

**UTAH STATE BOARD OF EDUCATION
MEETING MINUTES**

November 3-4, 2016

STUDY SESSION - November 3, 2016

Chair David Crandall called the meeting to order at 3:24 p.m. Prior to the Study Session, the Board was trained on the BoardDocs agenda management system.

Members present included Chair David Crandall, First Vice Chair David Thomas, Second Vice Chair Jennifer Johnson, Dixie Allen, Laura Belnap, Barbara Corry, Brittney Cummins, Linda Hansen, Mark Huntsman, Spencer Stokes and Terryl Warner.

Others present included Sydnee Dickson, Scott Jones, Patty Norman, Lorraine Austin, Jerry Record, Emilie Wheeler, Debbie Davis, Thalea Longhurst, Diana Suddreth, Sarah Young, Jeanie Rowland, Aaron Brough, Sheryl Ellsworth, Dave Rodemack—USBE staff; Assistant Attorney General Bryan Quesenberry; Jay Blain—Utah Education Association; Wayne Kidd, Zackey King—Office of Legislative Auditor General; Kendle Zaurich, Kamarie Niedao—Utah Public Employees Association.

Board Office Realignment

State Superintendent Sydnee Dickson made a presentation on USBE staff realignment and reviewed guiding principles for needed changes in the office.

Deputy Superintendent Jones indicated that a key piece for staff is understanding Board direction, and respectfully requested that staff be empowered by the Board to make necessary actions to move the realignment forward.

Reorganization of areas in the office under Programs and Services or Operations for the purpose of budgets was also reviewed. The intent is to have the change in place for the 2017 legislative session so appropriations will be aligned under those two areas.

Vice Chair Johnson recommended that IT become a service entity funded from the sections.

Member Cummins questioned the necessity of requesting legislation to silo the funding

in the two areas and whether that would tie the Board's hands. Members Hansen and Warner also expressed concern. Deputy Superintendent Jones responded that this would resolve issues of co-mingling of funds and confirmed that if required in statute movement between the two silos would have to be done through legislation. Vice Chair Johnson also suggested that the change would make more evident to legislators and the public what is required and what is service.

Member Cummins asked if it could be done internally. Superintendent Jones replied that it could be done with the right system, but that system isn't in place. The office is working towards it by establishing cost centers within the existing system, but it has caused excessive hours of work for staff. Waiting until a new system is in place could take another two years.

Member Huntsman voiced support for splitting the budget into two silos and suggested that the change would facilitate the Board being good stewards of the funding it receives.

Superintendent Dickson reviewed changes in the office organizational structure with the three deputy superintendents. Superintendent Jones reviewed proposed changes in LEA financial operations and Agency Financial Operations. Superintendent Dickson also reviewed proposed staff reductions and timelines.

The meeting adjourned at 5:13 p.m.

UTAH STATE BOARD OF EDUCATION MEETING - November 4, 2016

A regular meeting of the Utah State Board of Education was held November 4, 2016 at the Utah State Board of Education Building, 250 East 500 South, Salt Lake City, Utah. Chair David Crandall conducted.

Board Members Present:

Chair David L. Crandall	Member Linda B. Hansen
1 st Vice Chair David L. Thomas	Member Mark Huntsman
2 nd Vice Chair Jennifer A. Johnson	Member Stan Lockhart
Member Dixie Allen	Member Jefferson Moss (by phone)
Member Laura Belnap	Member Spencer F. Stokes
Member Leslie B. Castle	Member Terryl Warner
Member Barbara Corry	Member Joel Wright
Member Brittney Cummins	

Executive and Board Staff Present:

Sydnee Dickson, State Superintendent	Emilie Wheeler, Board Communications Specialist
Scott Jones, Deputy Supt.	Debbie Davis, Internal Audit Director
Rich Nye, Deputy Supt.	Bryan Quesenberry, Assistant Attorney General
Angie Stallings, Deputy Supt.	David Thomas, Assistant Attorney General
Patty Norman, Assistant Supt.	Mike Bell, Assistant Attorney General
Natalie Grange, Assistant Supt.	
Lorraine Austin, Board Secretary	

Others Present:

Jay Blain—Utah Education Association; Lisa Cummins—parent; Jennifer Moulder, Debby Llewelyn—Utah Association of Public Charter Schools; Mark Clemens—Sierra Club; Craig Frank—Utah Charter Network/Early College Alliance; Bruce Northcott—Daggett School District; Wayne Kidd, Zackey King—Office of the Legislative Auditor General; Paul Schulte—Salt Lake City School District; Andrea Rorrer, Allison Nicholson—Utah Education Policy Center; Terry Shoemaker—Utah School Superintendents Association/Utah School Boards Association; Susan Pulsipher—Jordan School District; Brad Cummings—State Purchasing; LeAnn Wood—Utah PTA; Chris Godfrey—Utah School Employees Association; Nancy Tingey—Utah School Boards Association/Canyons School District

Call to Order

Chair David Crandall called the meeting to order at 8:08 a.m.

Executive Session

MOTION was made by Vice Chair Thomas and seconded by Member Huntsman that the Board go into Executive Session for the purpose of discussing pending or reasonably imminent litigation.

Upon voice vote of Members Allen, Belnap, Corry, Crandall, Cummins, Hansen, Huntsman, Johnson, Thomas, and Warner, the Board went into Executive Session at 8:09 a.m. None were opposed.

Those present in Executive Session included Chair Crandall, First Vice Chair Thomas, Second Vice Chair Johnson, and Members Allen, Belnap, Castle, Corry, Cummins, Hansen, Huntsman, Johnson, Lockhart, Warner; and Sydnee Dickson, Rich Nye, Emilie Wheeler, Lorraine Austin, and from the Attorney General's Office—Bryan Quesenberry, David Thomas, Mike Bell, David Wolf, Greg Soderberg, Valerie Valencia, Rebecca Parr and Penny Greggerson.

MOTION was made by Member Huntsman and seconded that the Board come out of Executive Session.

Motion carried.

Opening Business

Chair Crandall called the meeting to order at 9:23 a.m. Member Huntsman led those present in the Pledge of Allegiance.

Board Member Message

Member Leslie Castle gave the opening message. She noted that November 11 marks the 390th anniversary of the landing of the pilgrims at Plymouth and the signing of the Mayflower Compact. She stated that the ideal that sets America apart from all other countries is the second ideal in the Compact—the principle of equality. The Mayflower Compact declared that all men are created equal under the law and this ideal is included in America's founding documents.

She emphasized that members of the Board take a constitutional oath and by doing so, take an oath to uphold this principle of equality, and that providing equal access to education

must be the foundation of all Board decisions. It requires a constant vigil to preserve and protect the rights of students. Member Castle expressed that it has been her honor to have served with the Board and staff and to share this privileged duty of working in earnest to preserve the rights of children.

Introduction of New Employees

Dave Rodemack, H.R. Director, introduced new employees Kim Augustin, Tanya Semerad, Kate Wheeler, Alisha Johnson, and Collin Metzger.

Acknowledgment of Student Art Work

Cathy Jensen, Fine Arts Specialist, informed the Board about the art work hanging in the Board Room from Canyon View Elementary and Roosevelt Jr. High.

Public Comment

Heidi Matthews, President, Utah Education Association - commented on rule R277-531 on public educator evaluation requirements on the Consent Calendar. There are many positive changes in the rule, but still some concerns such as keeping the focus off evaluation and on improving teaching and improving learning. Other concerns include removing comparability statewide which will cause difficulty in having a consistent evaluation across the state to compare data; and removing the requirement that the Board provide any technical and professional learning supports to districts, while at the same time basing evaluations primarily on the evaluation system will put some smaller districts in difficult situations.

Paul Schulte, Salt Lake City School District - spoke on rule R277-409. He is most concerned that the Board's involvement with the Utah High School Activities Association (UHSAA) is unnecessary. The majority of members of the association, including charters, parochial, private, and traditional public schools think things are going well and would rather not go down this path. He encouraged the Board to back off and take some time before implementing the rule.

Kathy Howa, physical educator at Rowland Hall and 30-year coach - spoke to R277-409. She has witnessed many times over the years coaches trying to bend the rules. If it were not for the UHSAA there would be utter chaos. The UHSAA has dealt with many issues over many

years and have handled them with fairness and professionalism. She asked that the Board to let the UHSAA continue to run without outside interference.

Steven Bloch, parent and legal director of the Southern Utah Wilderness Alliance - spoke on the Trust Advisory Committee (TAC) Resolution addressed last night in the Law and Licensing Committee. He requested having a member of the environmental community added as a voting member of TAC, stating it is important there should be a voice that speaks to both long-term values and the exchange of school trust lands.

Mark Clemens, Manager, Utah Chapter of the Sierra Club - spoke in favor of including a representative from the conservation community in the composition of the Trust Advisory Committee. He stated it is easy to understand that a fiduciary responsibility for both SITLA and the Board goes beyond the balance in the accounts and it is necessary to look at the long term maximization of revenue. Most realize the actions and perspectives necessary will be different than those for management over the short term. State law provides for that in the definition of the fiduciary for SITLA.

Lisa Cummins - stated that in William Bradford's journal, *Pilgrims Plantation*, he talks about God and religion and how rights come from God and not man in terms of being created equal. She spoke to Revision 4 of the Health Core Standards discussed in committee and pointed out that a representative of Equality Utah was at the table, but no one else was allowed. Many voices need to be heard on these issues.

Jason Boren - echoed Mr. Schulte's comments on rule R277-409. He is disappointed the Board continues to pursue this rule when a vast majority of people are against the adoption of the rule as there are already rules in place dealing with the issues. He asked the Board not to adopt the rule as there are too many problems and ambiguities, such as the definition of a varsity player and full family move out.

Craig Frank, Utah Charter Network Board Member - spoke to the contract on the Consent Calendar with the Utah Charter Network Regional Seminars Program. The program has been awarded by the procurement office pending the Board's approval. There are charter schools that need help and a couple of years ago a group of charter interests determined there is a need for statewide training. This contract would provide eight more charter staff members. He appreciates the Board's consideration of the contract.

Richard Barton, President-elect of the National Athletic Directors Association -

referenced letters that were provided to the Board from the two highest leaders of Utah athletics and expressed hope that the Board has taken those letters to heart. He attended the Board's meetings in October and heard very little about people not being in support of UHSAA. The UHSAA is not perfect, but it is a flourishing organization, well respected nationally, and most importantly, well respected by the people in the trenches of education-based athletics in Utah. For many years the UHSAA has proactively dealt with issues in order to promote fairness. He expressed that if there were concerns or questions the proper approach would have been for the Board to take the time necessary to become educated on how the UHSAA came to its policies and procedures.

General Consent Calendar

MOTION was made by Vice Chair Johnson and seconded by Member Belnap that the Board approve the General Consent Calendar.

MOTION TO AMEND was made by Member Lockhart and seconded by Vice Chair Johnson that the UDA contract be pulled.

Motion carried.

MOTION TO AMEND was made by Member Hansen that the Miller Consulting and Utah Charter Network Regional Seminars contracts be pulled.

Without objection, the contracts were removed.

MOTION TO AMEND was made by Members Hansen that the Lori Bates Gardner contract be removed.

With no objection, the contract was removed.

Motion to approve the Consent Calendar, as amended, carried.

General Consent Calendar

A. Minutes of Previous Meeting

Minutes of the October 6-7, 2016 meeting of the Board were approved.

B. Contracts/Agreements

1. The Board approved the following contracts/agreements over \$100,000:
Certipoint, Dynamic Measurement Group, Garfield School District, Microscribe

Publishing, Multi-dimensional Software—RFP-DOT, Utah Education Policy Center, Utah Restaurant Association—ProStart, Utah Restaurant Association—Teen Chef Pro.

2. A report of contracts and agreements under \$100,000 was provided for Board information.

C. R277-499 Seal of Biliteracy

In its October 7, 2016 meeting the Board approved new rule R277-499 *Seal of Biliteracy* on second reading. The rule addresses the Seal of Biliteracy the Board established in its December 2015 meeting. The Seal of Biliteracy is placed electronically on a student's high school transcript for a student who is proficient in English and one or more world languages. No substantive changes have been made since that time.

The Board approved new rule R277-499 *Seal of Biliteracy* on third and final reading.

D. R277-503 Licensing Routes

In its October 7, 2016 meeting the Board approved and continued R277-503 *Licensing Routes*, as amended, on second reading. The rule was reviewed in accordance with the Administrative Rulemaking Act five-year review requirement and technical changes were made. No substantive changes have been made since that time.

The Board approved and continued R277-503 *Licensing Routes*, as amended, on third and final reading.

E. R277-507 Driver Education Endorsement

In its October 7, 2016 meeting the Board approved and continued R277-507, as amended, on second reading. The rule was reviewed in accordance with the Administrative Rulemaking Act five-year review requirement. Amendments were made to provide clarification to endorsement procedures and update training requirements. No substantive changes have been made since that time.

The Board approved and continued R277-507 *Driver Education Endorsement*, as amended, on third and final reading.

F. R277-531 Public Educator Evaluation Requirements (PEER)

In its October 7, 2016 meeting the Board approved R277-531, as amended, on second reading. The rule was amended to eliminate any provisions not required by Utah Code and to require that, no later than the 2018-19 school year, a school

district implement an employee compensation system based on the school district's educator evaluation system. No substantive changes have been made since that time.

The Board approved R277-531 *Public Educator Evaluation Requirements (PEER)*, as amended, on third and final reading.

G. R277-533 District Educator Evaluation Systems

In its October 7, 2016 meeting the Board approved R277-533, as amended, on second reading. The rule was amended to eliminate any provisions not required by Utah Code and to require that, no later than the 2018-19 school year, a school district implement an employee compensation system based on the school district's educator evaluation system. No substantive changes have been made since that time.

The Board approved R277-533 *District Educator Evaluation Systems*, as amended, on third and final reading.

H. Requests for Temporary Authorizations

The Board approved temporary authorizations for licenses as submitted by school districts and charter schools.

I. Eminence Authorizations

The Board approved eminence license authorizations as requested.

J. List of Educator Licenses Processed

A summary of the total number of educator licenses and license areas processed in September was provided for Board information.

K. USBE Group Gathering Policy

The USBE Group Gathering Policy, an internal policy for Board employees, was provided for Board information.

L. Co-sponsorships

Information was provided regarding Board co-sponsorships of conferences or workshops in FY 2017.

MOTION was made by Vice Chair Johnson and seconded by Member Lockhart that the Board approve the UDA interim agreement.

It was explained that the interim agreement provides the ability for the Utah Education and Telehealth Network to carry on its work while staff is working on a better framework for the contract.

Motion carried; Member Lockhart absent.

Member Hansen voiced her concerns on the Miller Consulting contract because of the amount being paid to part-time people, and on both Miller Consulting and Charter Network Regional Seminars contracts where former employees have been hired to do the work. Deputy Superintendent Jones reported that it has been common practice for individuals who used to work in the office to be hired as contractors, and there is nothing in State Code that prohibits the practice. Brad Cummings from State Purchasing clarified that the Charter Network contract went through an RFP process.

MOTION was made by Vice Chair Johnson and seconded by Member Hansen that the Board commit the matter of contracting with former employees to the Finance Committee to discuss the policy implications.

Motion carried.

MOTION was made by Member Lockhart and seconded by Member Warner that the Board approve the contract for the Utah Charter Network Regional Seminars.

Without objection, the motion was postponed until later in the day.

Monthly Budget Report

Deputy Superintendent Jones reviewed the budget report for the month ending September 30. He reiterated that progress continues with State Finance and gave kudos to State Finance staff and John Reidhead for their support of getting the Board into better systems.

Financial Red Flags

Superintendent Jones reviewed the document, *Red Flags: Risks, what we have learned, and the way forward*. He expressed confidence that Assistant Superintendent Natalie Grange and Internal Accounting Director Deborah Jacobsen are highly intent on putting practices in place that will help reduce the risk of criminal activity and structural imbalance. He recommended changing the risk of criminal activity from high to medium and structural

imbalance to low. He projected that the Board is better off than they were one and two years ago, and are mitigating against risks significantly well.

Superintendent's Report

Superintendent Sydnee Dickson provided information on employee evaluations and compensation. The executive team is working with supervisors to improve the process.

Communication Plan

Superintendent Dickson reviewed a list of proposed actions to improve communication. An addition for communication with the legal team will be added.

Report on the 15-year History of Public Education Policies and Programs

Andrea Rorrer and Allison Nicholson from the Utah Education Policy Center (UEPC) were welcomed to the meeting. UEPC was contracted to prepare the report directed in H.B. 360 *Utah Education Amendments* (2015 Legislative Session). Ms. Rorrer and Ms. Nicholson reviewed a summary of the report, which focuses on a historical look back of education programs. The report highlights policies that affect funding. Ms. Nicholson suggested that it is a dynamic report that could be used on a regular basis and recommended it be made easily accessible to the Board, staff, legislators, and public. The report could also be used with the Board's strategic vision, give greater understanding to what is happening in education and predict what could happen depending on the direction of education policy.

Audit Committee Report

Committee Chair David Thomas reported on the following items from the Committee.

Release of Completed Audit Report

Debbie Davis, Internal Audit Director, and Kevin John, Audit Supervisor, gave a presentation on Audit 16-02 Jordan School District Facility Use. The audit objective was to verify compliance and make sure funds were being used appropriately. They summarized the findings and observations.

MOTION from Committee that the Board approve the release of the audit.

Motion carried; Member Stokes absent.

Revision of Board Bylaws

Vice Chair Thomas reviewed proposed changes to the conflict of interest section of the Board Bylaws. The change makes clear what happens if there is a Board member conflict at the committee level and the Board level.

MOTION from Committee that the Board approve the changes to the Bylaws.

Member Warner asked what kind of conflict can be waived. Vice Chair Thomas responded that this issue is specific to when a Board member is an attorney representing someone and how the member can reconcile his legal and ethical duties to his client with his Board duties. Chair Crandall noted that it will be up to the Board Chair to waive a conflict.

Assistant Attorney General David Thomas clarified that this would also apply to anyone who is providing services to an entity, such as consultant or vendor, where the action would have a significant impact.

Motion carried; Member Stokes absent.

MOTION from Committee that the Board approve Board leadership assigning R277-417 *Prohibiting LEAs and Third Party Providers from Offering Incentives or Reimbursements for Enrollment or Participation to the Board* to a standing committee to determine whether the rule is accomplishing what it intended.

Motion carried; Member Stokes absent.

MOTION from Committee that Board approve Board leadership assigning R277-419 *Pupil Accounting* to a standing committee to determine whether it is accomplishing what it intended, specifically related to the calculation of 180 school days and 990 instructional hours.

Motion carried; Members Lockhart and Stokes absent.

Contracts

Deputy Superintendent Jones reviewed additional information about the contracts pulled from the Consent Calendar.

Utah Charter Network Regional Seminars

Vice Chair Johnson reported that the cost bid put in by the Charter Network (UCN)

doesn't pay for any of their internal costs—it is only for the people who run the seminars. Former State Charter School Board (SCSB) Executive Director Marlies Burns is one of the contracted entities for a very small amount. Her name was not known when the bid was awarded. Brad Cummings clarified that the rate given by UCN was a fully burdened rate, which is inclusive of all costs including travel.

Jennifer Lambert, SCSB Executive Director, reported that the SCSB approved recommending the award last month and found the procurement process to be sound. The SCSB did not feel Ms. Burns was inappropriate in awarding the contract as she did not foresee working for the contractor.

Dr. Marlies Burns was asked to comment. Dr. Burns reported that she was requested to write the RFP months ago and it went through the entire process. When it was awarded she was no longer in the Executive Director position. She was part of the review team and there was consensus on the award. She was then asked by the Charter Network to do some work for them, but has not received any money yet. Vice Chair Johnson asked Dr. Burns whether there are any contracts that originated in the office when she was working or transitioning out for which she now receives pay. Dr. Burns indicated there will be. The SCSB sought someone to assist the new executive director and her name was put forward as the most qualified.

Assistant Attorney General Mike Bell reported that there is no revolving door statute in Utah. Utah is in the vast minority in not having this type of statute. He suggested that as a matter of policy it would be advisable for the Board to consider.

AAG Bell discussed the terms of the Charter Network contract and recommended additions to make sure the Board pays for performance, not effort.

MOTION was made by Vice Chair Johnson and seconded by Member Hansen that the Board approve the Utah Charter Network Regional Seminars contract contingent on AAG Mike Bell adding terms.

Motion carried; Member Stokes absent.

Lori Gardner Contract

Deputy Superintendent Jones clarified that the contract is for \$20,000 per year over a five-year period. He reported that Special Education Director Glenna Gallo is concerned with a delay as the purpose is to provide professional development—particularly math-related

support.

MOTION was made by Member Hansen and seconded by Member Corry that the Board approve the contract with Lori Gardner.

Motion carried; Member Stokes absent.

Miller Consulting Contract

Deputy Superintendent Jones reported that staff recommends the Board pull the contract. Vice Chair Johnson voiced an objection to contracting for federal grants management rather than handling it internally, and stated that grants management should be a core competency of the office.

Member Warner expressed concern over the amount of money per hour she has seen on contracts and questioned whether the amount requested could be limited. Brad Cummings responded that there is nothing to prohibit the Board from putting a maximum amount on the RFP, but a disadvantage is that everyone will submit up to that amount.

MOTION was made by Member Warner and seconded by Member Lockhart that the Board direct staff to prepare a report of what the Board is paying on contracts per hour and what is being provided.

Superintendent Jones suggested going back for six months on active contracts related to consulting.

Motion carried, with Member Corry abstaining; Member Belnap absent.

Utah Restaurant Association Contract

MOTION was made by Vice Chair Johnson that the Board reconsider the Utah Restaurant Association contract for ProStart. Without objection, the Board reconsidered the contract.

MOTION was made by Vice Chair Johnson and seconded by Member Belnap that the Board give instruction to staff to verify the appropriation amount versus the contract amount.

Motion carried.

SFY 18 Legislative Priorities

Deputy Superintendent Angie Stallings reviewed options to retitle the document

outlining the College and Career Ready indicators of student success by 2022.

MOTION was made by Vice Chair Johnson and seconded that the Board change the title to Excellence for Each Student 2017-2020.

MOTION TO AMEND was made by Vice Chair Thomas and seconded by Member Hansen that the name be changed to Education Elevated 2022.

Motion to amend carried.

Motion carried, with Member Johnson opposed.

MOTION was made by Vice Chair Thomas and seconded by Vice Chair Johnson that the Board adopt the Education Elevated 2022 plan as written.

Motion carried; Members Lockhart and Wright absent.

Deputy Superintendent Jones reviewed a request from the Board last month to gather more information about the use of the WPU. He asked Terry Shoemaker, Executive Director of the Utah School Superintendents Association, to bring that information.

Mr. Shoemaker was invited to report. He indicated that 2.5 percent is a number the superintendents have used for a couple of years. The range is actually anywhere from 1.7 to over 3 percent, and he is currently surveying districts to get a firm number. The amount covers contractual obligations with employees, including expectations of increased compensation and benefits; utilities changes; and natural cost of living increases. It is easier for a larger school district to absorb those differences.

UPPAC Task Force Report and Recommendations

Vice Chair Johnson, Chair of the Board's UPPAC Task Force, reported on the work of the Task force including recommending changes to rules R277-512, R277-517, and R277-106 that went to the Law and Licensing Committee last night.

The Task Force has initiated an update of the current ethics review for educators and directed staff to work on certification by teachers that they are aware of and will comply with ethical standards.

The Task Force has directed staff that this is an appropriate time for training to take place.

The Task Force has also reviewed the Code regarding the Division of Child and Family Services LIS database. The Board can request access, but it isn't an easy process. The statute is

not inside 53A; it does reference districts being able to access the database, but not charter schools. Further discussion is needed and statute may need to be updated.

Standing Committee Reports

LAW AND LICENSING COMMITTEE

Committee Chair Leslie Castle reported on the following items from the Committee.

Approval of Previous Meeting Minutes

Minutes of the October 6, 2016 meeting were approved.

Trust Advisory Committee Resolution

The Committee reviewed the resolution formalizing the Trust Advisory Committee (TAC) and made amendments. The purpose of TAC is to advise the Board regarding school trust lands and funds, school community councils, and the School LAND Trust Program; and to assist the Board's School Children's Trust Section to disseminate information to the education community. The Committee approved the Resolution 3-2.

MOTION from Committee that the Board approve the Trust Advisory Resolution, as amended.

MOTION TO AMEND was made by Vice Chair Thomas and seconded by Vice Chair Johnson that the committee membership in Article II, Section One(A)(11) be deleted, and that Section One(A)(12) be amended to, "three at-large members."

Vice Chair Thomas explained that it is important that TAC have undivided loyalty to the beneficiaries and that if special groups that have other interests than the benefit of school children are added, the same situation that almost cost the entire trust twenty years ago could happen again. He also expressed concern with adding interest groups in a specific area when there may groups in other specialized areas that would want to be included.

Member Castle disagreed, stating that the lands could be looked at in two ways—what they're worth now to sell and what the preservation of the land will be worth long term. The additional members requested have expertise in the long-term

value.

Tim Donaldson, Director of the USBE School Children's Trust Section, was invited to comment. He addressed statements in public comment this morning by the Southern Utah Wilderness Alliance and Sierra Club which implied that SITLA has a duty to manage short-term economic interests with long-term conservation value. Mr. Donaldson clarified that the statute speaks to short-term value and long-term value both from an economic standpoint. Those organizations who have standing with the Trust to represent the public school children, including the State Board of Education, have a duty to see to it that the Trust is managed by the trustees according to the terms, which are to make money for schools.

Member Stokes called the question. Motion to vote carried, with Member Belnap opposed.

Motion to amend carried, with Members Allen, Belnap, Corry, Crandall, Cummins, Hansen, Huntsman, Johnson, Lockhart, Moss, Thomas, Warner and Wright in favor, and Members Castle and Stokes opposed.

Motion, as amended, carried unanimously.

Board Policy 1004 Advisory Groups

The Committee reviewed a policy requested by the Board's Advisory Committee Review Task Force outlining the appointment process, meeting requirements, communications and review of all groups advisory to the Board.

MOTION from Committee that the Board approve Board Policy 1004 *Advisory Groups*.

Deputy Superintendent Stallings requested additional time for staff to review the policy.

MOTION was made by Member Hansen and seconded by Vice Chair Thomas that the Board refer the Policy back to the Law and Licensing Committee for further discussion next month.

Motion carried.

R277-512 Online Licensure

In its September 2016 meeting the Board approved R277-512 on second reading

subject to a legal opinion about the due process rights of those that have entered into agreements with the Utah Professional Practices Advisory Commission. Following public comment, legal review and further discussion of the rule by the Board's UPPAC Task Force, the rule received additional amendments. The Committee approved R277-512 Revision 1 on second reading.

MOTION from Committee that the Board approve and continue R277-512 Revision 1 on third and final reading.

MOTION TO AMEND was made by Vice Chair Johnson and seconded by Member Castle that line 156, which was removed in Revision 1, be reinstated.

Member Lockhart spoke against the amendment, citing a concern from a stakeholder that with this new methodology of reporting lives may be needlessly damaged. He advocated slowing the process down to better anticipate unintended consequences. Member Warner added that including letters of reprimand may cause problems in smaller communities for the educators and their families.

Motion to amend carried, with Members Belnap, Castle, Crandall, Cummins, Huntsman, Johnson, Moss, Stokes, Thomas, and Wright in favor, and Members Allen, Corry, Hansen, Lockhart and Warner opposed.

Motion carried, with Members Belnap, Castle, Crandall, Cummins, Huntsman, Johnson, Moss, Stokes, Thomas, and Wright in favor, and Members Allen, Corry, Hansen, Lockhart, and Warner opposed.

R277-113 LEA Fiscal Policies and Accountability

The Committee reviewed proposed amendments to the rule to combine it with R277-425, as well as to incorporate significant additional changes recommended by Internal Audit and School Finance. Additional changes were made in Revision 2. The Committee approved and continued R277-113 Revision 2 on first reading.

MOTION from Committee that the Board approve and continue R277-113 *LEA Fiscal Policies and Accountability* Revision 2 on second reading.

Motion carried.

R277-517 LEA Code of Conduct Requirements

The Committee passed on second reading R277-517 Revision 2. The rule was amended to incorporate provisions for a student and parent bill of rights.

MOTION from Committee that the Board approve new rule R277-517 *LEA Code of Conduct Requirements* Revision 2 on third and final reading.

Motion carried.

R277-106 UPPAC Appointment Process

The Board's UPPAC Task Force recommended changes to the UPPAC appointment process outlined in R277-106. The Committee approved and continued R277-106, as amended, on first reading.

MOTION from Committee that the Board approve and continue R277-106 *UPPAC Appointment Process*, as amended, on second reading.

Motion carried.

It was noted that the Committee directed staff to seek a sponsor for legislation to remove the June 16 UPPAC application deadline from Code.

R277-425 Budgeting, Accounting, and Auditing for Utah Local Education Agencies

The Committee repealed R277-425 on first reading, as the rule was combined with R277-113.

MOTION from Committee that the Board repeal R277-425 *Budgeting, Accounting, and Auditing for Utah Local Education Agencies* on second reading.

Motion carried.

R277-526 Paraeducator to Teacher Scholarship Program

The USBE Advisory Committee Review Task Force recommended changes to R277-526 clarifying Board involvement in the scholarship committee. The Committee approved and continued the rule, as amended, on first reading.

MOTION from Committee that the Board approve and continue R277-526 *Paraeducator to Teacher Scholarship Program* on second reading.

Motion carried.

R277-521 National Board Certification Reimbursements

The Committee reviewed new rule R277-521 created as a result of H.B. 331 *Education Provisions* passed in the 2016 Legislative Session. The Committee approved the rule on first reading.

MOTION from Committee that the Board approve R277-521 *National Board Certification Reimbursements* on second reading.

Motion carried.

R277-210 Utah Professional Practices Advisory Commission (UPPAC)

The Committee reviewed changes to R277-210, R277-211-6 and R277-212 to include reporting on letters of reprimand and to facilitate reporting letters of reprimand in the public database created in R277-512. The Committee approved R277-210, as amended, on first reading.

MOTION from Committee that the Board approve R277-210 *Utah Professional Practices Advisory Commission (UPPAC)*, as amended, on second reading.

Motion carried.

R277-211-6 Utah Professional Practices Advisory Commission (UPPAC), Rules of Procedure: Notification to Educators, Complaints and Final Disciplinary Actions—Proposed Consent to Discipline

The Committee reviewed R277-211-16 and approved the rule on first reading.

MOTION from Committee that the Board approve R277-211-6 *Utah Professional Practices Advisory Commission (UPPAC), Rules of Procedure: Notification to Educators, Complaints and Final Disciplinary Actions—Proposed Consent to Discipline*, as amended, on second reading.

Motion carried.

R277-212 UPPAC Hearing Procedures and Reports

The Committee reviewed R277-212 and made additional amendments to section 16 in Revision 1. The Committee approved the rule on first reading.

MOTION from Committee that the Board approve R277-212 *UPPAC Hearing Procedures and Reports* Revision 1 on second reading.

Motion carried.

STANDARDS AND ASSESSMENT COMMITTEE

Committee Chair Laura Belnap reported on the following items from the Committee.

Approval of Previous Meeting Minutes

The Committee approved the minutes of its October 6, 2016 meeting.

Digital Teaching and Learning Qualified Grant Plan Approval

The Committee was provided with information about the first submission of plans for the Digital Teaching and Learning Qualified Grant. An advisory board reviewed 71 full plans and an additional five that were submitted for planning grants and recommended six for provisional approval as well as those applying for the planning grants.

It was noted that Senator Howard Stephenson spoke to the Committee and expressed concern that there is not fidelity with the Digital Teaching and Learning Task Force plans.

MOTION from Committee that the Board give provisional approval for the six recommended LEAs for the full Digital Teaching and Learning grant and the five LEAs for the planning grant.

Motion carried.

The LEAs receiving full grants include Cache School District, Iron School District, Mountainville Arts Academy, Salt Lake Arts Academy, Salt Lake City School District, and Washington School District. Those receiving planning grants include American Academy of Innovation, City Academy, Freedom Preparatory Academy, Maria Montessori Academy, and Ogden City School District.

Utah Core Health Standards

Member Cummins reported that last month she attended a meeting of the Utah School Superintendents Association (USSA) to hear a presentation about student trauma and emotional well-being of the students after a recent traumatic event occurred. The

superintendents were very engaged about what it means for their districts across the state. Representative Steve Eliason was also there and discussed the idea for a course that would address emotional health for students. In speaking with Representative Eliason, Member Cummins suggested that the Board open up its health standards and consider adding standards on emotional health.

The Committee reviewed four options concerning changing the standards and approved Option #4, which allows the Board to go through a complete revision of the standards.

MOTION from Committee that the Board approve moving forward with Option 4 and open the K-12 Health Standards for revision.

MOTION TO POSTPONE was made by Vice Chair Johnson and seconded by Vice Chair Thomas that the item be postponed until after the Executive Session.

Motion carried.

R277-409 Public School Membership in Associations

The Committee reviewed proposed amendments to R277-409 to make changes to definitions, the transfer section, and the appeals section. Additional amendments were made in Revision 2. The Committee approved R277-409 Revision 2 on first reading.

MOTION from Committee that the Board approve R277-409 *Public School Membership in Associations* Revision 2 on second reading.

Deputy Superintendent Stallings reported that since this morning there was a request from the Utah High School Activities Association and Utah School Superintendents Association for further amendments, reflected in Revision 3, which was distributed. Superintendent Stallings reviewed the changes.

MOTION TO AMEND was made by Member Stokes and seconded by Member Hansen that the Board approve R277-409 Revision 3.

Motion to amend carried.

MOTION TO AMEND was made by Vice Chair Johnson and seconded by Vice Chair Thomas that Revision 3, line 122 be amended to add “written” before “decision” and add “with supporting findings” after “decision.”

Motion to amend carried.

Terry Shoemaker, USSA Executive Director, was asked to respond. He stated that he

believes Revision 3 is moving closer to what the superintendents want, but suggested members of the association need time to absorb the changes and apply them in policy and practice.

Rob Cuff, UHSAA Executive Director, acknowledged that there have been three meetings with a subcommittee of the Board of Education and UHSAA Board and the relationships that have been built have been very valuable. He indicated he and other UHSAA Board members would like to take the proposed rule to their full board on November 17 and report back to the Board of Education in December.

Member Stokes noted that this has been a collaborative process and the language in Revision 3 is language that the UHSAA requested after the committee meeting last night.

MOTION TO AMEND was made by Vice Chair Thomas and seconded by Member Wright that Revision 3 be changed as follows:

- Line 89 - strike, "Except as provided in subsection 3."
- Line 98 - add, "notwithstanding subsection 2."
- Line 87 - move, "except as provided in subsection 2" to the end of the sentence.

Motion to amend carried.

Member Allen asked the Board to consider the rule changes first and foremost in relation to the academic purpose of schools and consider whether multiple school moves would damage a student's scholastic ability.

Motion to amend was made by Member Warner and seconded by Member Lockhart that line 102 be changed to "death of an immediate family member."

Motion to amend failed, with Members Hansen, Lockhart, Moss and Warner in favor and all others opposed.

MOTION TO AMEND was made by Member Warner and seconded by Member Lockhart that line 106 be amended to change "legal custody" to "physical custody."

MOTION TO AMEND THE AMENDMENT was made by Vice Chair Johnson and seconded by Vice Chair Thomas that line 106 be amended to "legal or physical custody."

Without objection, the change to the amendment was made.

Motion to amend the amendment was made by Vice Chair Thomas and seconded that line 106 be amended to legal and physical custody.

Motion to amend the amendment failed, with Member Thomas in favor

and all others opposed.

Motion to amend to legal or physical custody passed, with Member Lockhart opposed.

Motion, as amended, carried, with Members Allen, Belnap, Castle, Crandall, Cummins, Hansen, Johnson, Lockhart, Moss, Stokes, Thomas, and Wright in favor, and Members Corry, Huntsman, and Warner opposed.

MOTION was made by Vice Chair Johnson and seconded that Board leadership assign R277-613 to a committee to add rules requiring LEAs to investigate allegations of bullying.

Motion carried.

Secondary Social Studies Standards

The Committee reviewed the revised Social Studies Standards and suggested additional changes.

MOTION from Committee that the Board approve sending out the revised Social Studies Standards for an additional 30-day public review.

Vice Chair Thomas expressed frustration that all items requested by Board members previously have not been included in the revised standards.

Vice Chair Johnson asked for more information on what the elected state officials such as auditor, treasurer and assessor do in order to inform those that are voting on those officials.

Member Warner suggested that on page 21, standard 2.3 the words, “the consequences” be change to “effect.” Staff indicated the change will be made.

Motion failed, with Members Allen, Belnap, Castle, Corry, Cummins, Hansen, and Wright in favor and Members Crandall, Huntsman, Johnson, Lockhart, Moss, Stokes, Thomas, and Warner opposed.

MOTION was made by Member Cummins and seconded by Vice Chair Johnson that the Social Studies Standards come back to the Committee in December for additional review.

MOTION TO AMEND was made by Member Hansen and seconded that the Standards include changes requested by Board members.

Motion to amend carried.

Motion carried, with Member Belnap opposed; Member Stokes absent.

Social Emotional Learning Supports for Students and Schools

Information on social emotional learning supports for students and schools, use of counselors in elementary school, and how counselors are keeping current on all social and cultural issues, was provided to the Committee. The Committee discussed with Representative Eliason legislation for a pilot project for elementary counselors.

USBE Assessment and Accountability Policy Advisory Committee (AAPAC) Report and Recommendations

The Committee was provided with information regarding the AAPAC report and recommendations. Also provided was a summary of Utah Education Association stakeholder engagement feedback.

High Quality School Readiness Criteria

The Committee was provided with information concerning data collected to evaluate school readiness.

Teacher Leaders Report

The Committee accepted the report and made recommendations for changes.

Spring 2016 Parental Exclusion Rates from SAGE Assessment

Data was provided to the Committee that the parental exclusion rates are up overall from 1.9 percent in 2014 to 5 percent in 2016. Concern was expressed that if the trend continues the needs of accountability and assessment will not be met in the future.

R277-404 Requirements for Assessments of Student Achievement

The Committee reviewed proposed amendments to the rule including replacing references to DIBELS with "Board approved literacy." The Committee approved R277-404 on second reading.

MOTION from Committee that the Board approve and continue R277-404 *Requirements for Assessments of Student Achievement*, as amended, on third and final reading.

Motion carried.

School Turnaround Policy

The Standards and Assessment Committee met in a special meeting on October 24, 2016 to hear from superintendents and principals from school currently in the turnaround program. The Committee received information at that meeting on what is working well, what is not working, what help is needed, and suggestions for consequences if a school does not meet its grade goal. The Committee gave direction to staff for adding consequences to the Board rule on school turnaround.

MOTION from Committee that the Board direct staff to modify the School Turnaround rule to include the Committee recommendations.

Motion carried, with Member Lockhart opposed.

School Turnaround Report

The Committee heard the report on the School Turnaround program prepared for the legislative Education Interim Committee.

LEA Pilot of Standards

The Committee discussed a proposal that the Board formalize a process for LEAs to create their own courses and provide in writing to LEAs options for flexibility.

R277-602 *Special Needs Scholarships–Funding and Procedures*

The Committee reviewed proposed amendments including clarifying certain student eligibility and private school eligibility provisions for the Special Needs Scholarship. The Committee approved the rule, as amended, on first reading.

MOTION from Committee that the Board approve R277-602 *Special Needs Scholarships–Funding and Procedures*, as amended, on second reading.

Motion carried.

Accreditation

The Committee received information regarding the cost of accreditation. The

Committee directed staff to continue research and send a survey to stakeholders to look at options for accreditation.

MOTION was made by Vice Chair Johnson and seconded by Member Corry that the Board seek a legislative change to 53A-1-402(c)(i) to remove the line from statute that requires the Board to do accreditation.

Member Belnap voiced concern that the NCAA and military both require accreditation. Vice Chair Johnson responded that the change in statute would not prevent the Board from doing accreditation, but would give flexibility.

Motion carried.

FINANCE COMMITTEE

Vice Chair Mark Huntsman reported on the following items from the Committee.

Approval of Previous Meeting Minutes

The Committee approved the minutes of its October 6, 2016 meeting.

Section Budget Reviews

The Committee reviewed the budgets of the Deputy Superintendent of Policy and Communication, State Charter School Board, Financial Operations, and Minimum School Program.

Enrollment Changes to Charter Schools

The Committee reviewed requests from three charter schools to change enrollment in grade bands within the schools as follows:

- American Preparatory Academy Draper #3 - add 7th and 8th grades in SY 2018.
- St. George Academy - add 8th grade in SY 2018.
- Edith Bowen Laboratory School - add 6th grade

MOTION from Committee that the Board approve the changes to charter enrollment as requested by American Preparatory Academy Draper #3, St. George Academy, and Edith Bowen Laboratory School.

Member Belnap declared a conflict of interest with St. George Academy and questioned

why they would ask for the addition when the feeder school, George Washington, is a K-8 school.

Motion carried, with Members Allen, Castle, Corry, Crandall, Cummins, Hansen, Huntsman, Moss, Thomas, and Warner in favor, Member Belnap opposed, and Member Wright abstaining; Members Lockhart, Johnson, and Stokes absent.

MOTION from Committee that the Board refer the concerns regarding the enrollment rule to USBE and State Charter School Board leadership in order for the rule to be written with greater clarity in the future, and that it be made known that the waivers that were granted were done so with exceptional circumstance and that the intention of the Board is not to approve any additional waivers for this year.

Motion carried, with Member Wright abstaining; Members Lockhart and Johnson absent.

Non-compliance with AFR/APR Submissions and Class Size, Title I, and K-3 Reading Reporting Requirements

The Committee received information concerning the LEAs who did not comply with the statutory deadlines for the Annual Financial Report (AFR) and Annual Program Report (APR). Staff recommended some type of funding action be taken against the Winter Sports Charter School– the only school still out of compliance–as this is the second year their information has been submitted late.

Staff was directed to work with the State Superintendent to determine the consequences for any school not in compliance and notify the Board of the decision.

SFY 16 Education Fund Carryforward Follow Up

Staff reviewed information providing additional clarification on the carryforward budget request from the October meeting and additional requests for approval using USBE unrestricted education funds.

MOTION from Committee that the Board approve the carryforward request in the amount of \$160,587.02 to include: \$7,000 in bonuses; \$53,587.02 to hire a temporary internal policy writer; and \$100,000 to close the budget gap.

Motion carried; Members Castle, Lockhart, and Stokes absent.

MOTION from Committee that the Board approve the purchase of Simplivity Pro in the amount of \$343,080.40.

Motion carried; Members Castle, Lockhart, and Stokes absent.

MOTION from Committee that the Board approve the purchase of Varidesks for staff with a maximum dollar limit of \$45,815 and that staff try the Varidesks prior to purchase.

Motion carried; Members Castle, Lockhart, and Stokes absent.

SFY 17 LEA and Agency Indirect Cost Pool (ICP) Update

The Committee received information about the ICP rate that was submitted to the Department of Education. For the current year, the proposed unrestricted rate is at 27.5 percent; the restricted rate is at 16.4 percent; and the Rehabilitation rate is at 7.1 percent. The rate hasn't been approved yet.

Grant Approval Policy Modification

The Committee reviewed the revised Grant Approval Policy.

MOTION from Committee that the Board approve changes to the Grant Approval Policy with a change to the reference of "Governor's Office" to the "Governor's Office of Management and Budget."

Motion carried; Member Lockhart absent.

Non-LEA Subrecipient Monitoring Report - FY 2015

The Committee received a report on whether grant sub-recipients who spend \$500,000 or more in federal awards during a fiscal year have met single audit requirements.

Class Size Reduction, Title I, K-3 Reading Statutory Report

Assistant Superintendent Natalie Grange reviewed with the Committee a list of LEAs who did not submit their information for this report, as required, and suggested potential corrective action.

MOTION from Committee that the Board release the report to the Public Education Appropriations Subcommittee.

Motion carried; Members Castle and Lockhart absent.

Charter Loan Uncollectible Balance Disposition

Assistant Attorney General David Thomas reviewed concerns with the Committee regarding Board authority to write off an uncollectible debt, and concluded that the Board does have authority to write off and surrender debt.

MOTION from Committee that the Board approve seeking permission from State Finance to write off the uncollectible balance of the Wasatch Institute of Technology revolving loan.

Motion carried; Members Castle and Lockhart absent.

R277-752 Special Education Intensive Needs Fund Formula

The Committee reviewed new rule R277-752, which establishes a distribution formula to allocate money appropriated to the Board for Special Education Intensive Services. The Committee approved the rule on first reading.

MOTION from Committee that the Board approve new rule R277-752 *Special Education Intensive Needs Fund Formula* on second reading.

Motion carried; Members Castle and Lockhart absent.

October 1 Headcounts and Student Projection Update

The Committee reviewed a report showing over- and under-projected head counts for LEAs. The Committee reviewed a report outlining several charter school who have enrolled students over their cap, and will discuss it with Board Leadership and the State Charter School Board Executive Director at a later meeting.

The Committee also reviewed a report showing charter schools with under-projected student enrollment numbers that could be a concern.

The Committee directed that the budget true up happen in December rather than November.

Timeline for FINET Conversion and ERP Project

Deputy Superintendent Jones gave an update on the ERP project and questions about whether or not the grants management system should be placed back into the ERP since the Board may be seeking an exemption from the Department of Administrative Services. The

current direction is to not include federal grants management in the ERP RFP because it is already addressed in State Finance's RFP.

Request for Legislative Action for Exemption from Department of Human Resource Management (DHRM) and Division of Administrative Services (DAS) Support Services

The Committee discussed the Board having flexibility to use the most effective service available, including seeking outside sources.

MOTION from Committee that the Board approve seeking legislative action for an exemption from the Department of Administrative Services and Department of Human Resource Management.

Motion carried; Members Castle and Lockhart absent.

CTE Maintenance of Effort and R277-911 *Secondary Career and Technical Education*

The Committee received information about the federal Carl Perkins funding and the CTE Maintenance of Effort requirement. The Committee directed staff to gather more robust feedback from the LEAs, polling multiple audiences, to consider support for a rule change.

Member Hansen requested that the Finance Section look at the formula for counseling funding using CTE funds.

Reconsideration of R277-409-4 Public School Membership in Associations—Transferring Student Eligibility to Participate in Association Activities

MOTION was made by Vice Chair Thomas and seconded by Vice Chair Johnson that the Board reconsider its action on R277-409-4.

Motion to reconsider carried.

MOTION TO AMEND was made by Vice Chair Thomas and seconded by Vice Chair Johnson that lines 92 and 93 of Revision 3 be amended to strike "any school following the transfer to the. . ." and replace it with "a."

Motion to amend carried; Members Allen, Castle and Lockhart absent.

MOTION was made by Vice Chair Thomas and seconded by Vice Chair Johnson that the Board approve R277-409-4, as amended above, on second reading.

Motion carried; Members Allen, Castle and Lockhart absent.

USBE Licensing Task Force Report

Task Force Chair Terryl Warner distributed and reviewed a draft proposal for rethinking licensing. She requested it go to the Law and Licensing Committee in December.

Executive Session

MOTION was made by Vice Chair Johnson and seconded by Member Corry that the Board go into Executive Session to discuss the character, professional competence, and physical or mental health of individuals.

Upon voice vote of Members Belnap, Corry, Crandall, Cummins, Hansen, Huntsman, Johnson, Moss (by phone), Stokes, Thomas, Warner, and Wright (by phone), the Board went into closed session at 6:34 p.m. None were opposed.

Those present in Executive Session included the Board members above, Scott Jones, Angie Stallings, Lorraine Austin, Emilie Wheeler, AAG Bryan Quesenberry, AAG David Thomas, and Ben Rasmussen.

MOTION was made by Vice Chair Thomas and seconded that the Board come out of Executive Session.

Motion carried. The Board reconvened in open session at 6:48 p.m.

MOTION was made by Vice Chair Thomas and seconded that the Board go into Executive Session to discuss pending or reasonably imminent litigation.

Upon voice vote of Members Belnap, Corry, Crandall, Cummins, Hansen, Huntsman, Johnson, Moss (by phone), Stokes, Thomas, Warner, and Wright (by phone), the Board went back into closed session at 6:48 p.m. None were opposed.

Those present in Executive Session included the Board members above, Scott Jones, Angie Stallings, Lorraine Austin, AAG Bryan Quesenberry, and AAG David Thomas.

MOTION was made by Member Stokes and seconded by Vice Chair Johnson that the Board come out of Executive Session.

Motion carried. The Board reconvened in open meeting at 7:10 p.m.

Licensing Actions

MOTION was made by Member Stokes and seconded by Vice Chair Johnson that the

Board adopt the Default Order in Utah Professional Practices Advisory Commission (UPPAC) Case No. 13-1162 and revoke the individual's Level 1 Secondary Education License.

Motion carried; Members Allen, Castle, and Lockhart absent.

MOTION was made by Member Stokes and seconded by Vice Chair Johnson that the Board adopt the Consent to Discipline in UPPAC Case No. 15-1290 and revoke the individual's Level 1 Secondary Education License.

Motion carried; Members Allen, Castle, and Lockhart absent.

MOTION was made by Member Stokes and seconded by Vice Chair Johnson that the Board adopt the Consent to Discipline in UPPAC Case No. 15-1307 and revoke the individual's Level 1 Secondary Education License.

Motion carried; Members Allen, Castle, and Lockhart absent.

MOTION was made by Member Stokes and seconded by Vice Chair Johnson that the Board adopt the Default Order in UPPAC Case No. 16-1317 and revoke the individual's Level 2 Secondary Education License.

Motion carried; Members Allen, Castle, and Lockhart absent.

MOTION was made by Member Stokes and seconded by Member Belnap that the Board remove Cases 11-KP and 11-997 from the UPPAC Consent Calendar.

Motion carried; Members Allen, Castle, and Lockhart absent.

MOTION was made by Member Stokes and seconded by Member Huntsman that the Board approve the UPPAC Consent Calendar, as amended.

Motion carried; Members Allen, Castle, and Lockhart absent.

Health Standards

Vice Chair Johnson suggested the health standards item not come off the table due to the time. Without objection the motion was postponed indefinitely.

Adjournment

MOTION was made by Member Stokes and seconded that the meeting adjourn.

Motion carried. The meeting adjourned at 7:15 p.m.

Minutes approved December 9, 2016