

Utah State Board of Education	Child Nutrition Programs 250 East 500 South P.O. Box 144200 Salt Lake City, UT 84114-4200	School Nutrition Programs Application for Intent to Participate
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INSTRUCTIONS: Type or print clearly all information. Every Local Education Agency (LEA) must complete the application. Any LEA which administers more than one school must be sure to list each school wishing to participate in Section II of this application.

SUBMISSION INFORMATION: submit completed application via email, fax, or mail by February 15th.
 Email: Janalee.smith@schools.utah.gov or schoolnutritionprograms@schools.utah.gov
 Fax: 801-538-7883
 Mail: 250 East 500 South, PO Box 144200, Salt Lake City UT 84114-4200

SECTION 1 - FOR ALL LOCAL EDUCATION AGENCIES (LEAs)		
1. Name of LEA		Federal Identification Number: DUNS Number:
Contact Person's Name		Contact Person's Title
Contact Address	City	Zip Code
Contact E-Mail Address	Telephone Number ()	Fax Number ()
Name of Head of Food Service (if different from Contact Person)		Head of Food Service Title
2. Administered Schools. Provide the total number of schools which the LEA administers.		3. Student Enrollment. Indicate the total number of students enrolled at all administered schools.
4. Program Application. Specify the number of schools applying for participation in each program. Program # of Schools National School Lunch Program (NSLP) _____ School Breakfast Program (SBP) _____ Special Milk Program* (SMP) _____ After School Snack Program* (ASSP) _____ Child & Adult Care Food Program* (CACFP) _____ Summer Food Service Program* (SFSP) _____ * Program application forms must be also be submitted.		5. Status of LEA (check all that apply): _____ Public School _____ Charter School - Public _____ Lab School - Public _____ Private School _____ Residential Child Care Center _____ Non-profit - attach copy of 501(c)(3) _____ Licensed - attach copy of current license
6. Food Service Income In addition to the NSLP, SBP, SMP, ASSP, SFSP, will this LEA provide any food service in which the revenue will not accrue to the nonprofit school food service account? _____ yes _____ no		
7. Food Service Management Company (FSMC) Do you contract with someone to manage any aspect of the program? (Note: this does not include vended meals)		

This institution is an equal opportunity provider.

_____ yes _____ no
8. Non-profit Status Submit proof of non-profit status for all sites.

Civil Rights

1. Describe your admission requirements:
2. What membership requirements must your students/residents fulfill before being admitted to your school?
3a. USOE to complete: State the racial/ethnic makeup of the service area according to the most recent census (numbers): _____ American Indian or Alaskan Native; _____ Asian; _____ Black or African American; _____ Native Hawaiian or other Pacific Islander; _____ White; _____ Other Estimate ethnic makeup of your service area: (numbers) _____ Hispanic or Latino _____ Not Hispanic or Latino
3b. LEA to complete: Estimate racial/ethnic makeup of your enrollment: (numbers) _____ American Indian or Alaskan Native; _____ Asian; _____ Black or African American; _____ Native Hawaiian or other Pacific Islander; _____ White; _____ Other Estimate ethnic makeup of your enrollment: (numbers) _____ Hispanic or Latino _____ Not Hispanic or Latino
4a. List any Federal assistance provided to the institution:
4b. Has the institution ever been found to be out of compliance with civil rights requirements by the Federal agencies listed? Yes _____ No _____
SA USE A review of this information has been conducted to assure that applicant is in compliance with civil rights laws. Signature of SA Reviewer: _____ Date: _____

Through the National School Lunch Program, participating schools which operate nonprofit lunch programs in accordance with 7 CFR Part 210 receive cash and donated food assistance. Participating schools in the Food Distribution Program receive donated food assistance. Through the School Breakfast Program, cash is provided to participating programs in accordance with 7 CFR Part 220. The Special Milk Program provides cash assistance to participating schools which operate nonprofit milk service programs in accordance with 7 CFR Part 215. Participation in the Special Milk Program is limited to those facilities which 1) do not participate in the US Department of Agriculture (USDA) meal service programs or 2) operate split session kindergarten programs in which children do not have access to a USDA meal service program. The Child and Adult Care Food Program provides cash to participating institutions through 7 CFR Part 226. The After School Snack Program provides cash to participating institutions under 7 CFR 210 and/or 226 (as applicable).

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ACCESS TO SECURE INFORMATION ON CNPweb

The following are names of the individuals who will require access to CNPweb (USOE's secure online database) and the information they are authorized by the LEA to access and or amend.

Read Only Access	Name(s):	Title
Sponsor and Site Application	Name(s):	Title
Claims and Financial Information	Name(s):	Title
Access to Amend all Information.	Name(s):	Title
Authority to sign Permanent Agreement	Names(s):	Title

Section II (Please list all schools that wish to participate in a child nutrition program.)

Name of School:
Name of School: (add additional lines if needed)

CERTIFICATION STATEMENT

I CERTIFY that the information on this application is true to the best of my knowledge and that this LEA/school does not discriminate on the basis of race, color, sex, national origin, age or disability. I further understand that this information is being given in connection with the receipt of Federal funds, and that deliberate misrepresentation may subject me to prosecution under applicable State and Federal criminal statutes.

Date	Signature of LEA Official	Title
Date	Signature of State Agency Representative	Title

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