*

District/Charter: \_\_\_\_\_ Grade: \_\_\_\_\_

Date completed and posted in MIDAS: \_\_\_\_\_

- ☐ [Foundations of Instructional Coaching Microcredential Stack](#)

Date completed and posted in MIDAS: \_\_\_\_\_

## 2. Adult Learning Theory

☐ *Approved University Course*

University: \_\_\_\_\_ Course code: \_\_\_\_\_

Course name: \_\_\_\_\_ Semester/Year: \_\_\_\_\_ Grade: \_\_\_\_\_

☐ *Approved District/Charter course*

District/Charter: \_\_\_\_\_ Grade: \_\_\_\_\_

Date completed and posted in MIDAS: \_\_\_\_\_

☐ [Adult Learning Theory Microcredential Stack](#)

Date completed and posted in MIDAS: \_\_\_\_\_

## 3. Instructional Design and Assessment

☐ *Approved University Course*

University: \_\_\_\_\_ Course code: \_\_\_\_\_

Course name: \_\_\_\_\_ Semester/Year: \_\_\_\_\_ Grade: \_\_\_\_\_

☐ *Approved District/Charter course*

District/Charter: \_\_\_\_\_ Grade: \_\_\_\_\_

Date completed and posted in MIDAS: \_\_\_\_\_

☐ [Instructional Design and Assessment Microcredential Stack](#)

Date completed and posted in MIDAS: \_\_\_\_\_

☐ *National Board Certification*

Date completed: \_\_\_\_\_

## 4. Strategies for Effective Instructional Delivery

☐ [High-Leverage Practices Microcredential Stack](#)

Date completed and posted in MIDAS: \_\_\_\_\_

☐ *National Board Certification*

Date completed: \_\_\_\_\_

☐ [Area 4 Competency Rubric](#) Signed by Supervisor

Date signed: \_\_\_\_\_

## 5. Effective Leadership and Collaboration

☐ [Teacher Leader Microcredential Stack](#)

Date completed and posted in MIDAS: \_\_\_\_\_

☐ *Utah Teacher Fellow Membership – Hope Street Group*

Dates of fellowship: \_\_\_\_\_

☐ [Area 5 Interview and Competency Rubric](#) Signed by Supervisor

Date signed: \_\_\_\_\_

## APPLICANT'S SIGNATURE

I certify that the information contained in this application is true.

- ☐ I have submitted any required documentation such as original transcripts, certifications, MIDAS transcripts, etc.
- ☐ Electronic transcripts must be sent directly from the College/University clearinghouse to the USBE Licensing Department at [transcripts@schools.utah.gov](mailto:transcripts@schools.utah.gov).

**Educator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## APPLICATION SUBMISSION

Please submit application online in the Utah Educator Licensing Application system, [Survey Monkey Apply](https://usbelicensing.smapply.us) (<https://usbelicensing.smapply.us>)