

CTE LICENSE UPGRADE APPLICATION FROM LEVEL 1 CTE/APP LICENSE TO LEVEL 2 CTE LICENSE

Mail to:
Stephanie Ferris
Educator Quality Services
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

CURRENT LICENSE EXPIRATION DATE:	
APPLICANT'S NAME:	
MAILING ADDRESS:	
E-MAIL ADDRESS:	
DAYTIME PHONE:	CACTUS ID#:
SCHOOL:	DISTRICT:
PROGRAM AREA: <input type="checkbox"/> Adult Education	

Date Completed [attach verification]	VERIFICATION OF ENTRY YEARS ENHANCEMENT (EYE)	
	Worked with a trained mentor for three years.	
	Achieve a score of 160 or higher on the Praxis II – Principles of Learning and Teaching test (Praxis II 0621, Praxis II 0622, Praxis II 0623, Praxis II 0624) in the area of educational preparation and assignment. <i>(Content area exam may be required.)</i>	
	Completed a professional portfolio.	
	Receive two successful professional evaluation per year for three years in a Utah public or accredited private school.	
Date Completed	New Teacher Academy (all sessions are required for all new CTE/APP licensure candidates)	Semester Credits
	August Professional Development Seminar – Day 1	2 USOE Professional Development credits upon completion of all four days
	August Professional Development Seminar – Day 2	
	October Seminar (UEA) – Day 3	
	Mid-Winter Seminar – (UACTE) – Day 4	
Date Completed [attach verification]	Licensure Course Requirements (You can find this courses at: http://www.slcccontinuinged.com/ARL)	Semester Credits
	Instruction, Technology, Assessment and Planning [SLCC EDU 2800]	3
	Creating a Learning Environment [SLCC EDU 2820]	3
	Introduction to Special Education [SLCC EDU 2600]	3
	Survey of Learning & Teaching Diverse Populations [SLCC EDU 2860]	3
	Literacy Strategies [SLCC EDU 2840]	3
Date Completed [attach verification]	Additional Requirements	
	Complete 360-hour (minimum) teaching experience in a Northwest-accredited adult education program of employment (refer to Adult Ed website at www.schools.utah.gov/adulted/licensing.html).	

The above named teacher holds a Level 1 CTE/APP License and has completed all requirements for the Level 2 CTE License. I recommend him/her for the Level 2 CTE License.

District CTE Director or Human Resource Director

District

Date

Please submit a check or money order for \$55 made out to USOE with this recommendation.
July 1, 2013

USOE CTE Education Specialist / Date