

**MEETING MINUTES OF THE UTAH STATE BOARD OF EDUCATION  
ACTING AS THE GOVERNING BOARD FOR THE  
UTAH SCHOOLS FOR THE DEAF AND THE BLIND**

**July 13, 2017**

A meeting of the Utah State Board of Education Acting as the Governing Board for the Utah Schools for the Deaf and the Blind was held July 13, 2017 at the Utah State Board of Education Building, 250 East 500 South, Salt Lake City, Utah. Board Chair Mark Huntsman presided.

**Board Members Present:**

Chair Mark Huntsman	Member Lisa Cummins
1 <sup>st</sup> Vice Chair Terryl Warner	Member Jennifer Graviet
2 <sup>nd</sup> Vice Chair Brittney Cummins	Member Kathleen Riebe
Member Laura Belnap	Member Spencer F. Stokes
Member Janet A. Cannon	Member Joel Wright

**Members Excused:**

Member Michelle Boulter	Member Carol Barlow Lear
Member Alisa Ellis	Member Scott B. Neilson
Member Linda B. Hansen	

**USDB Executive Staff Present:**

Joel Coleman, USDB Superintendent	Letty Debenham, USDB Finance Director
Michelle Tanner, USDB Associate Supt.	

**Others Present:**

Adam Billings–USDB staff; Scott Jones, Angie Stallings, Emilie Wheeler, Debbie Davis, Lorraine Austin–USBE staff; Tami Pyfer–Governor’s Office; Lisa Nentl-Bloom–Utah Education Association

**Call to Order**

Chair Mark Huntsman called the meeting to order at 4:09 p.m.

**USDB Consent Calendar**

**MOTION** was made by Member Riebe and seconded by Member Graviet that the Board approve the USDB Consent Calendar.

Motion carried unanimously.

### USDB Consent Calendar

1. Approval of Minutes

The Board approved the minutes of the June 1, 2017 USDB Board meeting.

2. Approval and Review of Contracts

The Board approved a contract with Westeck Industrial Electrical for \$110,000. The Board also reviewed contracts under \$100,000.

### **Monthly Budget Report**

USDB Finance Director Letty Debenham gave the monthly budget report. She highlighted that USDB is on track budget-wise and will be very close to its projection. On the expense side there will be about six percent left over. Ms. Debenham also indicated that the non-lapsing balance will be lower than last year's balance of approximately two percent.

### **Deaf South Division Report**

Adam Billings, Director of the Deaf South Division, gave a presentation about the division. The Deaf South Division covers the majority of the state geographically, which is mostly rural. Its mission statement is: *Deaf South utilizes technology and collaboration with districts and families to provide Deaf and Hard of Hearing students with quality education and communication skills, through specialized professionals, regardless of student location.*

Mr. Billings showed a video made by deaf students and another video showing students involved in a boat building activity.

### **Superintendent's Report**

Superintendent Coleman informed the Board that he is working with State Superintendent of Public Instruction Sydnee Dickson to develop a sustainability plan for the Utah State Instructional Materials Access Center (USIMAC), which USDB hosts.

Superintendent Coleman gave the Board an update on the Springville property acquisition. He reported that he met with the architects prior to this meeting today and they have a draft programming document. The state Department of Facilities and Construction Management (DFCM) has indicated the state will close on the land in late August and design will start then. Superintendent Coleman also indicated the concerns DFCM had last month have been alleviated.

Superintendent Coleman reported that he has engaged in five, all-day meetings with the Utah Schools for the Deaf and the Blind Education Association (USDBEA) and they now have a new negotiated agreement which will come to the Board next month. He indicated it was a positive experience that resulted in a very good policy.

### **Adjournment**

**MOTION** was made by Member Riebe and seconded by Member L. Cummins that the meeting adjourn.

Motion carried. The meeting adjourned at 4:35 p.m.

Lorraine Austin, Board Secretary  
Minutes approved August 3, 2017