

FY26 - Uniform Chart of Accounts

Local Education Agencies

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Summary of Changes

For a summary of changes between the FY26 Uniform Chart of Accounts and FY25 Uniform Chart of Accounts, please see Appendix A. Summary of Changes. Changes include new accounts, removed accounts, amended accounts such as amended names, amended descriptions, amended indentation, or amendments to mandatory/optional required reporting levels. For questions about any of these changes, please contact us at schoolfinance@schools.utah.gov.

Table of Contents

Summary of Changes	2
Table of Contents	3
Introduction	5
Fund	7
Governmental Fund Types	7
Proprietary Fund Types	8
Fiduciary Fund Types	8
Location	9
Revenue	10
1xxx - Revenue from Local Sources	10
2xxx - Revenue from Intermediate Sources	17
3xxx - Revenue from State Sources	18
4xxx - Revenue from Federal Sources	20
5xxx - Other Financing Sources & Uses	22
6xxx - Unusual or Infrequent Items	24
Function	25
1xxx – Instruction	25
2xxx - Support Services	26
3xxx – Operation of Noninstructional Services	32
4xxx - Facilities Acquisition & Construction Services	33
5xxx - Debt Service	34
Object	35
1xx - Salaries	35
2xx - Employee Benefits	38
3xx - Purchased Professional & Technical Services	39
4xx - Purchased Property Services	41
5xx - Other Purchased Services	42
6xx - Supplies & Materials	45
7xx - Property	47
8xx - Debt Service & Miscellaneous	49
Balance Sheet	51
8xxx - Assets	51
9xxx - Liabilities	53
98xx - Net Position / Fund Balance	54
Program	55
0000:1199 - Regular Programs - Elementary/Secondary (Local)	55
1200:1299 - Special Education	55

	1510:1550 - Summer School and Extended Year Programs	55
	1600:1699 - Adult/Continuing Education Programs	56
	2000:3699 - School-level Programs	56
	3700:3899 - Community Services Programs	56
	3900:3999 - Enterprise Programs	56
	5000:5999 - State Programs	56
	6000:6999 - Career & Technology Education	
	7000:7999 - Federal Programs	63
	8000:8499 - Child Nutrition Programs	67
	8500:8999 - Enterprise Programs	
	9000:9999 - Support Services Program	68
Аp	pendix A. Summary of Changes	69
	Amendment 1	
	Original Changes.	69

Introduction

The Utah State Board of Education (USBE) has established a uniform chart of accounts in accordance with Utah Code Annotated (U.C.A.) § 53E-3-501, U.C.A. § 53G-5-404 and Administrative Rule R277-113.

All local education agencies (LEAs) must use the uniform chart of accounts for financing reporting. Local education agencies include school districts, public charter schools, regional education service agencies (RESAs), and the Utah Schools for the Deaf and Blind. For purposes of this document, accounts or account definitions that mention district or school district refers to all local education agencies unless otherwise stated.

A uniform chart of accounts allows USBE to collect and aggregate LEA financial information in a consistent layout which allows for comparison between LEAs over a period of time. Chart of accounts are based upon accounts as prescribed by the National Center for Education Statistics (NCES) which allow for comparison and insights with public education systems nationwide.

Mandatory Versus Optional Elements of the Chart of Accounts

USBE has identified the mandatory minimum level of reporting by LEAs. Throughout the Chart of Accounts, this is identified by the "M" preceding the account code and description. Accounts without an "M" are an optional level of detail which is encouraged but not mandatory.

Data Collections and System of Record

Information shall be submitted and certified annually through the Utah Public Education Financial System (UPEFS).

Account Mapping

LEAs may establish and maintain an internal chart of accounts, but must map internal accounts to the uniform chart of accounts for reporting purposes. Any account numbers not used in the chart of accounts are reserved for future use and may require future mappings to be established. Account mappings may be set up in your UPEFS account and should be reviewed before each data transfer.

Conformance with Generally Accepted Accounting Principles

These accounts seek to conform to, and allow for financial reporting in accordance with, generally accepted accounting principles (GAAP) as established by the Government Accounting Standards Board (GASB). As such, financial transactions and positions recognized in governmental fund types use the modified accrual basis of accounting and current economic resources focus. Proprietary and fiduciary fund types use the accrual basis of accounting and economic resources focus. Select accounts listed in this document are only applicable to certain fund types.

The basis of accounting refers to the point in time when revenues, expenditures (or expenses), and the related assets and liabilities are recognized in the accounts and reported in the financial statements. Under the modified basis of accounting, revenues are recognized when they become both measurable and available (susceptible to accrual).

USBE Review

USBE staff will review submitted actuals data against LEA audited financial statements. Any identified material discrepancies may result in resubmissions and/or corrective action.

Revenue, Expenditure, and Balance Sheet Account Code Structure

UPEFS submissions require the following account code structure. Uploads must be submitted in comma-separated values (csv) format. Comma-separated values is a text file that uses commas to separate values, and newlines to separate records.

Revenue and Other Financing Sources

Revenue and Other Financing Sources records should include a fund code, revenue code, program code, description, and amount.

Fund	Location	Program Year*	Program	Balance Sheet	Revenue	Function	Object	Description	Amount
##			####		####			abc	###

Expenditures and Expenses

Expense and expenditure records should include a fund, location, program, function, object, and amount.

Fund	Location	Program Year*	Program	Balance Sheet	Revenue	Function	Object	Description	Amount
##	###		####			####	###	abc	###

Balance Sheet

Balance sheet (assets, liabilities, and fund balance/net position) should include a fund, balance sheet code, and amount.

Fund	Location	Program Year*	Program	Balance Sheet	Revenue	Function	Object	Description	Amount
##				####				abc	###

Fund

A fund is a separate fiscal and accounting entity with a self-balancing set of accounts recording cash and other financing resources, together with all related liabilities and residual equities or balances or changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

Governmental Fund Types

Governmental funds focus primarily on the sources, uses, and balances of current financial resources and often have a budgetary orientation. Governmental funds are accounted for using the current financial resources measurement focus and the modified accrual basis of accounting. The governmental fund category includes the general fund, special revenue funds, capital projects funds, debt service funds, and permanent funds.

• M 10 - General Fund

The main operating fund used to account for and report all financial resources not accounted for and reported in another fund.

• 2x - Special Revenue Funds

Used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

- o 20 District Foundation Fund
- o 21 Student Activity Fund
- o 23 Non K-12 Programs Fund (Pre-School, Adult Ed., Recreation, etc.)
- o 26 Pass-through Taxes Fund
- 3x Debt Service and Capital Outlay Funds

o 31 - Debt Service Fund

Used to account for and report financial resources that are restricted, committed, or assigned to expenditure for principal and interest.

32 - Capital Projects Fund

Used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

- 40 Building Reserve Fund
- 49 School Food Services Governmental Fund

Proprietary Fund Types

Proprietary funds focus on the determination of operating income, changes in net position (or cost recovery), financial position, and cash flows. Proprietary funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. The proprietary fund category includes enterprise and internal service funds.

• 50 - Enterprise Funds

Used to report any activity for which a fee is charged to external users for goods or services.

51:59 reserved for LEA use

• 60 - Internal Service Fund

Used to account for and report financial activity that provides goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments, on a cost-reimbursement basis.

61:69 reserved for LFA use

Fiduciary Fund Types

Fiduciary funds focus on net position and changes in net position. They should be used to report fiduciary activities, as discussed in paragraphs 128–134 of GASB Codification Section 1300. Fiduciary funds are accounted for using the economic resources measurement focus and the accrual basis of accounting. The fiduciary fund category includes pension (and other employee benefit) trust funds, investment trust funds, private-purpose trust funds, and custodial funds. The three types of trust funds are distinguished from custodial funds by the existence of a trust agreement or equivalent arrangement that has certain characteristics.

• 7x - Trust and Custodial Funds

o 71 - Trust Fund

This fund is used to account for assets held by a local education agency in trustee capacity for others and therefore cannot be used to support the agency's own programs.

o 76 - Custodial Fund

This fund is used to account for funds that are held in a custodial capacity by a local education agency for individuals, private organizations, or other governments.

Location

LEAs are required to report expenditures at the school/site level of detail using location codes derived from the USBE Comprehensive Administration of Credentials for Teachers in Utah Schools (CACTUS) system.

LEA school and location codes can be found in CACTUS, the USBE online Schools Directory, or in the UPEFS location Mapping tool.

The school location code is a three-digit code following a general structure:

Range	Grades
100 - 299	K-6
300 - 499	4-6 and 7-9
700 - 799	7 - 12

Revenue

1xxx - Revenue from Local Sources

• <u>11xx - Property Taxes</u>

These are ad valorem taxes levied by an LEA on the assessed value of real and personal property located within the LEA, which, within legal limits, is the final authority in determining the amount to be raised for school purposes. These taxes are billed within the school year and collected within 60 days of the close of the school year. Penalties and interest are reported under non-property tax (1199).

M 1110 - Basic Rate (General Fund)

Defined and authorized by Utah Code 53F-2-301. Statewide uniform tax rate to participate in the Minimum School Program.

M 1112 - Voted Local Levy

Defined and authorized by Utah Code 53F-2-601 and 53F-8-301. Discretionary property tax, which must be approved by voters.

• M 1111 - Tax Sales and Redemptions - Basic

Money received from local tax levies of prior years under the basic rate.be approved by voters.

o M 1113 - Tax Sales and Redemptions - Voted Local

Money received from local tax levies of prior years' Voted Local Levy.

o M 1114 - Board Local Levy

Defined and authorized by Utah Code 53F-8-404. A property tax imposed at the discretion of a local board. A limit is in place and the first .0004 of the rate is guaranteed by the state.

o M 1115 - Tax Sales and Redemptions - Board Local

Money received from local tax levies of prior years' Board Local Levy.

o M 1118 - P. L. 81-874 Increment

Defined and authorized use by Utah Code 53F-2-515.

o M 1119 - Tax Sales and Redemptions - P.L. 874

Money received from local tax levies of prior years' P.L. 81-874 Increment.

M 1124 - Capital Local Levy

Defined and authorized by Utah Code 53F-8-401. A property tax to fund capital Projects approved by the local board.

o M 1125 - Tax Sales and Redemptions - Capital Local

Money received from local tax levies of prior years' Capital Local Levy.

o M 1128 - Debt Service Levy

Defined and authorized by Utah Code 11-14-310. A voter approved levy imposed solely for the repayment of General Obligation Debt.

M 1129 - Tax Sales and Redemptions - Debt

Money received from local tax levies of prior years' Debt Service Levy.

M 1134 - Judgment Recovery

Defined and authorized by Utah Code 59-2-1330. Property tax imposed by a local board to recover amounts ordered repaid to large taxpayers under judgements by courts or the tax commission.

M 1135 - Tax Sales and Redemptions – Judgment Recovery

Money received from local tax levies of prior years' Judgment Recovery.

o M 1136 - Tax Refunds

Defined and authorized by Utah Code 59-2-1321. Taxes imposed erroneously or illegally ordered by the county legislative body to be returned by the county treasurer are recorded under this code. (This is a Contra-Revenue Account)

o <u>1154 - Fee-in-Lieu of Taxes (FILT)</u>

Fees charged on a vehicle based upon the age of the vehicle, ATV, motorcycle, etc., instead of a tax based upon the value of a vehicle. Defined and authorized by 59-2-405

■ M 1160 - FILT - Basic Rate

Portion of the Fee-in-Lieu attributable to the Basic Rate.

■ M 1162 - FILT - Voted Local

Portion of the Fee-in-Lieu attributable to the Voted Local Levy.

■ M 1164 - FILT - Board Local

Portion of the Fee-in-Lieu attributable to the Board Local Levy.

■ M 1168 - FILT - P.L. 81-874 Increment

Portion of the Fee-in-Lieu attributable to the P.L. 81-874 imposed.

■ M 1174 - FILT - Capital Local Levy

Portion of the Fee-in-Lieu attributable to the Capital Local Levy.

■ M 1178 - FILT - Debt Service

Portion of the Fee-in-Lieu attributable to the Debt Service Levy.

■ M 1184 - FILT - Judgment Recovery

Portion of the fee-in-Lieu attributable to the Judgment Recovery rate imposed.

M 1190 - Other Taxes

Other forms of taxes levied within the LEA such as licenses and permits, or property taxes imposed for charter schools. Separate accounts may be maintained for each specific type of tax.

o M 1199 - Penalties on Taxes

Revenues from penalties for the payment of taxes after the due date and the interest charged on delinquent taxes from the due date to actual payment.

• 1200 - Revenue from Local Governmental Units Other Than LEAs

Revenue from the appropriations of another local governmental unit. The LEA is not the final authority, within legal limits, in determining the amount of money to be received, and the money is raised by taxes or other means, which are not earmarked for school purposes.

• 13xx - Tuition

Revenue from individuals, welfare agencies, private sources, and other school districts and government sources for education provided by the school district.

• M 1310 - Tuition from Pupils or Parents

Revenue received from students or parents as tuition to attend school in an LEA.

o M 1320 - Tuition from Other LEAs within the State

Revenue received for regular day school tuition from other LEAs within the state.

M 1330 - Tuition from Other LEAs outside the State

Revenue received for regular day school tuition from LEAs outside the state.

o M 1340 - Tuition from Private Sources (other than individuals)

Revenue received from private foundations, corporations, or other businesses.

M 1350 - Tuition from Students in School Choice Programs

Record all payments received by the LEA for school choice or open enrollment programs, including those received from other school districts within the state.

• 14xx - Transportation Fees

Revenue received for transporting pupils to and from school and school activities.

• M 1410 - Transportation Fees from Pupils or Parents

Revenue received from pupils or parents to transport pupils to and from regular day schools.

o M 1420 - Transportation Fees from Other LEAs within the State

Revenue received from LEAs within the state to transport pupils to and from regular day schools.

M 1430 - Transportation Fees from Other LEAs outside the State

Revenue received from LEAs outside the state to transport pupils to and from regular day schools.

o M 1440 - Transportation Fees from Private Sources

Revenues received from private foundations, corporations, or other businesses.

• 15xx - Earnings on Investments

Revenue received from investments such as interest received on temporary or permanent investments

in U.S. Treasury bills, notes, bonds; savings accounts; time certificates of deposit; notes; mortgages; or other interest-bearing obligations (as properly and legally authorized.)

M 1510 - Interest on Investments

Interest received on temporary or permanent investments in U.S. Treasury bills, notes, bonds; savings accounts; time certificates of deposit; notes; mortgages; or other interest-bearing obligations.

o M 1515 - Interest on Lease Receivables

The interest portion of the lease payment received by the lessor in a lease contract.

M 1532 - Unrealized Gains/Losses on Invests (Enterp & Non-Profit)

• <u>16xx - Food Services</u>

Revenue received for dispensing food to pupils and adults.

M 1610 - Sales to Students

Revenue received from pupils for sale of food products and services. Better financial control, analysis, and reporting for federal and state reimbursements can be obtained for maintaining separate accounts by type of sale, such as type of lunch sales, milk program sales, and other sales. Use of this account is required for federal reimbursement purposes.

o M 1620 - Sales to Adults

Revenue received from adults for sale of food products and services. Regular meals or food products sold to staff can be segregated from special dinners and affairs for special purposes by maintaining separate accounts.

M 1690 - Other Local Food Services Revenue

Miscellaneous food service revenue.

• 17xx - District Activities (Co-Curricular & Extracurricular)

Revenue resulting from co-curricular and extra-curricular activities controlled and administered by the school district. Student activity revenues should be reported here as well, but LEAs should have methods internally to track student activity revenue separately.

M 1710 – Admissions

Revenue from patrons of a school-sponsored activity such as a concert or a football game. Admissions may be recorded in separate accounts according to the type of activity.

M 1720 - Bookstore Sales

Revenues of sales resulting from the operation of a bookstore. Bookstore sales can be part of the distributive education courses offered, student organization sponsored, or a school or system enterprise. Expected inclusions may be, but are not limited to: 1) charges for insurance, unless student participation is required; 2) personal consumable items such as a yearbook, class ring, letterman jacket or sweater, or other similar item (unless required by LEA, then code to 1740 series as a fee). Such charges may be subject to sales tax, as per Utah Tax Publication 35.

o <u>174x – Fees</u>

Fees charged directly to students/parents, or raised through student fundraising, for the specific activity (Revenue Codes 1741-1747).

■ M 1743 - Curricular Activity Fees

Curricular activity means an activity, a course, or a program that is intended to deliver instruction provided, sponsored, or supported by an LEA, and conducted only during school hours. Instructional equipment and instructional supplies. Textbooks for AP and CE courses only.

■ M 1744 - Curricular Activity Fee Waivers

This is a contra revenue account for curricular activity fees. These amounts should be entered in UPEFS with the opposite sign as the Curricular Activity Fees.

■ M 1747 - Extracurricular Activity Fees

Extra-curricular activity means an activity or program outside of the regular school day that is provided, sponsored, or supported by an LEA and supplements or complements, but is not part of, the LEA's required program or regular curriculum. Therefore, it is not directly related to delivering instruction and is not a curricular activity or co-curricular activity. Further, it does not include a non-curricular club.

■ M 1748 - Extracurricular Activity Fee Waivers

This is a contra revenue account for extra-curricular activity fees. These amounts should be entered in UPEFS with the opposite sign as the Extra-Curricular Activity Fees.

■ M 1749 - Collections of Prior Year General Student or Co-curricular Fees
Collections of general student fees (1741) or co-curricular activity fees (1745) that
were assessed in the prior year, but collected in the current year.

M 1750 - School Vend & Stores

Gross revenue from vending machines, school stores, soft drink machines, and so on, not related to the food service program. These revenues are normally associated with activities at the campus level that generate incremental local revenues from campus use. Such charges may be subject to sales tax, as per Utah Tax Publication 35.

o M 1760 – Fines

Revenue collected from losing, wasting, damaging, or failing to return school property. Includes improper use of school property and parking violations. Truancy imposed fee is not a fine. Fines are not fee waivable.

M 1770 – Fundraisers

An activity or event, provided, sponsored, or supported by a school that does not require individual students to pay or fundraise to participate, but may be allowable as a group in accordance with R277-408 and the LEA's fundraising policy. The funds may be used to support a charitable school-wide cause such as Sub-for-Santa, or as general financial support to a school or any of the school's classes, groups, teams, or programs.

M 1780 - Non-Waivable Charges

Non-waivable fee means a cost, payment, or expenditure that is a personal discretionary charge or purchase. May include charges for college credit related to the successful completion of: a concurrent enrollment; or an AP exam.

M 1790 - Other District Activity Income

Other revenue from school or district activities that cannot be classified elsewhere in the 17xx series which represent revenue received by co-curricular and extra-curricular activities controlled by the LEA.

• M 1800 - Revenue from Community Services Activities

Revenues from activities performed by the LEA as community services, not directly relatable to providing an education for pupils. Rental of school facilities for community use is not recorded here, but under 1910 Rentals. If more than one community service activity is operated by the LEA, separate accounts may be established for each.

• 19xx - Other Revenue from Local Sources

Other income from local sources that is not classified elsewhere.

o M 1910 – Rentals

Revenue received from the rental of school property, real or personal.

o M 1915 - Lease Revenue

Revenues received from leasing. Revenues recognized by the lessor in a lease contract. These revenues are to be recognized in a systematic and rational manner over the term of the lease. These revenues are generally recognized at the same time as a corresponding reduction in deferred inflows of resources for the leased asset.

o M 1920 - Contributions and Donations from Private Sources

Revenue associated with contributions and donations made by private organizations. These organizations include, but are not limited to, educational foundations, PTA/PTO organizations, campus booster clubs, and private individuals.

M 1930 - Gain/Loss on Sale Assets (Proprietary & Fiduciary)

The amount of revenue over (under) the book value of the capital assets sold. (This account is used in Proprietary and Fiduciary funds only. For governmental fund types, see account 5300.)

M 1940 - Textbooks (Sales and Rentals)

Revenue from the sale or rental of textbooks.

o M 1950 - Misc. Revenue from Other School Districts

Revenue from services provided other than for tuition and student transportation services.

• M 1960 - Misc. Revenue from Other Local Governments

Revenue from services provided to other governmental units.

M 1970 - Operating Revenues (Proprietary Fund)

Goods and services provided for insurance, printing, or data processing. This account should be used only for Proprietary funds.

C	M 1990 - Miscellaneous Local Revenue Revenue from local sources not reported elsewhere.

2xxx - Revenue from Intermediate Sources

• M 2100 - Unrestricted Grants-in-Aid

Revenue recorded as grants by the school district from an intermediate unit that can be used for any legal purpose desired by the school district without restriction.

M 2200 - Restricted Grants-in-Aid

Revenue recorded as grants by the school district from an intermediate unit that must be used for a categorical or specific purpose. If such money is not completely used by the school district, it must be returned, usually to the intermediate governmental unit.

• M 2800 - Revenue in Lieu of Taxes

Commitments or payments made out of general revenues by an intermediate governmental unit to the school district in lieu of taxes it would have had to pay had its property or other tax base been subject to taxation by the school district on the same basis as privately owned property or other tax base. This code would include payment made for privately owned property that is not subject to taxation on the same basis as other privately owned property because of action by the intermediate governmental unit.

• M 2900 - Revenue for/on Behalf of the School District

Commitments or payments made by an intermediate governmental jurisdiction for the benefit of the school district or contributions of equipment or supplies. Such revenue includes the payment to a pension fund by the intermediate unit on behalf of a school district employee for services rendered to the school district and a contribution of capital assets by an intermediate unit to the school district.

3xxx - Revenue from State Sources

• 3001 - Regular Basic School Program

Minimum School Program WPU-based revenues received by the LEA which can be used for any legal purpose desired by the LEA without restriction. (Sometimes referred to as part of "above the line" funding.)

- o M 3005 Regular School Program K
- M 3010 Regular School Programs 1-12
- M 3013 Foreign Exchange Students
- M 3015 Necessarily Existent Small Schools
- o M 3030 Enrollment Growth Contingency

• M 3100 - Restricted Basic School Programs

- Special Education Regular Add-on WPUs
- Special Education Regular Self-Contained
- o Special Education Preschool
- o Special Education Extended School Year Program
- Special Education Impact Aid
- o Special Education Extended Year for Special Educators
- Students At-Risk Add-on
- Career & Technical Education District Add-on
- Class Size Reduction

• M 3200 - Related to the Basic Programs

- o Pupil Transportation To & From School
- o Charter School Local Replacement
- Charter School Funding Base Program
- o Flexible Allocation WPU Distribution

• M 3300 - Focus Populations

- Youth-in-Custody
- Adult Education
- Enhancement for Accelerated Students
- o Concurrent Enrollment
- o Emergency Funding for English Learners

• M 3400 - Educator Supports

- Educator Salary Adjustments
- o Salary Supplement for Highly Needed Educators Program
- o Teacher Supplies and Materials
- Effective Teachers in High Poverty Schools
- School-Based Education Support Professional Bonus
- o Grow Your Own Teacher and Counselor Program
- Educator Professional Time

M 3500 - Statewide Initiatives

School LAND Trust Program

- o Teacher and Student Success Program
- Student Health and Counseling Support Program
- o Dual Immersion
- o Beverley Taylor Sorenson Arts Learning Program
- o Digital Teaching & Learning Program

M 3600 - Local Guarantee Programs (Voted & Board)

- Voted Local Levy
- Board Local Levy

• M 3700 - Capital Outlay Programs

- Capital Outlay Foundation
- o M 3750 Capital Projects

Capital development project grants (see U.C.A. Sec. 53F-10-301)

- 38xx Non-MSP State Revenues (via USBE)
 - M 3800 Non-MSP State Revenue (via USBE)

Other than those as listed below in the 38xx range.

- o M 3805 State Liquor Tax
- M 3810 School Meal Program Reimbursement

U.C.A. § 53F-2-423, HB100 (2025 General Session)

o M 3815 - School Fees Distribution

To record State revenues received over a three-year period to mitigate local revenue impacts associated with implementing H.B.415 (2024 General Session) School Fees Amendments, by local education agencies.

• M 3990 - State Revenues from Non-USBE State Agencies

4xxx - Revenue from Federal Sources

- M 4100 Unrestricted Grants-in-Aid Received Direct from the Federal Government
 Revenues received directly from the federal government as grants by the LEA, which can be used for
 any legal purpose desired by the LEA without restriction.
 - M 4101 Impact Aid Program, (Title VII) (indented)
- M 4200 Unrestricted Federal Grants-in-Aid Received via State Agencies
 Revenues received from the federal government through non-USBE state agencies as grants, which can be used for any legal purpose desired by the LEA without restriction.
- M 4300 Restricted Federal Grants-in-Aid Received Direct from the Federal Government
 Revenues received directly from the federal government, which must be used for a categorical or
 specific purpose. If such money is not completely used by the LEA, it usually is returned to the
 governmental unit.
- 4500 Restricted Federal Grants-in-Aid Received via State Agencies
 - M 4522 IDEA B Preschool Disabled (Sec 619)
 - M 4524 IDEA B Disabled (PL 101-476)
 - o M 4526 IDEA D Personnel Training
 - o M 4527 IDEA C Deaf/Blind
 - 4530 Federal Career and Technical Education
 - M 4531 Special Projects
 - M 4537 Corrections Education
 - M 4538 Formula Allocation
 - M 4559 Other Federal Career & Technical Education Sources
 - M 4560 Federal Child Nutrition Programs
 All federal CNP revenue, except commodities (use 4970 for commodities).
 - o M 4580 Federal Adult Education Programs
- 4600 Other Federal Restricted Sources
 - M 4614 Mathematics and Science Partnership
 - M 4626 Dissemination Grant Charter Schools
 - o M 4640 Trust Lands Grand Staircase
 - M 4650 UPSTART
 - o M 4685 SAMHSA Project AWARE
- M 4700 Federal Revenue Received via Intermediate Agencies
 Grants-in-Aid from the federal government passed through an intermediate or local government.
- M 4800 Federal Elementary and Secondary Education Act of 1965 (ESEA)

- <u>49xx Federal Revenue for/on behalf of the LEA</u> Commitments or payments made by the federal government for the benefit of the local education agency.
 - o M 4901 Medicaid Outreach
 - o M 4960 Enhanced Assessment Instrument Title VI, Sec. 612
 - o M 4970 Federal USDA Commodities

5xxx - Other Financing Sources & Uses

• M 5100 - Sale of Bonds

Use this code to record the face amount of bonds that are issued at par. Short-term debt proceeds should not be classified as revenue. When an LEA issues short-term debt (debt with a duration of less than 12 months) that is to be repaid from government funds, a liability (notes payable) should be recorded in the balance sheet of the fund responsible for repayment of the debt.

• M 5110 - Face Amount of Bonds Sold

Use this code to record the face amount of bonds sold at a discount or premium.

• M 5120 - Premium or Discount on the Issuance of Bonds

Proceeds from that portion of the sale price of bonds in excess of or below their par value. For proprietary and fiduciary funds the premium represents an adjustment of the interest rate and will be amortized using revenue account 6200.

• M 5130 - Issuance of Refunding Bonds

Proceeds from new bonds issued with the purpose to obtain better financing terms and pay off old bonds.

• M 5140 - Payment to Refunded Bonds Escrow

Use this code to record paying off old bonds from new bond proceeds.

• M 5200 - Transfers IN from Other Funds or Programs

Should be entered as a positive number in UPEFS. Transfers OUT and Transfers IN should net to zero.

• M 5201 - Transfers IN from Other Programs - Limited LEA Budgetary Flexibility

An operating transfer, up to 35% of the LEA's state restricted funding for each formula-based program, as authorized by U.C.A. § 53F-2-209. LEAs utilizing this account shall keep detailed internal records of transactions and the circumstances and student needs justifying the transfer. Transfers OUT should be entered as a negative entry in your AFR submission. Transfers OUT and transfers IN should always net to zero.

• M 5210 - Transfers OUT to Other Funds or Programs

Should be entered as a negative number in UPEFS. Transfers OUT and Transfers IN should net to zero.

• M 5211 - Transfers OUT to Other Funds or Programs - Limited LEA Budgetary Flexibility

An operating transfer of fund balances, up to 35% of the LEA's state restricted funding for each formula-based program, as authorized by U.C.A. § 53F-2-209. LEAs utilizing this account shall keep detailed internal records of transactions and the circumstances and student needs justifying the transfer. Transfers OUT should be entered as a negative entry in your AFR *Acutals* submission. Transfers OUT and transfers IN should always net to zero.

• M 5300 - Proceeds from the Disposal of Real or Personal Property

Proceeds from the disposal of school property or compensation for the loss of real or personal property. Any gain or loss on the disposal of property for proprietary or fiduciary funds is recorded in account 1930. Account 5300 should be used only for proceeds from the disposal of assets that do not

have significant value. The reporting of major asset sales should be recorded as special items using account 6300.

• M 5400 - Loan Proceeds

Proceeds from loans greater than 12 months.

• M 5500 - Lease Proceeds

Used by the lessee in a lease contract. Use this code upon initial recognition of the lease contract at the same time as recording the corresponding asset expenditure.

• M 5600 - Insurance Recoveries

Use this code when the proceeds are realized or realizable (insurer acknowledges coverage) in a different fiscal year than when the expenditures occurred. If the insurance recovery proceeds are realized or realizable in the same year as the expenditures, don't use this code and instead, net the expenditures with the proceeds.

• M 5900 - Other Financing Sources

Other financing sources other than those as classified elsewhere in the 5xxx series.

6xxx - Unusual or Infrequent Items

• 6050 - Budget from Surplus (For Budgeting Purposes Only)

To show the extent in which surplus funds will be utilized to finance the expenditures of the budgeted fiscal period.

• M 6100 - Capital Contributions

Capital assets acquired as the result of a donation or bequest of an individual, estate, other government, corporation, or affiliate organization.

• M 6200 - Amortization of Premium on Issuance of Bonds

Credit entries associated with the amortization of debt premiums in connection with the issuance of debt. This account is used in proprietary and fiduciary funds only, as well as the government-wide financial statements.

This account has been established for premium amortization so that districts may report amortization of debt premiums and discounts separately as required in certain states (or where only credits may be reported for revenue codes and only debits for expenditure codes). However, expenditure object code 833 may be used to record either debt premiums (reported as a contra revenue if permitted by the state) or discounts.

• M 6400 - Unusual or Infrequent Items

Beginning with implementation of GASB Statement 103, this item is used to classify transactions or events that are unusual in nature and/or infrequent in occurrence. For some districts, these may include insurance proceeds to cover significant costs related to a natural disaster that is uncommon for the school district's geographic location or a large bequest from a private citizen, if the definitions of unusual nature and/or infrequency of occurrence are met. In all financial statements, these items should be separately displayed last after all other inflows and outflows.

Function

The function describes the activity for which a service or material object is acquired. The functions of a school district are classified into five broad areas: instruction, support services, operation of non-instructional services, facilities acquisition and construction, and debt service. Functions are further classified into sub-functions.

1xxx - Instruction

Activities dealing directly with the interaction between teachers and students. Teaching may be provided for pupils in a school classroom, in another location such as a home or hospital, and in other learning situations such as those involving co-curricular activities. It may also be provided through some other medium such as the internet, television, radio, telephone, and correspondence. Included here are the activities of aides or assistants of any type, (clerk, graders, teaching machines, etc.) who assist in the instructional process.

• M 1000 – Instruction

2xxx - Support Services

Support services provide administrative, technical, personal (such as guidance and health), and logistical support to facilitate and enhance instruction. Support services exist as adjuncts to supplement and enhance instruction, community services, and enterprise programs, rather than as entities themselves.

• M 2100 - Student Support

Activities that are designed to assess and improve the well-being of students and to supplement the teaching process.

o 2110 - Attendance and Social Work Services

Activities designed to assess and improve student attendance at school that attempt to prevent or solve student problems involving the home, the school, and the community.

2120 - Guidance Services

Those activities of counseling pupils and parents, providing consultation with other staff members on learning problems, assisting pupils in personal and social development, assessing the abilities of pupils, assisting pupils as they make their own educational and career plans and choices, providing referral assistance, and working with other staff members in planning and conducting guidance programs for pupils.

2130 - Health Services

Physical and mental health services that are not direct instruction such as activities that provide pupils with appropriate medical, dental, and nurse services.

2140 - Psychological Services

Activities concerned with administering psychological tests and interpreting the results; gathering and interpreting information about student behavior, working with other staff members in planning school programs to meet the special needs of students.

o 2150 - Speech Pathology and Audiology Services

Activities that identify, assess, and treat children with speech, hearing, and language impairments.

2160 - Occupational Therapy - Related Services

Activities that assess, diagnose, or treat students for all conditions requiring the services of an occupational therapist.

o 2170 - Physical Therapy-Related Services

Activities that assess, diagnose, or treat students for all conditions requiring the services of a physical therapist.

2180 - Visually Impaired/Vision Services

Activities that assess, diagnose, or treat students for all conditions relating to visual impairment.

2190 - Other Support Services - Students

Other support services for students not classified elsewhere in the 2100 series.

• M 2200 - Instructional Staff Support

Activities associated with assisting the instructional staff with the content and process of providing learning experiences for pupils.

o 2210 - Improvement of Instruction Services

Activities that are designed primarily for assisting instructional staff in planning, developing, and evaluating the process of planning, developing, and evaluating the process of providing learning experiences for pupils that include curriculum development, techniques of instruction, child development and understanding, staff training, etc.

o 2212 - Instruction and Curriculum Development Services

Activities designed to aid teachers in developing the curriculum, preparing and utilizing special curriculum materials, and understanding and appreciating the various techniques which stimulate and motivate pupils.

2213 - Instruction Staff Training Services

Activities designed to contribute to the professional or occupational growth and competence of members of the instructional staff during the time of their service to the LEA (or school) that include workshops, demonstrations, school visits, courses for college credit, sabbatical leaves, and travel leaves.

o 2219 - Other Improvement of Instruction Services

Activities for improving instruction not classified in 2210, 2212, or 2213.

o 2220 - Library/Media Services

Activities concerned with directing, managing, and supervising educational media services (e.g., supervisory personnel) as well as such activities as selecting, acquiring, preparing, cataloging, and circulating books and other printed materials; planning for the use of the library by students, teachers, and other members of the instructional staff; and guiding individuals in their use of library books, reference guides and materials, catalog materials, special collections, and other materials, whether maintained separately or as a part of an instructional materials center.

2230 - Instruction Related Technology

Technology activities and services for the purpose of supporting instruction which include expenditures for internal technology support as well as support provided by external vendors using operating funds, costs associated with the administration and supervision of technology personnel, systems planning and analysis, systems application development, systems operations, network support services, hardware maintenance and support services, and other technology-related costs that relate to the support of instructional activities.

o 2240 - Academic Student Assessment

Services rendered for the academic assessment of students that are not initiated by the teacher, but by the LEA or SEA.

2290 - Other Support Services - Instructional Staff

Other support services for students not classified elsewhere in the 2200 series.

M 2300 - General District Administration

Activities associated with the establishment and administration of policies for operating the LEA.

o 2310 - Board of Education Services

Activities of the elected body that has been created according to state law and vested with responsibilities for educational activities in each administrative unit.

2311 - Supervision of Board of Education Services

Activities concerned with directing and managing the general operation of the Board of Education. These include activities of the members of the Board of Education.

2312 - Election Services

Services rendered in connection with any school system election, including elections of officers and bond elections.

■ 2315 - Staff Relations and Negotiation Service

Activities concerned with staff relations system wide and the responsibilities for contractual negotiations with both instructional and non-instructional personnel.

■ 2316 - Independent Audit Services

Activities pertaining to independent audit services provided to the governing body.

■ 2317 - Legal Services

Activities and costs associated with legal services rendered to the school administrative unit.

■ 2319 - Other Board of Education Services

Board of education services that cannot be classified above in 2310-2319.

2320 - Executive Administration Services

Activities associated with the overall general administration of or executive responsibility for the entire school district. (Office of the Superintendent, Community Relations, State and Federal Relations, and Other Executive Administration.)

■ 2321 - Office of the Superintendent

Activities performed by the superintendent and such assistants as deputy, associate, and assistant superintendents in generally directing and managing all affairs of the school district.

2329 - Other Executive Administration Services

• M 2400 - School Administration

Activities concerned with overall administrative responsibility for a single school.

o 2410 - Office of the Principal

Activities concerned with directing and managing the operation of a school or schools. Included are the activities performed by the principal, assistant principals, and other assistants in general supervision of all operations of the school; evaluation of the staff members of the school; assignment of duties to staff members; supervision and maintenance

of the school records; and coordination of school instructional activities with instructional activities of the LEA. It includes clerical staff for those activities.

2490 - Other Support Services - School Administration

• M 2500 - Central Business Services

Activities concerned with paying, exchanging and maintaining goods and services for the LEA. Included are the fiscal and internal services necessary for operating the LEA. This includes budgeting, receiving and disbursing, financial and property accounting, payroll, inventory control, internal auditing, and managing funds.

2505 - Supervising Business Services

The activities of directing, managing, and supervising the central business services area. It may include the activities of the LEA business administrator as defined in U.C.A. § 53G-4-303, an assistant superintendent, or director whose efforts are devoted to directing and managing central business services. For purposes of the indirect cost rate, costs recorded here are treated as cabinet-level positions and are indirect for the unrestricted rate and direct for the restricted rate.

2510 - Fiscal Services

Activities concerned with the fiscal operations of the LEA. This function includes budgeting, receiving and disbursing, financial and property accounting, payroll, inventory control, internal auditing, and funds managing.

2520 - Purchasing, Warehousing, & Distribution

Activities concerned with purchasing, receiving, storing, and distributing supplies and materials used in schools or school system operations.

o 2530 - Printing, Publishing, & Duplicating Services

The activities of printing and publishing administrative publications such as annual reports, school directories, and manuals. Also included is centralized services for duplicating school materials and instruments such as school bulletins, newsletters, and notices.

2540 - Planning, Research, Development, and Evaluation Services

Activities associated with conducting and managing system-wide programs of planning, research, development, and evaluation for a school system.

o 2560 - Public Information Services

Activities concerned with writing, editing, and other preparation necessary to disseminate educational and administrative information to students, staff, managers, and the general public.

2570 - Personnel Services

Activities concerned with maintaining efficient personnel for the school system including supervision of personnel services, recruitment and placement, personnel information, non-instructional personnel training, health services for LEA employees, and other personnel services.

2580 - Administrative Technology Services

Activities concerned with supporting the LEA's information technology systems, including supporting administrative networks, maintaining administrative information systems, and processing data for administrative and managerial purposes.

2590 - Other Support Services

Other central business services not classified elsewhere in the 2500 series.

• M 2600 - Operation & Maintenance of Plant Services

Activities concerned with keeping the physical plant open, comfortable, and safe for use, and keeping the grounds, buildings, and equipment in an effective working condition and state of repair. Activities that maintain safety in buildings, on the grounds, and in the vicinity of schools are included. Minor remodeling which does not change the capital asset value of the building should be charged here. Major remodeling should be charged to 4000, Facilities, Acquisition, and Construction Services.

o 2610 - Operation of Buildings

Those activities concerned with keeping the physical plant clean and ready for daily use. It includes operating the heating, lighting, and ventilating systems, and doing minor repairs. Also included are the costs of building rental and property insurance.

o 2620 - Maintenance of Buildings

Activities associated with keeping buildings at an acceptable level of efficiency through repairs and preventative maintenance.

o 2630 - Care and Upkeep of Grounds

The activities of maintaining the land and its improvements other than buildings. It includes snow removal, landscaping, grounds maintenance and the like.

o 2640 - Care and Upkeep of Equipment

Activities concerned with maintaining, in good condition, equipment owned or used by the LEA. Activities such as servicing and repairing furniture, machines, and movable equipment are included.

2650 - Vehicle Servicing and Maintenance (Other Than Student Transportation Vehicles)
 Activities concerned with maintaining general-purpose vehicles such as trucks, tractors,
 graders, and staff vehicles. Included are such activities as repairing vehicles, replacing vehicle
 parts, cleaning, painting, greasing, fueling, and inspecting vehicles for safety, i.e., preventive
 maintenance. Expenditures for driver's education programs should be coded to function 1000
 Instruction.

2660 - Security

Activities concerned with maintaining a secure environment for students and staff, whether they are in transit to or from school, on a campus or administrative facility, or participating in school-sponsored events. These include costs associated with security plan development and implementation, installation of security monitoring devices (e.g., cameras, metal detectors), security personnel (e.g., campus police, security guards), purchase of security vehicles and communication equipment, and related costs.

o 2670 - Safety

Activities concerned with maintaining a safe environment for students and staff, whether they are in transit to or from school, on a campus or administrative facility, or participating in school-sponsored events. These include costs associated with installing and monitoring school fire alarms and providing school crossing guards, as well as other costs incurred to ensure the basic safety of students and staff.

o 2680 - Other Operation and Maintenance of Plant Services

Operation and maintenance of plant services that cannot be classified elsewhere in the 2600 series.

• M 2700 - Student Transportation Services

Activities concerned with the conveyance of students to and from school, as provided by state law. Included are trips between home and school and trips to school activities that include:

o 2710 - Vehicle Operation

Activities concerned with operating vehicles for pupil transportation from the time the vehicles leave the point of storage until they return to that point. Driving buses or other pupil transportation vehicles is included.

2720 - Monitoring Services

Activities concerned with supervising pupils in the process of being transported between home and school and while being transported for school activities. These activities include supervision while in transit and while being loaded and unloaded and directing traffic at the loading and unloading stations.

o 2730 - Vehicle Servicing and Maintenance

Activities concerned with maintaining pupil transportation vehicles in good condition, including repairing vehicles; replacing vehicle parts; and cleaning, painting, greasing, fueling, and inspecting vehicles for safety. Replacing a vehicle chassis or body individually is considered equipment and is charged to property.

o 2790 - Other Student Transportation Services

Transportation Services from Special Activities

3xxx - Operation of Noninstructional Services

• M 3100 - Food Services Operations

Those activities concerned with providing food to students and staff in a school or LEA. This service area includes the preparation and serving of regular and incidental meals, lunches, or snacks in connection with school activities and the delivery of food.

• M 3200 - Enterprise Operations

Activities that are financed and operated in a manner like private business enterprises where the stated intent is that the costs are financed or recovered primarily through user charges. Food services should not be charged here, but rather to Function 3100. One example could be the LEA bookstore.

• M 3300 - Community Services

Activities concerned with providing community services to students, staff or other community participants which include community recreation programs, the operation of a community swimming pool, civic services, the operation of a public library, a childcare center, welfare activities services, LEA foundations, and services provided to school-age children not related to public education.

- 3310 Community Recreation Services
- o 3320 Civic Services
- o 3330 Public Library Services
- o 3340 Custody and Care of Children Services
- o 3350 Welfare Activities Services
- o 3360 Non-Public School Pupils Services
- 3370 Pre-Kindergarten Services
- 3380 Contribution to Other Governments
- o 3390 Other Community Services

Other community service operations activities that cannot be classified above.

4xxx - Facilities Acquisition & Construction Services

• M 4000 - Facilities Acquisition and Construction

Activities concerned with acquiring land and buildings, remodeling buildings, constructing buildings & additions to buildings, initially installing or extending service systems and other built-in equipment, and improving sites. Minor remodeling which does not change the capital assets of the building should be charged to program 2600 - Operation and Maintenance of Plant Services.

• 4100 - Land Acquisition

Activities pertaining to the initial acquiring and improving of land.

• 4200 - Land Improvement

Activities concerned with making permanent improvements to land, such as grading, fill, and environmental remediation.

4300 - Architecture and Engineering Services

The activities of architects and engineers related to site acquisition and improvement and to improvements to buildings. Charges are made to this function only for those preliminary activities that may or may not result in additions to the LEA's property. Otherwise, charge these services to 4100, 4200, 4500, or 4600 as appropriate.

o 4400 - Educational Specification Development Services

Activities concerned with preparing and interpreting descriptions of specific space requirements for the various learning experiences of pupils to be accommodated in a building. These specifications are interpreted to the architects and engineers in the early stages of blueprint development.

4500 - Building Acquisition and Construction Services

Activities concerned with building acquisition through purchase or construction.

• 4600 - Site Improvement

Activities concerned with making nonpermanent improvements or enhancements to building sites. These improvements include fencing, walkways, tunnels, and temporary landscaping, along with reconstruction and remodeling.

• 4700 - Building Improvement

Activities concerned with building additions and with installing or extending service systems and other built-in equipment.

4900 - Other Facilities Acquisition & Construction Services

Facilities acquisition and construction activities that cannot be classified above.

5xxx - Debt Service

Activities related to servicing the long-term debt of the school district, including payments of both principal and interest. This function should be used to account for bond interest payments, retirement of bonded debt (including current and advance refunds), lease payments, and other long-term notes. Interest on short-term notes or loans (repayable within one year of receiving the obligation) is charged to function 2510.

- M 5000 Debt Service
 - o 5100 Bonds
 - o 5200 Tax Anticipation Notes
 - 5300 Lease-Purchase Agreements
 - o 5900 Other Debt Service

Object

1xx - Salaries

Amounts paid to employees of the LEA who are in positions of a permanent nature or hired temporarily, including personnel substituting for those in permanent positions. This includes gross salary for personal services rendered while on the payroll of the LEA.

• 11x - General District Administrative Salaries

All 11x salaries should be coded to Function 23xx unless a specific employee spends a portion of their contract time serving a different function by assignment. In these cases, keep the object coding as shown below, but code the function according to their assigned functional service.

- M 111 Compensation School Board
- M 112 Salaries Superintendent
- M 113 Salaries Assoc./Deputy/Asst. Superintendent
- M 114 Salaries Business Administrator
- M 115 Salaries Supervisors and Directors

Salaries paid to administrative supervisors and directors (except the student transportation supervisor/director which should be 171, the maintenance supervisor/director which should be 181, and the food service supervisor/director which should be 191).

- 12x School Administrative Salaries
 - o M 121 Salaries Principals and assistant principals
- 13x Instructional Salaries
 - M 131 Salaries Teachers
 Salaries paid to licensed teachers, including those with provisional status.
 - M 132 Salaries Substitute Teachers
 - M 133 Salaries Sabbatical Leave
 Salaries paid to replacement teachers covering teachers on sabbatical leave.
- 14x Other Licensed Salaries
 - o M 141 Salaries Attendance and Social Work Personnel
 - M 142 Salaries Guidance Personnel

- M 143 Salaries Health Services Personnel
- M 144 Salaries Psychological Personnel
- M 145 Salaries Licensed Media Personnel
- 15x Office Salaries
 - M 151 Salaries Professional Office Personnel
 Salaries paid to accounting, purchasing and other business service professional personnel.
 - o M 152 Salaries Secretarial and Clerical Personnel
- 16x Non-Licensed Instructional Salaries

Salaries paid to non-licensed personnel providing educational benefit for students under the direct supervision of a licensed teacher. Such as, Special Education Teacher Aides, Paraprofessionals; non-licensed Media Personnel.

- o M 161 Salaries Teacher Aides and Paraprofessionals
- M 162 Salaries Non- licensed Media Personnel
- 17x Student Transportation Salaries

Salaries paid to student transportation office personnel should be coded to Object 15x.

- M 171 Salaries Student Transportation Supervisor
 Salaries paid to student transportation supervisor/director.
- M 172 Salaries Bus Drivers
- M 173 Salaries Mechanics and Other Garage Employees
- M 174 Salaries Other Student Transportation
 Salaries paid to other student transportation employees not identified in any of the other 17x codes.
- M 175 Salaries Bus Aides
- <u>18x Operation & Maintenance Salaries</u>
 - M 181 Salaries Operation & Maintenance Supervisors
 Salaries paid to a maintenance supervisor/director.
 - M 182 Salaries Custodial & Maintenance Personnel
 Salaries paid to custodial and maintenance personnel.
 - M 184 Salaries Technology Personnel
- 19x Other Salaries

- M 191 Salaries Food Services Personnel
- o M 193 Salaries School Resource Officers and Other Police Personnel
- M 195 Salaries Athletic Coaches
- M 198 Salaries Other Classified Personnel
 Salaries paid to classified personnel other than those coded to 170 or 180.

2xx - Employee Benefits

Amounts paid by the LEA on behalf of employees; these amounts are not included in the gross salary but are in addition to that amount. Such payments are fringe benefit payments, and while not paid directly to employees, nevertheless, are part of the cost of personal services.

• M 210 - State Retirement

Employer's share of the cost of the state retirement plan. (LEA 401(k) contributions to URS are coded here.)

• M 220 - Social Security Contributions

Employer's share of the cost of social security contributions.

- o 221 FICA
- o 223 Medicare Employer's Contribution

• M 230 - Local Retirement

Employer's share of the cost of any local retirement plan.

• M 240 - Group Insurance

Employer's share of the cost of any group insurance plan for both Licensed and Classified employees.

If an LEA wishes to track these separately, use the following codes:

- o 241 Medical Insurance
- o 242 Group Life
- o 243 Group Disability
- o 244 Health & Accident
- o 245 Dental Insurance
- o 246 Vision
- o 247 Other Post Employment Benefits (OPEB)
- o 248 Other

• M 250 - Tuition Reimbursement

Amounts reimbursed to any employee qualifying for tuition reimbursement on the basis of the LEA policy.

• M 270 - Workers' Compensation

Amounts paid by the LEA on behalf of employees for Industrial Insurance.

• M 280 - Unemployment Insurance

Unemployment compensation taxes paid by the LEA on behalf of employees.

• M 290 - Other Employee Benefits

Other fringe benefits not classified above include early retirement, stipends, and LEA contributions to employee benefits other than those coded elsewhere in the 2xx series.

3xx - Purchased Professional & Technical Services

Purchased services which by their nature can be performed only by persons with specialized skills, knowledge. Although a product may or may not result from the transaction, the primary reason for the purchase is the service provided. Excluded are services purchased from another LEA (see Objects 590-592).

M 310 - Official/Administrative Services

Services in support of the various policy-making and managerial activities of the LEA. Included would be management consulting activities oriented to general governance or business and financial management of the LEA; school management support activities; election and tax assessing and collection services.

- o 311 Election Fees
- o 313 Assessor Fees
- 315 Management Consultants
 Money paid to an individual or firm to study and evaluate the activities of the school system.

• M 320 - Professional Educational Services

Services in support of the instructional program and its administration. Included would be curriculum improvement services, counseling and guidance services, library and media support and contracted instructional services.

323 - Instructional Services

Non-payroll services performed by qualified persons directly engaged in learning experiences for pupils.

o 325 - Instructional Program Improvement Services

Services performed by persons qualified to help teachers and supervisors enhance the quality of the teaching process.

327 - Counseling & Guidance Services

M 330 - Employee Training and Development

Services supporting the professional and technical development of school district personnel, including instructional, administrative, and service employees. Included are course registration fees (that are not tuition reimbursement), charges from external vendors to conduct training courses (at either school district facilities or off-site), and other expenditures associated with training or professional development by third-party vendors including conference or workshop registration fees associated with conferences or workshops that do not require an overnight stay (those that do require an overnight stay should be coded to 580). All expenditures should be captured in this account regardless of the type or intent of the training course or professional development activity. Training for Instructional staff should be coded to function 2213. (Usually used with functions 2570 and 3100.)

• 34x - Other Contracted Professional Services

Professional services other than educational in support of the operation of the LEA. Included are the services of accountants, auditors, architects, engineers, consultants, dentists, medical doctors, teachers, therapists, audiologists, dieticians, editors, negotiations specialists, planners, etc.

- M 340 Other Contracted Professional Services not listed elsewhere in 34x or 3x
- o M 345 Audit, Accounting, & Other Business-type Services
- M 346 Architecture and Engineering Services
- M 347 Medical Services
 - 348 School Nurses
- M 349 Purchased Legal Services

• 35x - Technical Services

Contracted services to the LEA which are not regarded as professional but require basic scientific knowledge and/or manual skills. Included are data processing services, system analysts, purchasing and warehousing services, graphic arts etc.

- o M 353 School Resource Officer and Other Police Personnel
- o M 355 Game Officials
- M 350 Other Technical Services

4xx - Purchased Property Services

Amounts paid for services rendered by organizations or personnel not on the payroll of the LEA to operate, repair, maintain, insure and rent property owned and/or used by the LEA.

M 410 - Utility Services

Expenditures for utility services other than energy services supplied by public or private organizations. Water and sewerage as well as garbage collection/disposal services are included here. Telephone services are not included here but are classified under Object 530. If an LEA wishes to track these separately, use the following codes:

- o 411 Water/Sewage
- o 412 Disposal Service

M 420 - Cleaning Services

Services purchased to provide custodial and other building cleaning services other than those provided by LEA personnel. Typically used with function 2600.

- 422 Snow Removal Services
- 423 Custodial Services
- 424 Lawn Care Services
- o 429 Other Cleaning Services

• M 430 - Repairs & Maintenance Services

Expenditures for repairs and maintenance services not provided directly by school district personnel and includes both Non-Technology and Technology Related repairs and maintenance. If an LEA wishes to track these separately, use the following codes:

- o 431 Non-Technology Repairs & Maintenance
- o 432 Technology Related Repairs & Maintenance

M 440 - Rentals

Costs for temporary and long-term renting or leasing of land and buildings, equipment and vehicles, and computers and related equipment. If an LEA wishes to track these separately, use the following codes:

- 441 Rental of Land & Buildings
- o 442 Rental of Equipment & Vehicles
- o 443 Rental of Computers & Related Equipment

• M 450 - Construction Services

Includes amounts for constructing, renovating, and remodeling buildings or infrastructure assets by contractors. (Use only with function 4000.) Capital assets being constructed are coded here whereas capital assets being purchased should be coded to Object 7xx.

• M 490 - Other Purchased Property Services

Purchased property services that are not classified above.

5xx - Other Purchased Services

Amounts paid for services rendered by organizations or personnel not on the payroll of the LEA other than Professional and Technical Services (300) or Property Services (400).

• <u>51x - Student Transportation Services (To/From School)</u>

Expenditures for transporting children to/from school and other school-related activities whether provided by other LEAs, public carriers, parents, the students themselves. Payments of student room and board made in lieu of providing transportation. Payments made in lieu of 'dead miles' which are the miles driven between the point where the last student was dropped off and the garage or other parking facility. (Use only with Function 2700.) (Expenditures for the rental of buses which are operated by personnel on the LEA payroll are not recorded here; they are recorded under Rental of Equipment and Vehicles Object (442).)

M 513 - Student Transportation Services - Commercial

Annual expenditures for school contracted transportation, commercial bus passes, taxi services, alternative or specialized transportation services, etc.

M 514 - Student Transportation Services - Student Allowances

The costs incurred in paying a parent or guardian of an eligible student an allowance in lieu of school district supplied transportation (see R277-600-7).

o M 515 - Payments in lieu of Transportation - Subsistence Allowance

The costs incurred for student's room and board if the student relocates temporarily to reside in close proximity to the student's assigned school.

M 516 - Payments in lieu -- Dead Miles

The costs incurred for using a private vehicle rather than a school bus for dead miles, based on the Utah Department of Administrative Services Private Vehicle rate of 58 cents per mile (2022).

M 517 - Student travel overnight

Please include any school bus driver per-diem or overnight hotel stays for activity and field trips.

M 518 - Student Day Trips/Field Trips

(incl Admission Charges)

- M 511 Student Transportation Services from another LEA Within the State
- M 512 Student Transportation Services from another LEA Outside of State

• M 520 - Insurance (Other than employee benefits)

Expenditures for all types of insurance coverage such as property (the loss of or damage to property owned or leased by the LEA from fire, theft, storm, etc.), liability (loss caused by school board members and their employees due to accident or neglect; judgments awarded against the LEA or its officers). Premiums for fidelity bonds guaranteeing the LEA against losses resulting from the actions of the treasurer, employees, or other persons of the LEA. Expenditures made in lieu of fidelity bonds.

(Payments of judgments awarded against the LEA, not covered by insurance or fidelity bonds, should be recorded under object 820. Employee insurance costs provided as benefits such as group medical, dental, workmen's compensation, etc., are not charged here, but are recorded under Objects 200 – Fringe Benefits. Pupil transportation insurance should be charged to 510.)

If an LEA wishes to track these separately, use the following codes:

- o 521 Property Insurance
- o 522 Liability Insurance
- o 523 Fidelity Bond Premiums

• M 530 - Communication (Telephone & Other)

Services provided by persons or businesses to assist in transmitting and receiving messages or information. This category includes telephone and voice communication services; data communication services to establish or maintain computer-based communications, networking, and internet services; video communications services to establish or maintain one-way or two-way video communications via satellite, cable, or other devices; and postal communications services to establish or maintain postage machine rentals, postage, express delivery services, and couriers. Includes license fees and fees for services such as subscriptions to research materials over the Internet. (Expenditures for software should be coded to either 650 (if not capitalized) or 736 (if eligible for capitalization).

• M 540 - Advertising

Expenditures for printed announcements in professional periodicals and newspapers or announcements broadcast by radio and television networks. These expenditures include advertising for such purposes as personnel recruitment, bond sales, used equipment sales, property sales, etc. (Costs for professional fees for advertising or public relation services are charged to Object 340.)

• M 550 - Printing and Binding

Expenditures for job printing and binding usually according to specifications of the LEA. This includes the designing and printing of forms and posters as well as printing and binding of LEA publications. (Pre-printed standard forms are recorded under Object 610.)

• 56x - Tuition

Expenditures to reimburse other educational agencies for services rendered to students residing in the legal boundaries described for the paying LEA:

- o M 561 Tuition to Other Districts Within the State
- o M 562 Tuition to Other LEAs Outside the State
- M 563 Tuition to Private Schools
- o M 564 Tuition to Charter Schools Within the State
- M 565 Tuition to Postsecondary Schools
- M 567 Tuition to Other LEAs for Voucher Program
- o M 569 Tuition Other

• M 570 - Food Service Management

Expenditures for the operation of a local food services facility by other than employees of the LEA. Also included are contracted services, such as food preparation, associated with the food service operation. (Use only with Function 3100.)

• M 580 - Staff Travel/Per Diem

Expenditures for transportation, meals, hotel, conference registration, and other expenses associated with overnight staff travel for the LEA. Includes payments for per-diem in lieu of reimbursements for staff travel costs.

Registration Fees for Conferences and Workshops

If attendance at the conference or workshop requires an overnight stay, the registration fee should be considered as part of the travel cost and coded 580. The "overnight stay" criteria should be applied to all components of the travel cost including airfare, lodging, meals, ground transportation, etc. We updated the definition of 580 to reflect this. If attendance at the conference or workshop does not require an overnight stay, the registration fee should be considered professional development and coded to 330. We updated the definition of 330 to reflect this.

• 59x - Inter-educational, Interagency Purchased Services

Purchased services other than those described above. Payments to another LEA outside the State for services rendered, other than tuition and transportation fees, are recorded here. Examples of such services are data processing, purchasing, nursing and guidance. Where a question arises as to whether to code such payments to the 300 series Objects or to 592, 592 should be used in order that all inter-district payments can be eliminated when consolidating reports from multiple LEA's at State and Federal levels.

- o M 591 Services Purchased from another LEA Within the State
- o M 592 Services Purchased from another LEA Outside the State

6xx - Supplies & Materials

Amounts paid for items of an expendable nature that are consumed, worn out, or deteriorated in use; or items that lose their identity through fabrication or incorporation into different or more complex units or substances are considered supply expenditures. Includes non-equipment items which with reasonable care and use may be expected to last for more than one year. Includes equipment that doesn't meet these criteria but the cost of which is less than either the amount established by an LEA as their capitalization threshold, or \$5,000, whichever is lower.

• M 610 - General Supplies

Expenditures for all supplies (other than those listed below) for the operation of an LEA, including freight. A more thorough classification of general supplies is achieved by identifying the object with the function. (Use with all functions except 5000.)

M 615 - Student Uniforms, Clothing

Expenditures related to special shoes or items of clothing a school requires a student to wear related to a curricular, co-curricular or extra-curricular activity. General school uniforms should be coded in object 610.

M 620 - Energy

Expenditures for energy, including gas, oil, coal, and gasoline, and for services received from public or private utility companies.

- o 621 Natural Gas
- o 622 Electricity
- o 623 Bottled Gas
- o 624 Fuel Oil
- 625 Coal
- 626 Motor Fuel (Gasoline & Diesel)
- o 629 Other

M 630 – Food

Expenditures for food to operate the school food service program. Food used in instructional programs is charged under object 610.

M 640 - Books and Periodicals

Expenditures for books, textbooks, and periodicals, whether in physical or electronic form, prescribed and available for general use by students, including any reference books. Includes workbooks or other organized systems or learning packages which constitute the instructional vehicle for a given course, subject, or grade level or a significant portion of a given course, subject, or grade level. This category also includes the cost of textbook binding or repairs, as well as textbooks which are purchased to be resold or rented. Includes expenditures for purchases of library books, whether in physical or electronic form, which are those books provided for enrichment, extension, or study in depth. They may be general or specialized in nature. These are books purchased for general use and not primarily for use in certain classes, grades, or other particular student groups. They include reference sets and dictionaries. Also recorded here are costs of binding or other repairs to school library books.

If an LEA wishes to track these separately, use the following codes:

- o 641 Textbooks
- o 642 eTextbooks / Online Curriculum or Subscriptions
- o 644 Library Books

• M 650 - Supplies - Technology Related

Includes supplies that are typically used in conjunction with technology-related hardware or software. Examples include CDs, flash or jump drives, cables, and monitor stands. Also includes E-readers, iPads, computers, etc. that individually cost less than either the amount established by an LEA as their capitalization threshold, or \$5,000, whichever is lower.

M 670 – Software

This includes software purchases that are less than the LEAs established capitalization threshold, or \$5,000, whichever is lower.

• M 680 - Maintenance Supplies and Materials

Includes expenditures for lubricants for school buses and other equipment, tires and tubes for school buses and other equipment, repair parts for school buses, other vehicles, and garage equipment. If an LEA wishes to track these separately, use the following codes:

- o 681 Lubricants
- o 682 Tires and Tubes
- o 683 Repair Parts for Buses & Other Vehicles
- o 684 Repair Parts for Garage Equipment
- o 689 Miscellaneous

7xx - Property

Expenditures for acquiring capital assets, including land, existing buildings, existing infrastructure assets, and equipment. Typically, these are assets that individually exceed the capitalization threshold established by the LEA.

• M 710 - Land and Site Improvements

Expenditures for the purchase of land and the improvements thereon. Purchases of air rights, mineral rights and the like are included here. Also included are special assessments against the school district for capital improvements such as streets, curbs, and drains. (Expenditures for improving sites and adjacent ways after acquisition by the school district are generally coded to Objects 450 or 340 as appropriate.)

• M 720 - Buildings

Expenditures for acquiring existing buildings, major permanent structural alterations, renovations, fire protection systems, and other service systems. Included are expenditures for installment or lease payments (except interest) which have a terminal date and result in the acquisition of buildings, except payments to public school-housing authorities or similar agencies. (Excluded are expenditures for the contracted construction of buildings, contracted major permanent structural alterations, and for the initial or additional installation of heating and ventilating systems, electrical systems, plumbing systems, fire protection systems, and other service systems in existing buildings which are recorded under Object 450. Also excluded are buildings built and alterations performed by the LEA staff which are charged as Salary & Benefits (100 & 200), Supplies (610), Equipment (730), etc.

• M 730 - Equipment

Code items here that individually exceed the capitalization threshold established by the LEA. Examples include machinery such as lathes or drill presses or printing presses etc., school buses, non-bus vehicles, furniture, technology-related equipment and technology infrastructure such as network equipment, servers, and software used for educational or administrative purposes, etc. If an LEA wishes to track these separately, use the following codes:

- o 731 Machinery
- o 732 School Buses
- o 733 Furniture and Fixtures
- o 734 Technology Related Hardware
- o 735 Non-Bus Vehicles
- o 736 Technology Software
- o 739 Other Equipment

• M 740 - Infrastructure

Expenditures for purchased infrastructure assets by the school district. These items include water/sewer systems, roads, bridges, and other assets that have significantly longer useful lives than other capital assets.

• M 750 - Other Intangible Assets

Expenditures for intangible assets not categorized in Objects 734 and 736.

• M 790 - Depreciation and Amortization

The portion of the cost of an asset which is charged as an expense during a particular period. In accounting for depreciation/amortization, the cost of an asset, less any salvage value, is apportioned over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the cost of the asset is ultimately charged off as an expense. (Only use in Enterprise Funds and Non-Profit organizations.)

o 795 - Lease Depreciation and Amortization

8xx - Debt Service & Miscellaneous

Amounts paid to service debt as well as for goods and services not otherwise classified above.

M 810 - Dues & Fees

Expenditures or assessments for membership in professional or other organizations, student fees (such as entry fees to contests, admissions to field trips), and bank fees. Tuition expenditures/expenses should be reported in objects 560 through 569.

M 820 - Judgments Against the LEA

Expenditures from current funds for all judgments (except as indicated below) against the LEA that are not covered by liability insurance but are of a type that might have been covered by insurance. Only amounts paid as the result of court decisions are recorded here. Judgments against the LEA resulting from failure to pay bills or debt service are recorded under the appropriate expenditure accounts as though the bills or debt service had been paid when due. (Use only with Function 2310.)

• M 830 - Interest on Debt

Expenditures/expenses for interest on bonds, notes, and other long-term borrowings, including financed purchases of capital assets (use only with Function 5000.) Expenditures for interest on short-term debt or tax anticipation notes use with Function 2510.

o 831 - Interest on Leases

M 833 - Bond Issuance & Other Related Costs

Bond issuance costs other than on refundings. (Use only with Function 5000.)

• M 840 - Redemption of Principal

Outlays from current funds to retire bonds (including current and advance refundings) and other long-term borrowings, including financed purchases of capital assets. (Used only with function 5000.)

o 841 - Lease Redemption of Principal

M 845 - Debt Issuance Costs on Refunding

Bond issuance costs on refundings. (Use only with Function 5000.)

• M 850 - Contingency (For Budgeting Purposes Only)

This account is provided for the budgeting of appropriations. Expenditures to be paid from the contingency should be charged to the appropriate function and object classification.

• M 860 - Indirect Costs - Unrestricted

Indirect costs that are chargeable to grants which are subject to regulations or policies but costs include certain additional elements such as space, custodial and utility costs in the calculation of the rate.

• M 870 - Indirect Costs - Restricted

Indirect costs chargeable to grants which are subject to regulations or policies limiting the amount of allowable indirect costs.

- M 872 Payments to Charter School Levy Account
- M 874 Basic Levy Recapture
- M 875 Other State Recapture
- M 880 Payments to Community Reinvestment Agencies
- M 890 Miscellaneous Expenditures

 Amounts paid for goods or services not properly classified in one of the objects included above.

Balance Sheet

8xxx - Assets

- 81xx Current Assets
 - o M 8110 Cash
 - 8111 Cash in Banks
 - 8112 Petty Cash
 - 8113 Cash Change Funds
 - 8119 Other Cash
 - o M 8120 Investments
 - o <u>813x Receivables</u>
 - M 8131 Local
 - M 8132 Local Property Taxes
 - M 8133 State
 - M 8134 Federal
 - M 8135 Due From Other Funds
 - M 8136 Lease Receivables
 - M 8139 Other Receivables
 - o M 8140 Inventories
 - o M 8150 Prepaid Items
 - M 8190 Other Current Assets
- 82xx Fixed Assets
 - o M 8210 Land and Land Improvements
 - M 8215 Site Improvements
 - o M 8220 Buildings and Building Improvements
 - o M 8240 Intangible Assets
 - o M 8250 Equipment
 - M 8255 Construction in Progress
 - M 8260 Accumulated Depreciation/Amortization
 - o M 8290 Other Fixed Assets
- 83xx Lease Assets (Right-to-Use)
 - o M 8305 Lease IT Subscription
 - o M 8310 Lease Land
 - o M 8320 Lease Building
 - o M 8330 Lease Equipment

- o M 8340 Lease Accumulated Depreciation/Amortization
- 84xx Other Debits
 - o M 8430 Other Debits
 - o M 8450 Deferred Outflows of Resources
 - o M 8460 Net Pension Asset

9xxx - Liabilities

- 95xx Current Liabilities
 - o M 9505 Negative Cash Balance
 - o M 9510 Accounts Payable
 - o M 9520 Notes Payable
 - M 9523 Lease Liabilities Current
 - M 9525 Subscription Liability Current
 - M 9530 Accrued Liabilities
 - M 9540 Accrued Salaries and Withholdings
 - o M 9550 Due to Other Funds
 - o <u>H 9560 Unearned Revenue</u>
 - M 9561 Unearned Revenue Local
 - M 9563 Unearned Revenue State
 - M 9564 Unearned Revenue Federal
 - M 9590 Other Current Liabilities
- 96xx Long-term Liabilities
 - o M 9610 Bonds Payable
 - o M 9620 Notes Payable, etc.
 - o M 9630 Lease Liabilities
 - M 9635 Subscription Liability (SBITA)
 - o M 9640 Special Termination Benefits
 - o M 9660 Net Pension Liability
 - M 9690 Other Long-term Liabilities
- 97xx Other Credits
 - M 9750 Deferred Inflows of Resources
 - o M 9755 Deferred Inflows of Resources Actual vs. Expected Pension
 - o M 9760 Net Difference Pension
 - M 9765 Deferred Inflows of Resources Leases

98xx - Net Position / Fund Balance

Net Position - For proprietary and fiduciary fund types

- M 9810 Net Assets Invested in Capital Assets, Net of Related Debt
- M 9820 Restricted Net Position
- M 9830 Unrestricted Net Position

Fund Balances - For governmental fund types

- Non-Spendable Resources reported in a governmental fund that cannot be spent because they are
 not in spendable form (such as inventories and prepaid items), or contractually required to be
 maintained intact such as the principal of a permanent fund.
 - o M 9860 Non-Spendable Inventories & Prepaid Expenditures
 - o M 9869 Non-Spendable Other
- Restricted Fund balances subject to constraints that are externally enforceable by creditors, grantors, laws/regulations, etc.
 - M 9870 Restricted Debt Service
 - M 9871 Restricted Capital Outlay
 - M 9872 Restricted Food Service
 - M 9873 Restricted Student Activities
 - M 9874 Restricted Non K-12
 - M 9878 Restricted Reading
 - o M 9879 Restricted Other
- Committed A constraint on the use of resources made at the LEA's highest level of decision-making authority (typically the governing board). Committed balances reflect self-imposed limitations on the use of otherwise available expendable financial resources in governmental funds.
 - o M 9880 Committed Economic Stabilization
 - M 9881 Committed Contracts
 - o M 9882 Committed Employee Obligations
 - o M 9889 Committed Other
- Assigned Amounts that are constrained by the LEA's intent to be used for specific purposes, but are neither restricted or committed.
 - M 9890 Assigned
- Unassigned The residual fund balance that has not been assigned to other funds, and has not been restricted, committed, or assigned to specific purposes within the general fund.
 - o M 9899 Unassigned

Program

0000:1199 - Regular Programs - Elementary/Secondary (Local)

- M 0005 LEA Programs
 - o 0006:0049 Reserved for LEA use
 - o 0050 Classroom General
 - o 0051:0399 Reserved for LEA use
- 0400 RELATED TO BASIC SCHOOL LOCAL
- 0500 OTHER PROGRAMS LOCAL
- 0600 TRANSPORTATION GRANTS UNSAFE ROUTES

1200:1299 - Special Education

- 1205 SPECIAL EDUCATION ADD-ON (PPF)
- 1210 SPECIAL EDUCATION SELF-CONTAINED (PPH)
- 1215 SPECIAL EDUCATION PRESCHOOL (PPG)
- 1220 EXTENDED YEAR PROGRAM FOR SEVERELY DISABLED (PPI)
- 1225 Special Education Impact Aid (PPN)
- 1230 SPECIAL EDUCATION INTENSIVE SERVICES (PUL, PLH)
- 1278 EXTENDED YEAR SPECIAL EDUCATORS (PPP)
- 1295 UNIQUE LOCAL SPECIAL EDUCATION PROGRAMS
- 1299 Special Education from Unrestricted Funds

1510:1550 - Summer School and Extended Year Programs

- 1510 EXTENDED YEAR, DAY AND SUMMER
 - 1512 Curriculum Development
 - 1513 In-service Training

• 1550 - UNIQUE LOCAL SUMMER SCHOOL & EXTENDED YEAR PROGRAMS

1600:1699 - Adult/Continuing Education Programs

- 1609 ADULT HIGH SCHOOL (PQG, PLD, PQGS)
- 1680 UNIQUE LOCAL ADULT/CONTINUING EDUCATION PROGRAMS

2000:3699 - School-level Programs

- 2000-2099 GENERAL SCHOOL
- 2100-2199 GENERAL STUDENTBODY
- 2200-3599 INSTRUCTIONAL CLASSES & CLUBS
- 3600-3699 STUDENT ACTIVITY FUNDS

3700:3899 - Community Services Programs

- 3710 COMMUNITY RECREATION
- 3720 CIVIC SERVICES
- 3730 PUBLIC LIBRARY SERVICES
- 3740 CUSTODY AND CHILD CARE SERVICES
- 3750 WELFARE ACTIVITIES
- 3800 OTHER COMMUNITY SERVICES PROGRAMS

3900:3999 - Enterprise Programs

• 3900 - INTERNAL SERVICE FUNDS

5000:5999 - State Programs

- **5201 Class Size Reduction K-8** (PPL), U.C.A. § 53F-2-312
- **5202 Emergency Funding for English Learners** U.C.A. § 53F-2-315, HB42 2025 General Session

- 5260 Local Discretionary Block Grant
- 5270 Interventions for Student Success Block Grant
- **5295 Professional Development** (PROD, PRO2, PRO3, PRO5)
- 5315 Pupil Transportation To & From School (PQB, PQBS)
- 5317 Pupil Transportation Rural School Reimbursement (POI)
- 5320 Contingency Fund
- 5321 USBE Discretionary Grants
- 5322 Highly Qualified Teachers State Appropriation
- 5323 Out of State Tuition
- 5331 Enhancement for Accelerated Students Gifted and Talented (PQHG)
- 5332 Enhancement for Accelerated Students Advanced Placement (PQHA)
- 5333 Concurrent Enrollment (PQI)
- 5339 Juvenile Gang and Other Violent Crime Prevention and Intervention Program (PUJG), U.C.A. § 53F-2-410, R277-436
- 5340 Youth-In-Custody (PUFI, PUF, PLC)
- 5344 Students At-Risk Add-On (PPR, PPRS)
- **5371 Guarantee on Transportation Levy** (PQC), U.C.A. 53F-2-403
- 5380 SOEP Home School & Private (SOEF, SOEO)
- **5390 Limited LEA Budgetary Flexibility**U.C.A. § 53F-2-209, R277-113-11. Must be used with other financing sources (transfer) codes 5201 and 5211.

- 5420 School LAND Trust Program
 (PQM)
- 5430 First Credential Program

U.C.A. § 53E-10-310, 2025 General Session H.B. 260

• 5431 - Catalyst Center Grant Program

U.C.A. § 53E-3-507.1, 2025 General Session H.B. 447

- 5450 LEEWAY PROGRAMS
 - o **5455 Voted Local Levy** (PRA, PRAG, PRAL)
 - **5460 Board Local Levy** (PRB, PRC, PRBG, PRBL)
- 55xx Public Education Capital Outlay
 - o 5500 Public Education Capital Outlay
 - 5550 Capital Outlay Foundation (PSA, PSAG)
 U.C.A. 53F-3-202
 - o 5551 Charter School Building Sub Account
 - 5553 Rural School Sports Facilities Grant Program
 U.C.A. § 53F-10-303, 2025 General Session HB0462
 - **5561 Enrollment Growth Program** (PSB, PSBG)
 - o 5570 Building Reserve
 - o 5572 MBA Debt
 - o 5575 Debt Service
 - o 5590 LEA Foundation
 - 5595 Capital Development Project Grants (PXA), 2022GS-HB0475, U.C.A. § 53F-10-301
- 5601 Private Grant
- 5603 Core Assessment
- 5605 ATC Service Regions
- 5607 National Board Certified Teacher Program (PJC), U.C.A. § 53F-5-202, R277-317

- 5608 School Mental Health (SMH)
- 5609 Driver Education -- Vehicles
- 5610 Driver Education -- Behind-The-Wheel (DRED)
- 5612 Enhancement for Accelerated Students International Baccalaureate Program (PQHI)
- 5613 Corrections Education (PQGC)
- 5616 Federal Mineral Lease Act (TLAF, PD)
- 5618 State Non MSP
- 5619 Charter School Local Replacement (PQN)
- 5622 Teacher Retention in Indigenous Schools Grant (PAX)
- 5627 Innovative Student Improvement Program
- **5628 Education Innovation Program** 2022GS-HB0386, U.C.A. § 53G-10-6, U.C.A. § 53G-7-222, R277-918
- 5633 Supporting Effective Instruction Flow Thru (PKZ)
- 5636 ELL Family Literacy Centers
- 5637 Dual Immersion Program (PQV, PLE, PLET)
- 5641 Early Interventions OEK, FDK
- **5642** Elementary School Counselor (PUR)
- 5643 STEM Lab Pilot
- **5644** STEM Endorsement Incentive (PJB)
- 5645 Pilot Programs

- 5646 Pilot Assessment Project
- **5647 PRIME (repealed)** (PRIME, PRIMEP), U.C.A. § 53E-10-309
- **5648 Partnerships for Student Success** (PKX, PKXA), U.C.A. 53F Chapter 5 Part 4
- 5649 Local Innovations Civics Education Pilot Program 2022GS-HB0273, U.C.A. § 53F-5-219
- 5651 Educator Professional Time
 (PUY), 2022GS-HB0396, U.C.A. § 53F-7-203, R277-629
- 5652 Homeless Teen Center Grant Program R277-618
- 5653 Public Education Capital & Technology 2022GS-HB0475, U.C.A. § 53F-7-202
- 5654 Period Products in Schools
 2022GS-HB0162, U.C.A. § 53G-4-4134, R277-931
- 5655 Digital Teaching & Learning Program (PLG, PUO)
- 5659 School-Based Education Support Professional Bonus U.C.A. § 53F-2-422 (effective 7/01/2025)
- **5660 Financial Literacy** (PKH)
- 5662 Outdoor Recreation Grant Program
- **5664 Anti-Bullying Program** (PKAUL)
- 5665 Grow Your Own Teacher & Counselor (PQA), U.C.A. § 53F-5-218, R277-320
- **5666 Early Learning Grant for Professional Learning** (PUC), U.C.A. § 53F-5-214, R277-326
- 5668 Effective Teachers in High Poverty Schools (PUP)
- 5669 Early Learning Training & Assessment (PLP)

- **5670** Competency Based Learning Amendments (PKC)
- **5672 Substance Abuse Prevention** (SAPV, DRNK)
- **5673 E-Cigarette and Nicotine Prevention** (ECSN)
- **5674 Suicide Prevention** (SUPA, SUPV, SUAS)
- **5675 Child Sexual Abuse Prevention Grant Program** (POK, POL), U.C.A. § 53G-9-207
- **5677 Computer Science Initiative for Public Schools** (PKW, PKWS), U.C.A. § 9-22-113, R277-473
- **5678 Teacher and Student Success Program (TSSA)** (PUU, PYK), U.C.A. Title 53G, Chapter 7, Part 13
- **5679** Student Health and Counseling Support Program (PUV), U.C.A. § 53F-2-415
- 5680 SEA Discretionary Fund
- 5682 UPSTART (State)
- 5685 Para-Educator Funding
- 5687 School Turnaround Program (PAF)
- 5690 Peer Assistance
- 5693 Strengthening College and Career Readiness
- 5695 Corona Relief- State
- 5696 School Safety Pilot
- **5697 Early Literacy Outcomes Improvement Early Learning Coaches** (ELO, ELOA), 22GS-SB0127, U.C.A. § 53E-3-1002, R277-326
- **5807 Salary Supplement for Highly Needed Educators Program** (PQS), "SSHiNE", 2023GS-S.B.173, 53F-2-504, formerly Teacher Salary Supplement Program (5807 TSSP) Effective 7/1/25

- 5808 State Capitol Field Trips
- 5810 Library Books & Electronic Resources
- **5812 Excellence in Education and Leadership Supplement Program** (PYI), 2023GS-S.B.173, 53F-2-526
- **5813 Stipends for Future Educators Grant Program** (SFFE), 2023GS-H.B.221, 53F-5-223
- **5814 Mentoring and Supporting Teacher Excellence and Refinement Program** (PYJ), 2023GS-H.B.431, 53F-5-222
- 5817 High School Service Pilot Program (HSSP)
- 5818 Assessment to Achievement (A2AE)
- 5820 4-6 Math Initiative
- 5835 National ACT Test Reimbursement
- 5846 State Charter School Start-up (CHSU, CHMT)
- **5861 Math/Science Teacher Enhancement** (PEJEP)
- 5862 Instructional Technology
- **5868 Teacher Supplies & Materials** (PUA, PUAS), U.C.A. § 53F-2-527
- **5876** Educator Salary Adjustments (PQR)
- 5882 Beverley Taylor Sorenson Elem Arts Program (BTS) (PUB, PUBS)
- 5901 College and Career Awareness (PPKD)
- 5902 Work-Based Learning (PPKC)
- 5903 School Counseling (PPKB)

- 5910 Charter Levy Program
- 5911 English Language Learner Software Grants U.C.A. § 53F-2-419
- 5913 CEEDAR Grant
- **5914 School Safety and Support Grant Program** (POH, PLN, POHTF, SAST), U.C.A. § 53F-5-220
- M 5915 STEM Action Center Grants and Sponsorships
 - 5916: 5940 Reserved for STEM Action Center Grants or Sponsorship if an LEA wants to track individually. Please map these accounts to 5915 for annual reporting.

6000:6999 - Career & Technology Education

- 6000 Career & Technology Basic Program 9-12 Add On (PPK*)
- 6015 Administration & Support Services
- 6020 Career & Technical Student Organizations (CTSOs)
- 6100 Agriculture Food & Natural Resources
- 6150 Summer Agriculture
- 6200 Education & Training
- 6300 Health, Sci, Human Services & Public Safety
- 6400 Audio/Visual Tech & Communications
- 6500 Business, Marketing, Hospitality & Tourism
- 6600 Architecture & Construction
- 6700 Information Technology
- 6800 Engineering & Manufacturing Technology
- 6900 Transportation, Distribution & Logistics

7000:7999 - Federal Programs

• 71xx - Federal Direct Unrestricted Programs

- 7101 Impact Aid (Title VIII Elem. & Sec. Educ. Act)
- 7190 Other Unrestricted Grants Direct from Federal Government
- 72xx Federal/State Unrestricted Programs
 - 7210 ESSER CARES Program
 - 7215 ESSER II CARES Program
 - 7220 GEERS CARES Program
 - 7225 ESSER III ARP Program
 - **7226** ARP State Teacher Bonuses for Extra Assignments 2022GS-SB0002, U.C.A. § 53F-2-524, R277-124
 - 7230 GEERS II CARES Program CRRSA
 - 7235 ARP ESSER Homeless Children & Youth
 - 7250 Unique Local Federal/State Unrestricted Programs
 - 7280 Other USBE CARES Programs
 - 7290 Non-USBE CARES Programs
 - 7295 Reserved for Federal PSC?
- 73xx Federal Direct Restricted Programs
 - 7310 CARES Payroll Protection Program
 - 7323 Star Talk (NSA grant)
 - 7326 ROTC
 - 7330 Indian Education Programs
 - 7350 High Quality School Readiness (TANF)
 - 7352 Kindergarten Supplemental Enrichment
 - 7355 Americorps
 - 7380 ETI E-rate
 - 7390 Unique Federal Direct Restricted Programs

- 74xx Career & Technical Education Federal Perkins
 - 7401 CTE Federal Perkins Formula (FLEA)
 - 7403 CTE Federal Perkins Corrections (CRED)
 - o 7404 CTE Federal Perkins Special Projects
- 75xx Federal/State Restricted Programs
 - 7501 Improving America's Schools Act
 - o 7503 FUEL
 - o 7508 Javits Accelerated Readers
 - o 7520 Programs for the Disabled
 - 7522 IDEA-B -- Preschool Disabled (Sec. 619)
 (PRE)
 - o 7523 SPED IDEA ARP Preschool
 - 7524 IDEA-B -- Disabled (PL 101-476)
 (STAC, FTFL)
 - o 7528 IDEA-B Private School Proportionate Share
 - 7529 IDEA-B Coordinated Early Intervening Services (CEIS)
 - o 7530 Medicaid
 - o 7525 SPED IDEA ARP
 - o 7526 IDEA-D -- Special Education Personnel Development
 - o 7527 IDEA-C -- Deaf/Blind
 - o 7580 Federal Adult Education Programs
 - 7581 Adult Education Prison/Institutions (ADPI)
 - **7582 Adult Education Leadership** (SLDR)

- 7583 Adult Education Basic (ADEB)
- 7584 Adult Education English Language/Civics Education (ADCA, ADEL)
- o 7585 GED Workforce Service Grant
- o 7590 Other Restricted Grants
- o <u>76xx Other Federal/State Restricted Programs</u>
 - 7603 Service Learning
 - o 7606 Migrant Education Consortium
 - o 7625 Charter Schools Start-up
 - o 7640 Trust Lands Grand Staircase
 - o 7650 UPSTART Reading
 - 7663 Registered Apprenticeship Program for Teachers (U-RAPT)
 (ALN 17.285, Dept of Labor, 24RA, 25RA, R277-333)
 - o 7685 SAMHSA Project AWARE
 - o 7699 Unique Local Federal/State Restricted Programs
- 77xx Federal/Intermediate Programs
 - o 7700 Federal Intermediate Programs
- 78xx 79xx Elementary and Secondary Education Act (ESEA) of 1965
 - 7801 Fed ESEA Title I A
 (T1SA, T1AD, T1SC, T1FT, T1SF)
 - o 7803 Fed ESEA Title I School Improvement Grants (SIGs)
 - 7830 Fed ESEA Title I C Migrant Children (MGFT, MGSA, 84.011)
 - 7840 Fed ESEA Title I D Neglected & Delinquent Children and Youth (NDAC, NDT, NDAD, NDSC)
 - 7860 Fed ESEA Title II A Supporting Effective Instruction Grants (2A, 2FT, 2SA, 2SL)

- o 7865 Fed Title II B Math Science Partnerships
- 7880 Fed ESEA Title III A English Language Acquisition (ELFT, ELSA, IMM)
- 7890 Fed ESEA Title IV A Student Support & Acad. Enrich (4A, 4ASA, 4AFT)
 - o 7893 Fed ESEA Title IV A BSCA Stronger Connections Grant Program
 - 7894 Fed ESEA Title IV A Safe and Drug-free Schools and Communities
 CFDA 84.184H
- 7900 Fed ESEA Title IV Subpart 2 Community Service Centers
- 7910 Fed ESEA Title IV B 21st Century Community Learning Centers (ASSA, ASFT, ASFC)
- o 7915 21st Century Supplemental
- o 7920 Fed ESEA Title V A Innovative Programs
- o 7930 Fed ESEA Title VI A Assessment
- o 794x Rural Education Achievement Program (REAP) Title V, Part B
 - M 7940 Fed ESEA Title V B Rural & Low-Income Schools (RLIS) (RFLT)
 - M 7941 Small, Rural School Achievement Program (SRSA)
- 7950 Fed ESEA Title VII B Education for Homeless Children and Youth (MVFT, MVSA)
- o 7960 Fed ESEA Title VI American Indian/Alaska Native Ed.
- 7970 21st Century Out-of-School Time Career Pathway (CPFT, CPSA)

8000:8499 - Child Nutrition Programs

- 8070 State School Lunch Programs (LQTX, ESMP)
- 8075 Federal Child Nutrition Programs
 - National School Lunch Program (NSLP)
 - School Breakfast Program (SBP)
 - Child and Adult Food Care Program Meals (CAM)
 - Supply Chain Assistance Funds (SCA)

- Special Milk Program (SMP)
- 8079 Other Child Nutrition Programs
 - Afterschool Snack Program (ASSP)
 - Fresh Fruit and Vegetable Program Grant (FFVP)
 - o Local Food for Schools Cooperative Agreement Program (LFS)
- 8083 ARP Farm to School State Formula Grant
- 8084 Summer Electronic Benefit Transfer (EBT) ALN 10.646, "SUN Bucks"

8500:8999 - Enterprise Programs

- 8500 Unique Local Enterprise
- 8503 Swimming Pools

9000:9999 - Support Services Program

• 9999 - UNDISTRIBUTED BY PROGRAM

Appendix A. Summary of Changes

Amendment 1

Revised 8/8/2026

Program Code Changes (see original changes below)

- New 7894 Fed ESEA Title IV A Safe and Drug-free Schools and Communities
- New 5663 Registered Apprenticeship Program for Teachers (U-RAPT) was changed from 5663 to 7663 Registered Apprenticeship Program for Teachers (U-RAPT) (ALN 17.285 Dept of Labor) as it is Federal funding.

Revenue/Other Financing Sources Code Changes (see original changes below)

Removed - 6500 - Unusual or Infrequent Items
 This code was already in use. 6400 - Extraordinary Items will be renamed 6400 - Unusual or Infrequent Items in response to GASB Statement No. 103.

Original Changes

Fund Changes

- Amended Governmental Fund Types added definition.
- Amended Proprietary Fund Types added definition.
- Amended Fiduciary Fund Types added definition.
- Amended 71 Trust Fund to remove duplication.

Revenue Changes

- New 1350 Tuition from Students in School Choice Programs
- Amendment 1532 Unrealized Gains/Losses on Invests (Enterp & Non-Profit) Indented one level to be under the 15xx Investments header.
- Name Change 17xx District Activities

Renamed from *Student Activities* to *District Activities* to match NCES and definition. Also amended definition for clarification.

• Removed - 1741 - General Student Fees

Not allowable to be charged per legislation. For fees collected from prior years, see account 1749 - Collections of Prior Year General Student and/or Co-curricular Fees.

• Removed - 1742 - General Student Fee Waivers

Not allowable to be charged per legislation.

Removed - 1745 - Co-curricular Activity Fees

Not allowable to be charged per legislation. For fees collected from prior years, see account 1749 - Collections of Prior Year General Student and/or Co-curricular Fees.

• Removed - 1746 - Co-curricular Activity Fee Waivers

Not allowable to be charged per legislation.

New - 1749 - Collections of Prior Year General Student and/or Co-curricular Fees

Collections of general student fees (1741) or co-curricular activity fees (1745) that were assessed in the prior year, but collected in the current year.

• Amendment - 1770 - Fundraisers

Amended definition to include detail about group fundraisers and aligned definition with R277-408.

• New - 1790 - Other District Activity Income

For other revenue from school or district activities that cannot be classified elsewhere in the 17xx series which represent revenue received by co-curricular and extra-curricular activities controlled by the LEA.

- Removed 3020 Professional Staff
- New 3805 State Liquor Tax

State liquor tax revenue

• New - 3810 - School Meal Program Reimbursement

See U.C.A. § 53F-2-423 and H.B.100 (2025 General Session).

• New - 3815 - School Fees Distribution

To record State revenues received over a three-year period to mitigate local revenue impacts associated with implementing H.B.415 (2024 General Session) School Fees Amendments, by local education agencies.

• Amendment - 4101 - Impact Aid Program, (Title III)

Intended one level to be under 4100 - Unrestricted Grants-in-Aid Received Direct from the Federal Government.

Name Change - 4200 - Unrestricted Federal Grants-in-Aid Received via State Agencies

Renamed from 4200 - Unrestricted Federal Received via Non-USBE State Agencies to Unrestricted Federal Grants-in-Aid Received via State Agencies.

• Name Change - 4500 - Restricted Federal Grants-in-Aid Received via State Agencies

Renamed from 4500 - Restricted Federal Grants-in-Aid Received via USBE to Restricted Federal Grants-in-Aid Received via State Agencies.

• Name Change - 4530 - Federal Career and Technical Education

Renamed from 4530 - App Tech Education Sources to 4530 - Federal Career and Technical Education

- New 4531 Special Projects
- Removed 4536 Non traditional Training
- Removed 4546 Leadership & Development
- Removed 4553 Tech Prep Education

• Name Change - 4700 - Federal Revenue Received via Intermediate Agencies

Renamed from 4700 - Federal Revenue Received via Other Agencies to 4700 - Federal Revenue Received via Intermediate Agencies.

• Name Change - 5300 - Proceeds from the Disposal of Real or Personal Property

Renamed from 5300 - Sale of, or Comp for, Loss of Fixed Assets to 5300 - Proceeds from the Disposal of Real or Personal Property

• Name Change - 6xxx - Unusual or Infrequent Items

Renamed from 6xxx - Special and Extraordinary Items to 6xxx - Unusual or Infrequent Items due to GASB Statement No. 103.

• Removed - 6300 - Special Items

See GASB Statement No. 103 Financial Reporting Model Improvements which eliminates separate presentation of extraordinary (6400) and special items (6300).

• Removed - 6400 - Extraordinary Items

See GASB Statement No. 103 Financial Reporting Model Improvements which eliminates separate presentation of extraordinary (6400) and special items (6300).

• New - 6500 - Unusual or Infrequent Items

See GASB Statement No. 103 Financial Reporting Model Improvements which eliminates separate presentation of extraordinary (6400) and special items (6300).

Function Changes

• Name Change - 2320 - Executive Administration Services

Renamed from District Executive Administration Services to Executive Administration Services.

• New - 2505 - Supervising Business Services

Re-added from FY24 chart of accounts. Account is needed for proper treatment of fringe benefits of business administrators in the indirect cost rate calculations.

Object Changes

• New - 250 - Tuition Reimbursement

For amounts reimbursed to any employee qualifying for tuition reimbursement on the basis of the LEA policy.

Assets and Deferred Outflows of Resources Changes

• Name Change - 8150 - Prepaid Items

Name change from *Prepaid Expenditures* to *Prepaid Items* for more appropriate terminology if used in non-governmental funds.

• Name Change - 8210 - Land and Land Improvements

Name change from Land to Land and Improvements.

- New 8215 Site Improvements
- Name Change 8220 Buildings and Building Improvements

Name change from Buildings to Buildings and Improvements.

- New 8255 Construction in Progress
- Name Change 83xx Lease Assets (Right-to-Use)

Name change from Lease Assets to Lease Assets (Right-to-Use).

• New - 8305 - Lease - IT Subscription Asset

Liabilities and Deferred Inflows of Resources Changes

- New 9523 Lease Liabilities Current
- New 9525 Subscription Liability Current
- New 9635 Subscription Liability (SBITA)
- New 9690 Other Long-term Liabilities

Program Changes

• Name Change - 0005 - LEA Programs

Name change from REGULAR BASIC PROGRAM to LEA Programs.

- Removed 0005-3999 except for 0050 Classroom General. This section is now reserved for LEA use.
- Name Change 1225 Special Education Impact Aid

Name change from SPECIAL EDUCATION - STATE PROGRAM to Special Education - Impact Aid

- Removed 1615 Adult High School 17 and Under
- New 5202 Emergency Funding for English Learners
- Removed 5220 Necessarily Existent Small Schools

Please continue to record NESS revenue to 3015. Funds are now 100% unrestricted and no longer require specific, individualized expenditure tracking.

- Removed 5310 Flexible Allocation
- Removed 5385 State-Wide Online Ed

Not used, see 5380

• Amended - 5390 - Budgetary Flexibility

Added context to account. Must be used with other financing sources (transfer) codes 5201 and 5211.

- New 5430 First Credential Program
 - U.C.A. § 53E-10-310, 2025 General Session H.B. 260
- New 5431 Catalyst Center Grant Program
 - U.C.A. § 53E-3-507.1, 2025 General Session H.B. 447
- New 5553 Rural School Sports Facilities Grant Program
 - U.C.A. § 53F-10-303, 2025 General Session HB0462
- Revenue Pairing 5651 Educator Professional Time should be coded with State revenue 3400 (Educator Supports)
- Removed 5657 Early Graduation Competency Based
- New 5659 School-Based Education Support Professional Bonus
 - U.C.A. § 53F-2-422 (effective 7/01/2025)
- New 5663 Registered Apprenticeship Program for Teachers (U-RAPT)
- Removed 5671 Volunteerism
- Removed 5694 Early Warning Pilot Program
- Name Change 5807 Salary Supplement for Highly Needed Educators Program (SSHiNE)
 5807 was formerly called Teacher Salary Supplement Program (TSSP). Leftover TSSP funds may roll into the new SSHiNE program in 5807. See 2023GS-S.B.173, U.C.A. § 53F-2-504, Effective 7/1/25
- Removed 5811 Salary Supplement for Highly Needed Educators Program (SSHiNE)
 See 5807 Salary Supplement for Highly Needed Educators Program. 5807 was formerly called Teacher
 Salary Supplement Program (TSSP). Leftover TSSP funds may roll into the new SSHiNE program in 5807.
- New 6020 Career & Technical Student Organizations (CTSOs)
- New 6150 Summer Agriculture
- Removed 7402 CTE Federal Perkins Nontraditional
- Removed 7405 CTE Federal Perkins Regional Reserve
- Removed 7406 CTE Federal Perkins Work-based Learning
- Removed 7407 CTE Federal Perkins Special Populations
- Removed 8080 Pandemic EBT
- New 8084 Summer Electronic Benefit Transfer (EBT)
- Name Change 5882 Beverley Taylor Sorenson Elem Arts Program (BTS)
 Name change from BTS Arts Program to Beverley Taylor Sorenson Elem Arts Program (BTS)