Fee Requirements

At a Glance

• If a fee is charged to any student, the fee is subject to fee waiver.

• Fees may not be charged in elementary schools for an activity, class, or program during the regular school day.

• Fees may be charged in secondary schools, but are subject to state law, including fee waiver provisions.

• An LEA’s policies shall be designed to minimize student expenditures for school-sponsored activities, classes or programs including: uniforms, clubs, clinics, travel, and additional organizations.

• An LEA may not, as a result of unpaid fees: exclude a student from school; refuse to issue a course grade; or withhold official student records, such as class schedules, registration materials, diplomas or transcripts.

• Expenditures for extracurricular uniforms, costumes, clothing, or accessories that are required for participation are subject to fee waiver.

• Schools may not charge a fee unless the fee has been approved by the local Board by April 1, with at least two opportunities for public comment.

Updates Since Feb 2019

• R277-407-2(23) Definition of textbooks excludes instructional equipment (becomes property of student) and instructional supply (consumable or non-reusable supply such as footwear, art brushes, wood).

• R277-407-4(5) Clarification that a fee for supplemental kindergarten held outside of the regular kindergarten hours can be charged and is subject to fee waivers.

• R277-407-6(3) Allow for changes to the fee schedule after April 1st if the same approval process is followed.

• R277-407-5 Can charge a fee, subject to waivers, for the cost to access (wifi) software or digital content. Beginning SY 2022-2023 cannot charge for the digital content (instructional materials) included in the textbook definition.

• R277-407-6(4) An LEA shall include the total per student amount expected to be received through required group fundraising as part of the maximum fee amount for an activity.

• R277-407-13(3) Spend plan purpose and description provides students, parents, and employees transparency by identifying a fee’s funding uses.

* This document is not an exhaustive list under Utah Code and Board rule, but is meant to be a summary. Additional info: www.schools.utah.gov/schoolfees