

02-12. Reporting or Using Data from Official Board Documents

Internal Policies and Procedures of the Utah State Board of Education
Policy # 02-12
Subject: Reporting or Using Data from Official Board Documents
Effective Date: 10/6/2010 Revision Dates: 9/25/2017
Purpose: To ensure that data released by the USBE are consistent and accurate.
Policy: When citing a number or statistic, a USBE employee shall use official data produced by the Board's Data and Statistics Section, or official numbers as reported in official reports published on the USBE website.
References:

Procedures:

- Examples of official reports include The Superintendent's Annual Report, Summary of Statistical and Financial Data, the Fall Enrollment report, and Fingertip Facts.