

USBE Title I, Part A – Excess Carryover Waiver Form

To avoid having your LEA's Title I, Part A carryover funds reduced, you must complete this Title I, Part A - Excess Carryover Waiver form. Your LEA qualified for this waiver by meeting the following conditions:

1. Current year Title I, Part A allocation is \$50,000 or more.
2. Prior year carryover funds equal 15% or more of the allocation from the previous fiscal year.

Upon successful completion and submission of this waiver to the Utah State Board of Education (USBE), USBE will apply one of two available waivers to your grant program as appropriate.

1. **Title I, Part A Statutory Carryover Waiver:** USBE may, once every three years, waive the 15% percent limitation for carryover [P.L. 107-110, Section 1127(b)]. For example, if the waiver was granted in school year 2016-2017 or 2017-2018, the LEA would *not* be eligible for the waiver in 2018-2019.
 - This waiver request is for FY
Amount of carryover
Percent of carryover
2. **Special COVID-19 Federal Waiver for FY2021 only:** Due to disruptions caused by the COVID-19 pandemic, the U.S. Department of Education provided USBE with a waiver of the statutory 15% carryover limit of Title I, Part A funds. Under this one-year provision, LEAs may request a waiver from USBE to carryover more than 15% of FY21 Title I A funds. *This may be requested even if the LEA received a carryover waiver in the past three years.*
 - This special waiver request is for FY2021
Amount of carryover
Percent of carryover

Part 1: Title I, Part A Carryover Waiver Justification

Below, identify the reason your LEA's carryover funds exceeded 15% of the previous school year allocation. You must check at least one justification. If you select **Other**, describe the reason in the space provided.

- Personnel costs were less than expected due to changes in personnel or other funding sources were used for salaries.
- The LEA was unable to employ staff.
- Budgeted costs for Title I, Part A summer school or other categories were significantly lower than anticipated.

Other (Specify):

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Part 2: Carryover Reduction Plan

Identify the LEA's plan to reduce the carryover funds to 15% or less of your LEA's current year allocation. You must select at least one option. If you select **Other**, describe the option in the space provided. **NOTE: Current fiscal year Title I A funds cannot be claimed for reimbursement until all prior year funds have been requested.**

- Summer Program
- Parent/Family Engagement Activities
- Before- and/or After-School Activities or Other Extended Learning Time Programs
- Professional Learning for Staff/Parents
- Programs to Increase Graduation Rate

Other (Specify):

Part 3: LEA Information

LEA Name:

LEA Title I Director or Authorized LEA Official

LEA Title I Director or Authorized LEA Official must sign and date this waiver application. The Title I, Part A - Excess Carryover Waiver form must be submitted to USB E via email to Rebecca.donaldson@schools.utah.gov. The deadline for submission is **December 1**.

The Superintendent or Authorized Official will receive an email confirmation within 5 business days upon submission. If you do not receive a confirmation within this time frame, email Rebecca Donaldson or Tami Long (tami.long@schools.utah.gov) for assistance.

For assistance with completing this waiver form, or if you have any other questions regarding your Title I, Part A grant, please contact one of the following.

USB E Title I Staff		Email	Telephone
Coordinator	Dr. Rebecca Donaldson	Rebecca.donaldson@schools.utah.gov	801-538-7869
Title I Fiscal Compliance Manager	Tami Long	Tami.long@schools.utah.gov	801-538-7832
Fiscal Compliance Manager	Merilee Wendell	merilee.wendell@schools.utah.gov	801-538-7977