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*Agenda*  
*Professional Development 2019 Session 2*  
*August 6, 2019*

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**August 6, 2019**

10:00	Conducting, welcome and introduction/overview	Ron Litchfield
10:15	Increasing bus accidents and how can Risk Management help .....	Mark Peterson
10:40	Value of instructors .....	Wayne Reese, Dot Dean
	Coordinating with your IT department .....	Allison Bullock
11:15	Instructor responsibilities/evaluation techniques .....	Ron Litchfield

**Continuing Education Documentation**

11:30	Transition to CE .....	Lane Hadlock
11:45	CE Form Documentation .....	Ron Litchfield
12:00	Lunch	
12:15	Hands on activity .....	Keevin Nelson, Vicky Dean

**Professional Development**

12:30	Session 2 PowerPoint .....	David Gatti
1:15	Review of Session 1 .....	Nebo School District
	Roll play by JoAnn Baker, CoraLee Olsen, and Wade Tischner	
1:35	Proficiency and Assessment .....	Ralph Squire

**Resources**

1:50	Entry Level Driver Training update.....	Wayne Reese
2:00	Closing/Kahoot Survey .....	Ron Litchfield