

LEA Model: Record Retention and Expungement

Board Rule- Record retention and expungement

Utah LEAs and schools shall retain and dispose of student records in accordance with Section 63G-2-604, **53A-1-1407**, and comply with active retention schedules for student records per Utah Division of Archive and Record Services.

In accordance with **53A-1-1407**, the LEAs shall expunge student data that is stored by the education entity upon request of the student if the student is at least 23 years old. The LEAs may expunge medical records and behavioral test assessments. An education entity shall not expunge student records of grades, transcripts, a record of the student's enrollment or assessment information.

An LEA or school may create and maintain a cumulative disciplinary record for a student.