

Return to Licensure RENEWAL Application

Part 2 of 2

Mail application to:

USBE - Licensing
250 East 500 South
P.O. Box 144200
Salt Lake City, UT 84114-4200

USBE USE:

- Admin Approval
- District Approval
- Program Deadline
- Educator Signature

In accordance with Utah State Board of Education *R277-502-6*, those currently in the Return to Licensure Program must have their principal/director evaluate achievement of their previously designated Professional Learning Plan. **This application must be signed by the educator, school administrator, and the local education agency (LEA) human resource director** (where applicable). Send this completed application and a copy of part 1, between **April 1 and June 15** of the expiration year to the above address.

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|--|--|
| Applicant's Name: | CACTUS ID#: <i>(Required)</i> |
| E-mail: | |
| Total Years of Previous Teaching Experience in Utah: | Expired Utah License Level, check one: <input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 |
| Name of local education agency (LEA): | Assignment: |

Initial below (or enter N/A) to indicate that the following conditions have been met in accordance with *R277-502-6*:

- _____ Successful formal evaluations
- _____ Progress towards professional learning goals
- _____ Taken and passed Board approved Praxis exams (where appropriate)
- _____ Educator is eligible for employment next year

Describe the evidence collected that verifies this applicant is eligible for renewal to their original license level:

| | | |
|----------------------------------|-------------------------|------|
| Applicant's Signature | CACTUS #, if applicable | Date |
| School Administrator's Signature | CACTUS #, if applicable | Date |
| LEA Human Resource' Signature | CACTUS #, if applicable | Date |