

MEMORANDUM

To: Glenna Gallo, Director of Special Education Services
From: Utah Special Education Advisory Panel (USEAP)
Subject: Resource Information Regarding Assistive Technology (AT)
Date: October 27, 2015

In our role as an advisory panel, we would like to provide input and recommendations to the Special Education Section of the Utah State Office of Education to improve services for students with disabilities through the provision of additional LEA support to students with disabilities, staff, and their teachers in the area of access to assistive technology (AT).

Recommendations:

- Inform all school staff and stakeholders on the specific individual(s) to contact at their school, district, and state level who are knowledgeable about AT resources available to SWD.
- Provide all school staff and stakeholders with the information about and link to the [Utah Assistive Technology Teams \(UAAT\) network](#).
- Develop a flow chart for stakeholders that outlines when an evaluation referral to the UAAT team is necessary and when it is not.
 - If an evaluation referral is not necessary, the flow chart should delineate how and where to access other appropriate and research-based AT options for the SWD.
- Encourage IEP teams to answer more specific questions about an SWD's AT needs during the IEP team meeting in order to ensure that all AT needs are being addressed for all SWD.
- Develop and maintain a resource tool list that provides suggested and research-based AT methods, tools, devices, and resources per disability classification/skill deficit for all stakeholders to use as a reference.
 - Include on this list information about when/if the AT tool is allowable on State assessments and resources on how to use the AT tool.
 - Maintain the resource tool on a public website available to parents and disseminate it annually to both general education and special education stakeholders.

Thank you for your time and consideration in reviewing these recommendations. We as a panel appreciate all of your efforts on behalf of children with disabilities throughout the State of Utah.