



## Title II, Part A Supporting Effective Instruction State Grants

Application for Funds – FY 2023 (7/1/22 – 9/30/24)

Application support resources available at

<https://www.schools.utah.gov/eseastateinitiatives/buildingsystems?mid=5574&tid=1>

### INSTRUCTIONS FOR ACCEPTING TITLE II, PART A FUNDS

LEAs wishing to accept the Title II, Part A funds allocated to them for fiscal year 2023 must complete the following on/before **November 15, 2022**:

- Watch the *Title IIA Overview Presentation* (<https://www.youtube.com/watch?v=eQ-UCeftAA>)
- Read and review the *Title II, Part A Technical Guidance Document* (<https://www.schools.utah.gov/file/96bcc53-9af5-4b2a-a609-7212a889cb7b>)
- Read and review the *Title II, Part A Fiscal and Reimbursement Guidance Document* (<https://www.schools.utah.gov/file/38b5ed53-1606-4a92-aeafa-119b9e4bfc26>)
- Complete this application form.
- Attach a completed version of this form to the grant acceptance in the Utah Grants Management System.

As mentioned in federal law, applications should be completed after LEAs have engaged in meaningful consultation with and sought advice from teachers, principals, other school leaders, paraprofessionals, instructional support personnel, parents, and community partners regarding how to best use the funds to meet identified purposes.

## INSTRUCTIONS FOR TRANSFERRING TITLE FUNDS

LEAs wishing to **transfer their Title II, Part A funds to another title program** in accordance with Section 5103(b)(2) of ESSA must:

1. Waive awarded Title II, Part A funds in UG. (For instructions on waiving funds in Utah Grants see <https://www.schools.utah.gov/file/05f0bbcd-1037-49ab-b0fc-c210c49d8dfa>)
2. Complete and email a separate *LEA Title Funds Transfer Request Form* to Kami Dupree at [kami.dupree@schools.utah.gov](mailto:kami.dupree@schools.utah.gov).
3. Upon notification, accept the transferred Title funds in UG.

LEAs wishing to **transfer funds from Title IV, Part A to Title II, Part A** in accordance with Section 5103(b)(2) of ESSA must:

1. Waive awarded Title II, Part A funds in UG. (For instructions on waiving funds in Utah Grants see <https://www.schools.utah.gov/file/05f0bbcd-1037-49ab-b0fc-c210c49d8dfa>)
2. Complete and email a separate *LEA Title Funds Transfer Request Form* to Jodi Parker at [jodi.parker@schools.utah.gov](mailto:jodi.parker@schools.utah.gov).

Upon notification, accept the transferred Title funds in UG.

## TITLE II, PART A ACTIVITIES TO BE FUNDED

In 250 words or less, describe the activities you plan to use Title II, Part A funds for. Your description should also highlight how these activities align to challenging academic standards and/or a broader plan to improve student success. **Please be as specific as possible.** For example, instead of saying “we plan to use our funds to provide professional learning for our teachers,” identify the specific nature of the professional learning you intend to provide and how the professional learning will benefit teachers and students (e.g., “We will engage teachers in coordinated professional learning to support the continued improvement of our efforts to engage in the PLC process, specifically engaging on improving our use of student data to inform instructional interventions.”)

## LEA SYSTEM OF PROFESSIONAL GROWTH

In 100 words or less, please describe the overall plan(s) you have in place to support the professional growth of educators in your LEA. What does your LEA do to support continual professional growth?

## PRIORITIZATION OF FUNDS

In 100 words or less, please describe how you plan to prioritize availability of funds to schools or teachers within your LEA. What processes do you have in place to ensure that students, teachers, and schools with the highest needs and highest percentages of students are prioritized in your allocation of Title II, Part A funds?

## USE OF DATA

In 100 words or less, please describe how you plan to use data and ongoing consultation with stakeholders (e.g., teachers, students, parents) to measure your success in meeting intended outcomes associated with Title II, Part A funded initiatives.

## ASSURANCE

Please have the appropriate personnel sign below to provide the following assurances:

**Assurance #1:** If eligible private schools are within our LEA boundaries, we agree to comply with the equitable access provisions as outlined in the U.S. Department of Education's Non-Regulatory Guidance Document. (<https://www2.ed.gov/policy/elsec/leg/essa/essaguidance160477.pdf>)

**Assurance #2:** We assure that all professional learning activities funded with Title II, Part A funds are coordinated with other professional learning activities provided in our LEA as part of an overall professional learning plan for our LEA.

**Assurance #3:** We agree to comply with USBE monitoring requirements, including submitting any information or data required as evidence of our having used Title II, Part A funds equitably and in alignment with stated purposes of the funds and to do so in a timely manner upon request.

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Signature of Title II, Part A Grant Manager

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Date

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Signature of Business Administrator

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Date