

1 **R277. Education, Administration.**

2 **R277-464. School Counselor Direct and Indirect Services.**

3 **R277-464-1. Authority and Purpose.**

4 (1) This rule is authorized by:

5 (a) Utah Constitution Article X, Section 3, which vests general control and  
6 supervision over public education in the Board;

7 (b) Subsection 53E-3-401(4), which allows the Board to make rules to execute  
8 the Board's duties and responsibilities under the Utah Constitution and state law; and

9 (c) Subsection 53E-3-518 which directs the Board to make rules specifying:

10 (i) the recommended direct and indirect services a school counselor may provide;

11 (ii) the recommended amount of time a school counselor may spend on direct and  
12 indirect services; and

13 (iii) activities for a school counselor.

14 (2) The purpose of this rule is to establish standards and time limits for direct and  
15 indirect services provided by a counselor within an LEA.

16

17 **R277-464-2. Definitions.**

18 (1) "Direct Services" means services provided to students through the  
19 implementation of a program consistent with Section R277-464-3.

20 (2) "Indirect Services" means all other services that support the administration and  
21 program management of a program other than direct services and non-school counseling  
22 activities.

23 (3) "Non-school counselor activities" means activities inconsistent with direct and  
24 indirect services and deemed inappropriate as outlined in the program model.

25 (4) "Program" has the same definition as set forth in Subsection R277-462-2(2).

26 (5) "Program model" means the College and Career Readiness School Counseling  
27 Program Model incorporated by reference in Section R277-462-3.

28 (6) "School Counselor" means the same as the term is defined in Subsection

29 R277-462-1(3).

30

31 **R277-464-3 Time Allotment for Direct and Indirect Services.**

32 (1) An LEA shall ensure time allotment for the implementaiton of the program is  
33 allocated in the following ways:

34 (a) 85% of a school counselor's aggregate time is devoted to providing direct  
35 services to students, including:

36 (i) collaborative classroom instruction;

37 (ii) a plan for college and career readiness;

38 (iii) dropout prevention with social and emotional supports; and

39 (iv) providing supports for a student's needs consistent with the program.; and

40 (b) no more than 15% of the school counselor's aggregate time to indirect services  
41 including:

42 (i) faculty meetings;

43 (ii) administrative duties related to the program ~~management~~;

44 (iii) professional development of the school counselor; and

45 (iv) leadership meetings.

46 (2) An LEA shall ensure all direct and indirect services are consistent with the  
47 listed appropriate usage of time provided in the program model.

48 (3) An LEA that violates this section shall be provided a written notice of  
49 non-compliance by the Superintendent and given 120 days to come into compliance.

50 (4) If an LEA fails to cure within 120 days, the LEA shall be placed on a corrective  
51 action plan outlined in R277-114.

52 (5) If an LEA fails to complete the corrective action plan described in subsection  
53 (5), the LEA shall be referred to the Board for further corrective action including loss of  
54 distributed funds provided by R277-462.

55

56 **R277-464-4. Annual Assurance and Compliance.**

57            An LEA shall provide an annual assurance of intent to comply with the time  
58 allocation described in Section R277-464-3 through the Annual Assurances Document  
59 described in R277-108.

60

61 **KEY: school counselor, services**

62 **Date of Enactment or Last Substantive Amendment:**

63 **Authorizing, and Implemented, or Interpreted Law: Art X Sec 3; 53E-3-401(4,**

64 **53E-3-518**