



Application for the Utah State Board of Education Reading Endorsement Level 2

Reading Endorsement 2 may be attached to an Educator License with an Elementary, Secondary, or Special Education area of concentration. Applicants must have the Reading Endorsement Level 1 to apply or can apply for both level 1 & 2 together.

Application Information

Name _____ Date application submitted _____
Cactus ID _____ Email _____
District _____ School _____
Major _____ Minor _____
Home Address _____
City _____ Zip Code _____
Home Phone _____ Work Phone _____

Please check one:

- This is an application for a Level 2 Reading Endorsement. (contact – sara.wiebke@schools.utah.gov)
- This application is for Out of State (OOS) licensure. (contact – licensing@schools.utah.gov)

University and Professional Development Courses Approved by USBE

1. Courses are to be a minimum of three semester hours and graduate level.
2. Courses are to be taken within five (5) years of the date of this application.
3. University courses are reviewed and approved by agreement with USBE.
4. Professional Development courses (e.g. those offered by NUCC, CITES, SUTEC, etc.) must be pre-approved by USBE and entered in MIDAS.

Instructions for Completing the Application

1. You must have the Reading Endorsement 1 to apply for the Reading Endorsement 2. You may apply for both at the same time.
2. For university courses, attach original transcripts (internet transcripts are not acceptable), *with the courses highlighted*. In some cases, the university course name on the transcript is non-specific, e.g. "Special Topics in Education," or "Language Arts." If this is the case, submit either a syllabus from the course or a letter from the instructor or department verifying that the course meets the requirement. *Transcripts do not need to be in a sealed envelope but must be on the original university transcript paper.*
3. For professional development courses, attach a copy of your MIDAS transcript, *with the courses highlighted*.
4. On the next page, indicate the courses you have completed that satisfy each of the requirements. If the course name and number are not an exact match to those listed on the left (the pre-approved courses) check "other," and record in the box on the right the course you wish to substitute. This includes approved courses offered by NUCC, SUTEC, etc.

Put a check next to the course that appears on your transcript.

Complete the boxes only if course is not listed on the left.

1. Literacy Research

- ___ BYU TED 627, Research in Literacy
- ___ SUU EDRG 6385, Research in Reading
- ___ U of U EDPS 6712, Reading Research
- ___ USU TEAL 6360, Research in Reading
- ___ WSU MED 6355, Research in Reading
- ___ Westminster MED 650, MED 677, MED 679, Research in Reading

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Course description and transcript attached (y/n): _____
<i>Complete this box only if course is not listed to the left.</i>

2. Instructional Leadership of Literacy Programs

- ___ BYU TED 626, Organization & Admin of Literacy Programs
- ___ SUU EDRG 6390, Supervision of Literacy Programs
- ___ U of U EDPS 6715, Instructional Leadership of Literacy Programs
- ___ USU TEAL 6590, Supervising School Reading Programs
- ___ WSU MED 6354, Literacy Leadership & Professional Dev.
- ___ Westminster MED 676, Supervision and Staff Development/Internship

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Course description and transcript attached (y/n): _____
<i>Complete this box only if course is not listed to the left.</i>

3. Literacy Specialist Internship

- ___ BYU EL ED 680R, Professional Internship
- ___ SUU EDRG 6890, Reading Specialist Internship
- ___ U of U EDPS 6716, Reading Specialist Internship
- ___ USU TEAL 6370, Supervised Internship in Reading and Writing
- ___ WSU MED 6356, Internship in Leadership
- ___ Westminster MED 676, Supervision and Staff Development/ Internship (continued)

Name of course _____
Date completed _____ #Hours _____
Sponsoring agency _____
Course description and transcript attached (y/n): _____
<i>Complete this box only if course is not listed to the left.</i>

Submitting the Application

1. Print and complete this Endorsement Application.
2. Attach original transcript(s) and/or MIDAS printouts *with the relevant courses highlighted*. If transcripts are sent to transcripts@schools.utah.gov directly from the institution, then highlighting is not necessary.
3. In order to be accepted, the application must include:
 - completed application,
 - highlighted original transcripts sent to:

Utah State Board of Education
Teaching and Learning – Endorsements
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

For information on the status of your endorsement, please call 801-538-7740.