Return to Licensure RENEWAL Application Part 2 of 2	Email application to: licensing@schools.utah.gov (include "RTL part 2", name, and CACTUS # in email.)	USBE USE: Admin Approval ☐ District Approval ☐ Program Deadline ☐ Educator Signature ☐

In accordance with Utah State Board of Education *R277-502-6*, those currently in the Return to Licensure Program must have their principal/director evaluate achievement of their previously designated Professional Learning Plan. **This application must be signed by the educator, school administrator, and the local education agency (LEA) human resource director** (where applicable). Send this completed application and a copy of part 1, between **April 1 and June 15** of the expiration year to the above address.

Applicant's Name:	CACTUS ID#: *(Required)*
E-mail:	
Total Years of Previous Teaching Experience in Utah:	Expired Utah License Level, **check one:** ☐ **1** ☐ **2** ☐ **3**
Name of local education agency (LEA):	Assignment:

Initial below (or enter N/A) to indicate that the following conditions have been met in accordance with *R277-502-6*:

_____ Successful formal evaluations
_____ Progress towards professional learning goals
_____ Taken and passed Board approved Praxis exams (where appropriate)
_____ Educator is eligible for employment next year

Describe the evidence collected that verifies this applicant is eligible for renewal to their original license level:

_____ _____
Applicant's Signature CACTUS #, if applicable Date

_____ _____
School Administrator's Signature CACTUS #, if applicable Date

_____ _____
LEA Human Resource' Signature CACTUS #, if applicable Date