

HQSR-E Renewal Rubric

LEA _____

Date _____

General Scoring Guidelines: Overall Average must be at least a 3.0

Cover page

1	3	5	7
<ul style="list-style-type: none"> The information is not provided, or the source of the information is not provided. Some information is missing. 	<ul style="list-style-type: none"> Some of the required information is included. 	<ul style="list-style-type: none"> Most of the required information is included. 	<ul style="list-style-type: none"> All required information is included. The district business administrator has signed the cover page An authorized representative, who has the authority to enter into contracts with the state and commit the organization's resources to the project, has signed the assurance page.

Budget

1	3	5	7
<ul style="list-style-type: none"> Expenditures are not adequately explained. Budget narrative does not completely justify each expenditure. Expenditures for student enrollment are included (not allowable). Expenditures are not appropriate and support daily programming or student enrollment. Expenditures do not build long-term program capacity. 	<ul style="list-style-type: none"> Expenditures are explained, but do not directly support the goals and activities of the program. Expenditures are not all directly tied to program development. Expenditures do not supplant current funding. Expenditures may contribute to the program's long-term capacity, but many are short-term purchases. 	<ul style="list-style-type: none"> Expenditures are explained and support the goals of the program. The majority of expenditures are directly tied to program development. Expenditures do not supplant current funding. The majority of expenditures build the program's long-term capacity. 	<ul style="list-style-type: none"> Budget expenditures are clearly tied to expanding the number of seats available for TANF eligible students to access the program. Budget expenditures are complete and accurate and meet local procurement processes. Budget narrative explains each item completely and gives calculations to support the amount requested. Costs are detailed and reasonable for the size of the program and the quality of the services to be provided. Expenditures are appropriate and support the sustainability of the program. Expenditures do not supplant current funding. Expenditures build the program's long-term capacity. The budget reflects detailed activities from the program narrative. All increases are accounted for and correlate with number of students and/or maintaining the quality of the program

Letter

Use the following rubric if a letter is included indicating any changes the program is making from the original application.

1	3	5	7
Changes are significant and do not keep within the legislation requirements.			Changes keep within the legislation requirements <ul style="list-style-type: none">• Evidence-based curriculum• Professional development• Teacher/Student ratio• Teacher certification• Ongoing assessment• Independent evaluator• Program evaluation• Family Engagement• Intentional and differentiated instruction

Add all scores and divide by number of items scored: