



**Reserve Officers' Training Corps (ROTC) /**  
**Junior Reserve Officers' Training Corps (JROTC) Endorsement**  
*Application for the Utah State Board of Education*

### Applicant Information

Name: \_\_\_\_\_ CACTUS ID#: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Purpose

This endorsement attaches to a Secondary or CTE (Career & Technical Education) license area. It qualifies you to teach ROTC in a secondary setting, grades 7-12.

### PREREQUISITE REQUIREMENTS:

1. 20 years of active-duty service
2. ROTC/JROTC Instructor Qualification from the respective branch of military

#### ***The Requirements for ROTC/JROTC Instructor:***

| <b><i>Branch of Military</i></b>  | <b><i>Requirements</i></b>  |
|---|---|
| Air Force   | 20 years active duty;<br><br>Bachelor's degree  |
| Army  | 20 years active duty;<br><br>Commissioned officers in pay grades of W-1 through W-5 or O-3 through O-6; or<br><br>Non-commissioned officer in pay grades of E-6 through E-9 |
| Marine Corps, Coast Guard, Navy (none of these currently exist in Utah) | 20 years of active duty;<br><br>Commissioned officers in pay grades W-2 through O-6; or<br><br>Non-commissioned officer in pay grades between E-6 through E-9               |

## Instructions for Completing the Application:

1. Complete the ROTC Endorsement Application.
2. Attach required documentation (e.g., DD-214, transcripts, certifications)
3. Email completed application and required documentation to [licensing@schools.utah.gov](mailto:licensing@schools.utah.gov).

## Applicant's Signature

I, \_\_\_\_\_, certify that the information contained in this application is true.

- I have attached any required documentation such as University transcripts, DD-214, Certificates, etc.

### ***For Office Use Only***

- The application is complete and approved.
- The application is incomplete, but the applicant qualifies for an associate endorsement.  
Applicant is qualified by:  Prerequisite Requirements met

- The application is incomplete and not approved for the following reason(s):

ENDORSEMENT SPECIALIST: \_\_\_\_\_

Date Reviewed and Returned to Licensing: \_\_\_\_\_