

MINUTES

December 3, 2010

Minutes of the meeting of the State Board of Education held December 3, 2010, at the Utah State Office of Education, Salt Lake City, Utah. Meeting commenced at 8:01 a.m. At the request of Chair Debra G. Roberts, Vice Chair Dixie L. Allen presided.

Members present were:

Chair Debra G. Roberts
Vice Chair Dixie L. Allen
Member Laurel O. Brown
Member Kim R. Burningham
Member-elect Keith Buswell
Member Janet A. Cannon
Member Leslie B. Castle
Member Craig E. Coleman
Member-elect Joel Coleman
Member David Crandall
Member Rosanita Cespedes
Member Greg W. Haws
Member Meghan Holbrook
Member Douglas J. Holmes
Member Michael Jensen
Member Tamara Lowe
Member Denis R. Morrill
Member Carol A. Murphy
Member C. Mark Openshaw
Member Tami W. Pyfer
Member Isaiah Spencer
Member David L. Thomas

Member Tim Beagley was excused.

Also present were:

Superintendent Larry K. Shumway
Deputy Superintendent Martell Menlove
Associate Superintendent Brenda Hales
Associate Superintendent Todd Hauber
Associate Superintendent Judy Park
Public Affairs Director, Mark Peterson
Don Uchida, Executive Director, USOR
Board Secretary Twila B. Affleck
Board Secretary Lorraine Austin

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Tara Bell, Weber School District
Peter Cannon, Davis 9/12
Sue Carey, Utah PTA
Kory Holdaway, UEA
Paul Jackson, Intermountain Healthcare
Sam Jaus, UEA
Kara Kamerath, Intermountain Healthcare
Kris Kimball, UNF
Holly Langton, Utahns for Public Schools
Doug Macdonald, Econowest
Peter Yeager, ETS

Members of the Press:

Lisa Schencker, Salt Lake Tribune

Utah State Office of Education Staff:

Cory Kanth, State Charter Schools
Sherry Marchant, CTE
Craig Stoker, CTE
Elizabeth Ziegler, Administration

Vice Chair Dixie L. Allen called the meeting to order.

Welcome & Best Practices

Vice Chair Allen announced that items 3 and 5 on the Law and Policy Committee agenda would be pulled. Member Denis Morrill objected to pulling items from the agenda. Vice Chair Allen asked the Law and Policy Committee to discuss the reasons and recommendations, and take any further action in the committee meeting.

Board Member Tim Beagley was excused from the meeting.

Board Member Kim R. Burningham led the Board in the Pledge of Allegiance.

Board Member Carol A. Murphy welcomed everyone to the meeting and read excerpts from President John F. Kennedy's Inaugural Address given on January 20, 1961. She also shared an Irish poem.

Vice Chair Allen welcomed Isaiah (Ike) Spencer as the new representative to the Board from Coalition of Minorities Advisory Committee (CMAC), and Board Member-elect, Joel Coleman.

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Best Practices

Craig Stoker, USOE CTE Specialist, introduced Paul Jackson, Vice President of Human Resources for IHC Corporate, Kara Kamerath, Student Programs Manager for IHC Corporate, Tara Bale, CTE Coordinator and Health Science Specialist in Weber School District, and Sherry Marchant, USOE Work-based Learning Specialist. The group presented information about virtual surgery, part of Career and Technology Education's Health Science Education Program through a partnership with IHC. The program has been in place for five years, and students serious about health science from throughout the state have participated. A video about the virtual surgery program was shown.

Tara Bale reported that through the Virtual Health Care Program, hundreds of Weber District students have been able to learn about health-related careers. The program is currently broadcast through EdNET, which does limit the scope. Online options are being explored.

Paul Jackson reported that participating students are being tracked to determine whether they pursue professions in the healthcare field.

Public Participation/Comment

Kory Holdaway, UEA Director of Government Relations and Political Action, addressed the proposed New School Report Card Rule R277-497. UEA has concerns about the lack of quantitative data the rule seeks with regards to evaluation of programs and the daily functions of schools. Mr. Holdaway commented that with NCLB, schools are already being recognized for meeting Adequate Yearly Progress. He forwarded the message that UEA respectfully asks that the Board proceed slowly and carefully, allowing input from all sides. UEA also requests that if schools are given a letter grade, the parameters for giving the grade be clear, and once a school has been identified as not meeting a certain level, there should be resources in place to help that school remediate those problems. He suggested the Board look at the ideas being offered in the ISQ Model at Utah State University.

Sue Carey, Utah PTA Education Commissioner, also spoke to Rule R277-497, expressing her thoughts that on one hand, the rule is an information piece for parents and communities to learn more about a public school; on the other hand, it contains reporting of academic performance and parent satisfaction and an A to F grading system meant to punish

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schools and teachers. AYP percentages already publicly available give the public a true idea of how many students are achieving on grade level in language arts and math. She suggested the Board add information to the AYP report rather than creating a new report card.

The Board recessed into committee meetings at 8:45 a.m.

The Board reconvened at 10:12 a.m.

Achievement Spotlight

Twila Affleck, State Board Secretary, was honored for her 27 years of service to the Board with a tribute from Associate Superintendent Brenda Hales.

Budget Recommendations for FY 2012 - Update

The Finance and Operations Committee considered a FY 2012 budget proposal last month. Final Common Data Committee information has now been adopted by consensus. The consensus data has been incorporated into the Board's action of last month.

The Board received an update of a prioritized list of proposed Minimum School Program budget increases for the upcoming legislative session. The Utah Schools Board Association and Utah School Superintendents Association have identified a series of statements that were ratified in their assembly in August. Their recommendations include pupil transportation, which is a major issue in the smallest districts. It was clarified that the list is in priority order. (For complete details see General Exhibit No. 11358.)

Motion was made by Member Greg W. Haws and seconded by Member David L. Thomas to approve the budget priorities as presented.

Motion was amended by Member Kim R. Burningham and seconded by Member Tami Pyfer that \$6.3 million for transportation be added to the FY 2012 budget priorities, as the last priority on the list. The amendment carried with Members Allen, Brown, Burningham, Cannon, Castle, Coleman, Jensen, Morrill, Pyfer, Roberts in favor and Members Crandall, Haws, Murphy, Openshaw, and Thomas opposed.

The amended motion carried unanimously.

Member Burningham observed that since there will be limited new money for all areas of the government, the State Board is seeking to obtain for public education a portion

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primarily for growth of new students. Even if growth is funded, there may be nothing to restore deficits. There is a need to have more adequate funding in the future.

Motion was made by Member Kim R. Burningham and seconded by Member David L. Crandall that: Funding for education in Utah must increase if we are to meet the demands of a growing number of students. Additionally, some items to improve the quality of education will require additional funding (the establishment of computer-adaptive testing or reducing class size, for instance). The State Legislature appears to be operating on the philosophy of “no new taxes,” and the State Board is making their current year recommendation seeking to work within the existing revenue. In the current proposal, under-funding of social security and transportation in past years is not restored. Further, examination of recent year budgets suggests that the deficit may be a structural problem. We must find new revenue without eliminating existing sources. Hence, in addition to the board strategy of “seeking a portion of new money this year,” I move that the State Board recommends new revenue for funding education in the future be found. We have already approved a position recommending that the basic rate for local taxation be frozen. Although this would not produce new funds in the current economic conditions, as the economy improves, it would allow increased revenue. We have also suggested a statewide levy to support charter schools. Other avenues need to be investigated, for instance, reviewing and eliminating sales tax exemptions, fair compensation for public lands that do not provide taxable income, examination of severance taxes on natural resources. All available sources need to be reviewed in the search for needed new funding.

An amendment to the motion was made by Member Denis R. Morrill and seconded by Member Laurel O. Brown to include consideration of an increase in income tax. Amendment failed with Members Cannon, Coleman, Crandall, Jensen, Haws, Openshaw, Roberts, and Thomas opposed and Members Allen, Brown, Burningham, Castle, Morrill, Murphy, and Pyfer in favor.

Original motion carried unanimously.

Promises to Keep Strategic Directions

At the November 5, 2010 Board Meeting, each Standing Committee was asked to provide input responding to an “action item” list based on *Promises to Keep*. Board Leadership

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has compiled a strategic plan for *Promises to Keep* including the input provided. Chair Roberts presented the strategic directions for implementing *Promises to Keep*.

Input from Board Members included the following suggestions:

- *Ensuring literacy and numeracy* - add an Intermediate Goal to read, "Continue to focus on disaggregated data to ensure progress of all children."
- *Establishing Curriculum*, Intermediate Goal #3 - include all subgroups in graduation rates increase.
- *Effective Assessment* - Intermediate Goal #1 - leave open for assessments other than Plan and Explore and add career-ready preparation. Under Key Activities #1a, clarify "early detection."

Chair Roberts and Vice Chair Allen will make the suggested revisions and bring back to the Board in January. (For complete details see General Exhibit No. 11359.)

New School Report Card R277-497

A draft of a new Board rule which frames a new U-PASS accountability and data reporting system to be implemented in the 2014-2015 school year was presented to the Student Achievement and School Success Committee in the September 2010 Board meeting. The accountability system included the new assessment systems that would be implemented in the 2014-2015 school year based on the work of the SMARTER Balanced Assessment Consortium, the K-12 assessment pilot, and the high school assessment pilot. The committee directed staff to spend the next few months meeting with stakeholder groups to continue the work of refining the Board rule with additional detail. At the request of Superintendent Shumway, the stakeholder group has refined the Board rule to include a 2011-2012 school year implementation for a school report card.

Member Murphy asked for point of order to have a motion on the floor to discuss. A motion was made by Member Laurel O. Brown and seconded by Member Carol A. Murphy that after discussion of R277-497, the Board votes to take no action today, and that Board leadership put this item on agenda for a committee of the Board as a whole in January, February and March as needed. Member Brown agreed to postpone the motion until after the presentation.

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The Board received a presentation from Associate Superintendent Judy Park on the School Report Card rule that will begin using data from the 2011-2012 school year.

A substitute motion was made by Member Denis R. Morrill and seconded by Chair Debra G. Roberts that the Board direct staff to continue to develop the rule and that the rule be brought back periodically until the Board feels it is developed enough for action. Member Morrill withdrew his motion.

Member Brown's motion was brought forward and carried, with Members Allen, Brown, Burningham, Cannon, Castle, Coleman, Crandall, Haws, Jensen, Morrill, Murphy, Pyfer, and Robert in favor and Members Openshaw and Thomas opposed.

Discussion included whether it is advisable to put into place a new grading system prior to implementing the new assessment system, concerns over lack of funds to implement a rewards system like the one Florida used, and the potential for the report card to be used as a punitive measure. Chair Roberts questioned whether the rule will be considered a communications tool or an accountability tool. If the Board considers the rule as an accountability tool, it would be the third accountability system in place.

A question was raised over how the Board's rule will overlap with a school grading bill that is being prepared for the 2011 Legislative Session. There was also concern over recommending something that would use a great deal of money that could potentially come from the current education budget.

Member Brown suggested that separate grades be given for math, science and reading, and that the report card include status performance, progress, and factors related to subgroups, as well as a place for parental input. A different time line that would match with the Common Core and assessments should also be considered.

Member Murphy proposed three questions if the committee goes forward with work on the rule: How does it move forward on the goals and action plan of *Promises to Keep*? How does it move forward on getting students college and career ready? How does it move forward on implementing the Common Core? She suggested if it doesn't do those three things, the rule shouldn't move forward.

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Vice Chair Allen expressed concern that the rule could negatively affect the cooperation and collaboration going on in public education, particularly in rural areas.

The stakeholders committee will move forward with updates to the rule and the rule will be brought back to the Board in January. (For complete details see Exhibit No. 11360.)

Executive Session

Motion was made by Member Michael G. Jensen and seconded by Member David L. Thomas to move into an Executive Session for the purpose of discussing personnel issues, pending or potential litigation, and purchase, exchange, or lease of real property. Motion carried unanimously. The Board moved into Executive Session, following lunch, at 12:45 p.m.

Motion was made by Chair Debra G. Roberts and seconded by Member Michael G. Jensen to reconvene into open meeting. Motion carried unanimously. Meeting reconvened at 2:05 p.m.

Member Haws introduced Board Member-elect, Keith Buswell.

Executive Session Actions

Utah Professional Practices Advisory Commission Recommendations

Motion was made by Member Denis R. Morrill and seconded by Member C. Mark Openshaw to adopt the Commission recommendation in Case No. 08-855 and reinstate the educator license. It was noted that the hearing report was reviewed in Executive Session. Motion carried unanimously.

Motion was made by Member Denis R. Morrill and seconded by Member C. Mark Openshaw to adopt the Commission recommendation in Case No. 09-931 and revoke based upon default of the educator license of a former teacher in Ogden School District. Motion carried unanimously.

Motion was made by Member Denis R. Morrill and seconded by Member C. Mark Openshaw to adopt the Commission recommendation in Case No. 10-955 and accept a stipulated agreement, including conditions of the agreement, of a former teacher in Jordan School District who voluntarily surrendered his educator license in lieu of a hearing. Motion carried unanimously. (For complete details see General Exhibit No. 11361)

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Utah Schools for the Deaf and the Blind (USDB) Advisory Council

Motion was made by Member Carol A. Murphy and seconded by Member C. Mark Openshaw to appoint Jeff Pollock, representing a deaf adult, to the USDB Advisory Council, term to expire June 30, 2012. Motion carried unanimously.

Deaf and Hard of Hearing Advisory Council

Motion was made by Member Carol A. Murphy and seconded by Member C. Mark Openshaw to appoint Karen Young, representing consumers, to the Deaf and Hard of Hearing Advisory Council, term to expire September 30, 2013. Motion carried unanimously.

Board Leadership Elections

Motion was made by Member Janet A. Cannon and seconded by Member David L. Thomas to elect Debra G. Roberts as Chair and Dixie L. Allen as Vice Chair of the Board for 2011 by acclamation. Motion carried unanimously.

Board Chair Report

Chair Debra Roberts presented the following items of information:

- The board committee structure was distributed. Committees will be realigned to *Promises to Keep*.
- Chair Roberts asked that board members visit the legislators within their board districts by January 24 to educate them on the Common Core, Optional Extended-day Kindergarten, and *Promises to Keep*. OEK talking points were distributed.

Chair Roberts suggested the Board request that the USOE Common Core presentation be given to the legislative education committees. In addition, she requested that Board members ask in their visits with legislators that for a period of a few years, the Legislature step back from anything that would affect the Board's effective implementation of the Common Core Standards and its accompanying assessment system, and encourage the Legislature to assist the Board with implementing the Common Core. Board members agreed.

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- Communications Committee - Member Pyfer reported that a “Celebrate Public Education” day is being planned at the Capitol rotunda, tentatively on February 10, with participation from every school district.
- Member Pyfer reported that changes are being considered for the USOE website, to make it a Utah public education website with links to the State Board, USOE, school districts, etc.
- A Board legislative meeting will be held on January 21, the same date as the NASBE board and study group meetings. A quorum of eight will be needed to hold the legislative meeting. A schedule for legislative meetings will be distributed in January.
- Donations for a door prize at the USBA Convention were collected.

(For complete details see Exhibit No. 11362.)

Audit Committee Report

Natalie Grange, Internal Auditor, will report on Audit Committee items in January.

Executive Officer’s Report

Superintendent Larry K. Shumway presented the following items of information:

- New USOE employee Elizabeth Ziegler was introduced. She will be working with Superintendent Shumway on new media opportunities.
- Forty individuals will participate in the Superintendent Candidates Seminar. The purpose of the seminar is to encourage people to be interested in the district superintendent job. The group will meet once a month for the next four months. Some board members will be called on to participate.
- Education Jobs Fund - H.J.R. 201, Joint Resolution Approving Acceptance of Federal Education Funds, carried in the 2010 Second Special Session, was reviewed by Associate Superintendent Todd Hauber, along with distribution information. Award letters and agreement documents have been sent to all LEAs.
- Innovation grants have been made available from the Superintendent’s discretionary fund for experiments in technology of less than \$50,000 apiece. Over 600 applications have been received.

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- Utah is partnering with WestEd on a reading apprenticeship grant. Information on the grant was distributed.
- Changes in Administration support staff were reviewed. Patty Hunt and Cammy Wilcox will join the Administration team. Superintendent Shumway expressed gratitude to have such skilled and talented support people in Administration who are so committed to the work.
- A round of applause was given to Janet Medrano, who is retiring after 30 years at the USOE.

(For complete details see Exhibit No. 11363.)

Board Standing Committee Reports

Student Achievement and School Success Committee

Member Laurel O. Brown, Chair, Student Achievement and School Success Committee, presented the following recommendations from the committee:

Accreditation Report

In accordance with Board Rule R277-413, Utah public schools that grant credit toward high school graduation and/or diplomas must be accredited by the Northwest Accreditation Commission. Also in accordance with Board Rule, the Utah State Accreditation Committee (SAC) must submit an annual accreditation report to the Board for approval of the school ratings.

Member Brown noted that when a school is dropped from accreditation, there is an appeal process. She also mentioned that in terms of numbers of schools that have been approved with comment, many times the comments have to do with high numbers of students in classes and teachers that are not endorsed in the subjects they are teaching.

The Committee directed staff to get information on how parents are being informed about the accreditation status of their children's schools. There are some concerns with accreditation in regards to online schools and credits given to high school students from applied technology colleges. Those issues are being investigated.

The committee received the recommendations from the Utah State Accreditation Committee. (For complete details see General Exhibit No. 11634.)

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Motion from the committee that the Board accept the report of the Utah State Accreditation Committee. Motion carried unanimously.

Law and Policy Committee

Member Janet A. Cannon, Chair, Law and Policy Committee, presented the following recommendations from the committee:

Time Line for New Charter School Approval

No action was taken. (For complete details see Exhibit No. 11365.)

American Preparatory Academy - Satellite School #3

The State Charter School Board recommends that the American Preparatory Academy be granted satellite school #3, which will serve grades K-9 and 645 students beginning in the 2012-2013 school year, contingent upon new student funding from the Legislature for the 2012-2013 school year. This would be the fourth school in the American Preparatory Academy family. American Preparatory Academy opened in fall 2004. (For complete details see Exhibit No. 11366.)

A list of concerns discussed by the Committee will be taken back to the State Charter School Board.

Hawthorn Academy Amendment Request

The State Charter School Board recommends that Hawthorn Academy be granted an amendment request to its charter agreement to increase the range of board members from five to seven, remove the elected parent, have all board members appointed, change terms to four years, and increase the curriculum options to include more potential programs. Hawthorn Academy opened in fall 2009. The Committee approved the amendment with four in favor and one opposed. (For complete details see Exhibit No. 11367.)

Motion from the committee that the Board approve Hawthorn Academy's request. Motion carried unanimously.

Utah Virtual Academy Amendment Request

The State Charter School Board recommends that Utah Virtual Academy be granted an amendment request to its charter agreement to add 750 under-served students, as defined in

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R277-470-19, beginning in the 2011-2012 school year. Utah Virtual Academy opened in fall 2008. (For complete details see Exhibit No. 11368.)

A list of concerns discussed by the Committee will be taken back to the State Charter School Board.

General Consent Calendar

Member Brown asked for a synopsis of the Imagine Learning contract. Superintendent Shumway responded it is English Language Learning software used in many elementary schools. The contract went through the RFP process.

Motion was made by Member Michael G. Jensen and seconded by Member Carol A. Murphy to approve the General Consent Calendar as presented. Motion carried unanimously.

1. Minutes of Previous Meetings

Minutes of the Meetings of the State Board of Education held November 5, 2010.

2. Contracts

The following contracts were approved by the Board:

(A) EGS Research and Consulting. \$80,000. 10/25/10-10/24/11. - Fed.

To fulfill the original requirement of the funding availability and provide an evaluation of the effectiveness of the English Language Learner (ELL) Family Literacy Centers. The RFP for the evaluation of the centers was awarded as of 9/10/2010.

(B) Imagine Learning Inc. \$2,700,000. 11/1/10-10/31/11. Amend.

To increase parent involvement and communication of those parents that are not proficient in English with the ultimate goal of increasing student achievement in literacy and language skills.

© University of Utah SRI. \$46,712. 7/1/09-9/30/11 - Amend. - Fed.

Evaluation of the Utah State Office of Education Prevention Dimensions Program.

(D) Harland Technology Services. \$37,032. 10/30/10-10/31/11 - Amend.

Support and maintenance of scanners.

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(E) Sponsored Projects. \$9,880. 10/31/10-12/31/11. - Amend.

Analysis of the impact of a written benefits analysis from the BPAO Program in the outcomes of Vocational Rehabilitation Clients. Amendment is to change the termination date.

(F) Utah State University. \$21,152.48. 1/31/11-1/31/16. - Amend. Fed.

To lease office space for the Division of Rehabilitation Services located at 125 West 200 South, Moab, Utah. Amendment is a change of address and extension of contract.

(G) Department of Workforce Services. \$80,212. 10/31/10-10/31/12. - RECEIVABLE/Amend. Fed.

To provide an onsite Benefit Specialist to the Department's Central and Wasatch Front Regions.

(For complete details see General Exhibit No. 11369.)

3. Educator Licensing Requests for Temporary Authorizations

Requests for Temporary Authorizations as submitted by the school districts were approved by the Board as submitted. (For complete details see General Exhibit No. 11370.)

4. School Emergency Response Plans, R277-400

R277-400-8 Prevention and Intervention is amended to provide language that allows schools to include firearm safety instruction as part of violence prevention and intervention strategies within a school's emergency response plan.

The Board approved the amendments to R277-400-8, School Emergency Response Plans on second reading at its November 5, 2010 meeting. There have been no substantive changes to the rule since that time. The Board approved R277-400, School Emergency Response Plans on third and final reading. (For complete details see General Exhibit No. 11371.)

5. Student Reading Proficiency and Notice to Parents, R277-403

In accordance with Utah Code 53A-1-606.6(2) the Board made rules reflected in State Board Rule R277-403 defining expected reading levels for first, second and third grades and outlining timelines for assessment and parent notification.

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Based on feedback from LEAs, the timeline requires amending in order to ensure an appropriate window for assessment.

The Board approved the amendments to R277-403, Student Reading Proficiency and Notice to Parents on second reading at its November 5, 2010 meeting. There have been no substantive changes to the rule since that time. The Board approved R277- 403, Student Reading Proficiency and Notice to Parents on third and final reading. (For complete details see Exhibit No. 11372.)

6. Charter Schools

The State Charter School Board recommends that R277-470-12 Charter School Oversight and Monitoring be amended to include language about charter school performance management and the State Charter School Board's intent to take necessary action based on charter schools' compliance in the performance management program. The State Charter School Board approved the Performance Management Program as a framework for measuring charter school accountability on July 15, 2010.

The Board approved the amendments to R277-470-12, Charter School Oversight and Monitoring on second reading at its November 5, 2010 meeting. There have been no substantive changes to the rule since that time. The Board approved R277-470-12 Charter School Oversight and Monitoring on third and final reading. (For complete details see Exhibit No. 11373.)

7. Appropriate Licensing and Assignment of Teachers, R277-520

State Board Rule R277-520 provides criteria for educator licenses and implies that public educators serving in Utah K-12 schools must hold a valid license. However, Board rules does not explicitly state that all public K-12 educators must be licensed. Clarifying this rule will help prevent LEAs from knowingly hiring and retaining unlicensed educators. In addition, HOUSSE was a federal licensing option that no longer exists and the language should be updated to reflect this.

The Board approved the amendments to R277-520 Appropriate Licensing and Assignment of Teachers on second reading at its November 5, 2010 meeting. There have been no substantive changes to the rule since that time. The Board approved R277-520 Appropriate Licensing and Assignment of Teachers on third and final reading. (For complete details see Exhibit No. 11374.)

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8. Special Needs Scholarship - Funding and Procedures, R277-602

The Special Needs Scholarship was established to provide scholarship funding for eligible students to eligible private schools serving students with special needs. R277-602 outlines responsibilities in providing choice for parents of students with special needs who choose to have their children served in private schools and in providing accountability in the administration and distribution of the scholarship funds.

The Board approved the amendments to R277-602 Special Needs Scholarship on second reading at its November 5, 2010 meeting. There have been no substantive changes to the rule since that time. The Board approved R277-602 Special Needs Scholarship on third and final reading. (For complete details see Exhibit No. 11375.)

9. Council of Chief State School Officers, State Consortium on Educator Effectiveness 2011 Membership Dues

The State Board of Education approved payment of the 2011 Membership Dues for the Council of Chief State School Officers' State Consortium on Educator Effectiveness in the amount of \$18,500.00. (For complete details see Exhibit No. 11376.)

10. Monthly Budget Report

The Monthly Budget Report provides information to the Board in meeting its fiduciary responsibilities toward the Utah State Office of Education, the Utah State Office of Rehabilitation and the Utah Schools for the Deaf and the Blind. (For complete details see Exhibit No. 11377.)

11. Utah State Instructional Materials Commission Recommendations

The Instructional Materials Commission is charged with the responsibility of overseeing the process of reviewing instructional materials and recommending that the Utah State Board of Education approve the materials.

On November 18, 2010, the Utah State Instructional Materials Commission met and approved 1032 records of titles for recommendation to the Board. The Commission also recommended that the Board accept the bids received from the publishers and direct staff to award contracts to the publishers to furnish instructional materials to the schools of Utah. A listing of the recommendations is available in the office of the Board Secretary for perusal by members of the Board. The Board adopted the recommendations by the Utah State Instructional Materials Commission and directed staff to award

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contracts to the various publishers. (For complete details see Exhibit No. 11378.)

12. List of Applicants for Licenses

The list of applicants for initial and renewal licenses was approved by the Board. (For complete details see Exhibit No. 11379.)

13. Claims Report

The Claims Report in the amount of \$260,889,262.04 for October 31, 2010 was approved by the Board. (For complete details see Exhibit No. 11380.)

Recognition of Outgoing Board and Staff Members

The Board recognized Board Members Greg W. Haws and Denis R. Morrill for their service on the Board. Board Secretary Twila Affleck was also recognized for her work for the Board. The traditional school bell was presented to each.

Motion was made by Member C. Mark Openshaw and seconded by Member Michael G. Jensen to adjourn.

Meeting adjourned at 3:35 p.m.

An open house was held for Twila Affleck, retiring after 27 years as secretary to the State Board of Education.

Lorraine Austin, Secretary to the Board
Approved January 6, 2011