

# ACT Administrator Survey

Thank you for taking a few minutes to provide your feedback about the ACT. Your feedback helps us to improve the support, training, and resources we provide to educators in Utah. We appreciate your efforts on the behalf of students in Utah.

\* Required

1. Name \*

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2. LEA (District or Charter name) \*

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3. Name of School \*

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4. What is your specific role within your school? \*

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5. Who conducted the Utah State Board of Education (USBE) required testing ethics training for your school? (Enter a name and email address) \*

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6. Please list the date(s) the required testing ethics training was provided for your teachers and staff (MM/DD/YYYY). \*

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7. Who is responsible for maintaining sign-in or training documentation sheets for the required ethics training for your school? (enter name and email address) \*

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8. Who conducted the ACT administration training for your LEA or school? \*

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9. Please list the dates of the ACT administration training(s) provided to your teachers and staff (MM/DD/YYYY).

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10. What specific topics were covered in the ACT training(s) for your teachers and staff?

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11. Which school personnel received training on administering the ACT? (select all that apply)

*Check all that apply.*

- General Education teachers of tested subjects (ELA, Math, Science)
- General Education teachers of non-tested subjects
- Special Education teachers
- Paraprofessionals/Aides/Teacher Assistants
- Other school staff (secretaries, administrative assistants, etc.)

Other:  \_\_\_\_\_

12. How do you ensure that ACT accommodations requests for students who have IEP, 504, or EL Plans are submitted to ACT on time and with complete information? \*

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13. How do you ensure that ACT accommodations for students who have IEP, 504, or EL Plans are provided to students when they take the ACT? \*

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14. How does your school ensure that ACT content is secure? (select all that apply)

*Check all that apply.*

- Collect scratch/graph paper from students after each session
- Active test proctoring (walking around the room, ensuring proper test procedures followed)
- Make sure student electronic devices (cell phones, smart watches, etc.) are inaccessible
- Keep any paper test materials in a secure location
- Two school personnel are involved in proctoring and administering the tests

Other:  \_\_\_\_\_

15. How well do you understand the purpose of the ACT? \*

*Mark only one oval.*

1      2      3      4      5

I do not know what kind of data the ACT will provide or how the data will be used.      I know what kind of data the ACT will pr

16. How do you anticipate that the ACT will contribute to the success of your school? \*

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17. What is the most challenging aspect of administering the ACT? \*

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18. How does your school use ACT assessment data to inform instruction? \*

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19. What questions or concerns do you have about assessment (in general)?

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20. Are there any assessment or content topics you would like covered or expanded upon in future trainings by USBE?

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