

Fall CTSO Advisory Committee Meeting Notes

Wednesday, September 2, 2020

WebEx Meeting

12:00 – 2:00 pm – Advisor Sharing

2:00 – 4:00pm – Committee Meeting

Agenda for Advisor Sharing Meeting

1. Utah Grants Management System – Camille Clarke
Action Item: a new template for the scope of work document will be developed and shared by the spring meeting.
2. LTI Feedback – Andrea Curtin
Feedback can be found in the OneDrive. Overall, it was very positive. Students wished it were in person, but they understood. They liked our training and felt positive about the online experience.
3. Financial Reviews and Liability Insurance – Thalea Longhurst
Action Item: Duke will reach out to Childs Richard firm and see who the correct contact person is for the financial reviews this year. Andrea will share out the contact information. You don't have to have this done by your Program of Quality Review this fall.
4. Program of Quality Reviews– Thalea Longhurst
Action Item: Thalea will give State Advisors the list of what we are looking at and the document checklist so you are prepared for this meeting. You will not need to have all your financial records available during this meeting. Please send out the survey to your chapter advisors and industry partners.
5. Presidential Scholars Nominations – Thalea Longhurst
Action Item: Nominate a best student by October 23.
6. Advisor Networking

Agenda for CTSO Committee Meeting

1. Welcome – Thalea Longhurst
2. CTSO Special Project Grants– Thalea Longhurst
The application is now open. Please apply for needs that meet the criteria:
 1. NESS and Rural Schools
 2. LEAs with new program and new CTSOs
 3. Approved CTE Programs with high percentages of economically disadvantages students
 4. Approved CTE programs with high percentages of minority studentsDue October 1. Apply by LEA, not as a consortium, but only one application per LEA.
3. CTSO Policy Guide and Advisor Handbook – Thalea Longhurst
Available in the Directors OneDrive and online. Please become familiar with it.

4. Membership Reporting Schedule – Thalea Longhurst
CTSO Advisors – November 15 and April 1 will submit reports to USBE, Reports to Directors by December 1, April 15, and Final May 1 – MUST BE AFFILIATED NATIONALLY BY MARCH 15.
Action Item: Andrea will post this schedule in the next CTE Connections email.
5. CTSO Program of Quality Review and Survey – Thalea Longhurst
Please send out the survey link to all your chapter advisors and please give CTE Director feedback. It will close on September 25.
6. CTSO Updates – State Advisors
DECA – Fall leadership will be virtual but we are trying to make it as interactive as possible. Regionals in January and State in February, we have not decided yet if the state conference will be virtual or in person. We are leaning toward virtual. The students want CTSOs. We are excited to make it a great experience.
Ed Rising – Virtual fall leadership last week of October. 4 state officers were chosen this year. We are hoping for an in-person state leadership in March.
FBLA – Fall leadership will be October 7 – virtual. State prep and regionals in fall will be virtual. We will re-evaluate for in person state conference in December.
New advisor training tomorrow. If you have new teachers, email Duke and we can still sign them up.
FCCLA – same as FBLA for fall leadership. New advisor training was held on August 6. We recorded it and can send it out. September 30 virtual fall leadership, State officers have planned virtual events every other Tuesday. We will reevaluate an in-person state conference in December.
FFA – We are gearing up for the state fair which is changing daily, but we will be there to teach the public about where food comes from. National FFA is virtual in October. We are holding area leadership training this year for 15 students per region. They will be trained and then these students will run the regional trainings for fall leadership. This is a new format. State contest, we are hoping for in person on April 20-21 in Logan.
HOSA – Similar to FBLA and FCCLA – October 6 virtual fall leadership. It will be part prerecorded and part live with trainer Patty Henderickson (same format for FCCLA and FBLA). We are moving our website from Webpress to Wix for a better platform. We are holding Champ Camp Mondays at 5pm virtually where students can talk to state officers and have other training events.
SkillsUSA – We are doing a virtual fall leadership through national SkillsUSA. Each student will need their own log in. Hoping for a live state conference in March. Working on an online Canvas New Advisor Course.
TSA – Great student officers this year. They are planning our October 10 virtual fall leadership. We are hoping for in-person for state conference in the spring but are geared up to go virtual. 61 events can be virtual for state or national.

Thalea - We want to make sure that we are still trying to focus on CTSOs this year. We are giving the students opportunities this year and we believe it is beneficial. Work with your local advisors, and we are here to help support you at the local level. State officers are also willing to help.

7. Dates for next CTSO Events:
 - a. State Conference Multi-Year Calendar post in the Directors OneDrive and sent in the email for this meeting.

- b. 2020-2021 Event Calendars have been posted on the web.
 - c. Spring CTSO Committee Meetings – Wednesday, April 14, 2021, USBE in Basement West or WebEx, Advisor Sharing from 12:00 – 2:00 pm and Committee Meeting 2:00 – 4:00 pm
 - d. CTSO Leadership Training Institute – June 3-5, 2021 at the Provo Marriott
8. Other:
- Bear River –
 - Mountainland –
 - WFNorth – We want to support CTSOs this year and are working to do so.
 - Central -
 - WFSouth – Same support as before the pandemic for CTSO
 - Uintah – Don't pause on CTSOs because the kids want to compete
 - Southeast –

Thank you for your support. Please take the information back to your regions. We will not be reporting out about this meeting at CTE Directors Meetings. Please share information with your regions.