

USBE Exceptional Accommodation Request Form for Summative Assessment

Instructions

If a student with a disability requires an exceptional or non-typical accommodation for participation in the statewide summative assessment as outlined in the student's educational plan for assessment (i.e., IEP, 504 Plan, Plan for Student Learning English), this request form must be completed and emailed to [Tracy Gooley](mailto:tracy.gooley@schools.utah.gov) (tracy.gooley@schools.utah.gov) at the Utah State Board of Education (USBE).

Please submit the form at least 3–4 weeks prior to testing to ensure a timely response. Keep a copy of this form in the student's file (i.e., IEP, school).

Testing Year:

What school year is this accommodation for? (Example 2022-2023)

Contact Information:

District/Charter Name Date

School Name Student State ID (SSID)

School Telephone Student's Grade

Type of Accommodation Being Requested:

Give a detailed description about why and how the accommodation has been used for classroom instruction:

Indicate Type of Plan

IEP 504 Plan Accommodation for an EL Student

Assessment/Subject(s) Requiring an Accommodation be Enabled (check all that apply)

RISE ELA	Utah Aspire Plus English	Utah Aspire Plus Reading
RISE Mathematics	Utah Aspire Plus Mathematics	WIDA Screener
RISE Science		WIDA ACCESS
RISE Writing (grades 5&8)	Utah Aspire Plus Science	

Signature on page 2

By signing and submitting this form to USBE for consideration for approval, the principal/designee and LEA assure that:

This accommodation is documented on the student's educational plan.

This accommodation is used regularly and with fidelity for routine class instruction and assessment.

Principal/Designee Signature:

Date: