



CTE Directors Meeting

Wednesday, November 15, 2017
Canyons School District
9361 South 300 East, Sandy, UT
PDC Auditorium
8:30 a.m. to 12:30 p.m.

Joint Meeting

1. Welcome and The Year of Technical Education

The Governor just declared 2018 as “The Year of Technical Education”.

2. Office 365 and OneDrive Training

The CTE staff helped all the directors to learn about Office 365 and the new Director’s One Drive. We will be keeping all the director handouts here. We can’t keep them on the website because they have to be ADA compliant to be on the web, and as many of these are from outside speakers, they are not available in an open format. Please see the meeting agenda on the website, but handouts will be housed on the website. If you want other staff members to have access to the Directors OneDrive please let us know.

3. Quick USTC, USHE, and USBE Updates

Jared Haines shared the USTC annual report. See the full report in the handouts.

Blair Carruth share USHE highlights including enrollment increases, UESP ratings, and tuition comparisons.

Thalea Longhurst shared the CTE legislative report, CTE month and scholarship promotional materials, and the 2017-18 and 2018-19 pathway lists.

4. Economic Trends and Future CTE Needs

Carrie Mayne – Director of Workforce Services and Chief Economist, came and shared some very detailed economic information about Utah and the employment trends. The PowerPoint can be found in the handouts.

5. Perkins Update and Perkins Trivia

Wendi Morton shared Perkins trivia and the special projects grant application and guidelines.

Break – 15 minute break

6. Regional Reports

Mountainland Region

Representatives from American Leadership Academy, Alpine School District, Freedom Preparatory Academy, Nebo School District, North Summit School District, Park City

School District, Provo School District, South Summit School District, Utah Valley University, and Mountainland Technical College shared highlights from their region. Some of the highlights are their educational partnerships, the Automated Manufacturing pathway, UCAS program, Park City and Wasatch CAPS programs, and MTech IT Program.

Central Region

Central Regional representatives including Mark Anderson, Dean Powles, Michael Medley, Don Yates, Jennifer Christensen, Doug Johnson, and Landon Peterson talked about the highlights in the Central Region. Some of the highlights included stackable credentials they are working on, industry involvement, and a large Career Day.

7. UACTE Presentation

Becky Cox, ACTE President Elect and UACTE Membership Chair talked about the Utah ACTE conference coming up in February and the opportunity to present and to attend. They also sponsored lunch today. The lunch was made by ProStart Culinary high school students.

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12:30 – 4:00 p.m.

Secondary Meeting

- 1. Welcome**
- 2. CTE Month** - Resources for CTE Month were shared.
- 3. CTSO Report** Thalea shared a report from the fall CTSO committee meeting including a new event summary sheet for each CTSO that was shared with the directors, March 2 will be the CTE day on the hill, the Leadership Training Institute will be held at the Provo Marriott on June 7-9, and membership will be reported the same way as in the past, but we are working to have this report in the Data Gateway so that directors can access the data with student information to make sure it is accurate.
- 4. Middle School Requirements** – Thalea shared the committee’s proposal to the board for R277-700 which included:
 - Restores courses to the General Core Requirements
 - Eliminates “credit” language
 - Eliminates language regarding assessments or remediation.
 - Eliminates reference to World Languages
 - Gives LEAs the right to modify requirements based on College and Career Readiness plans
 - Allows parents to request a modification to a student’s course requirements

5. **CTE Scholarships** Rachel Bolin reminded everyone to promote the CTE Scholarships and encourage students to apply and turn their applications in on time. There is an updated application that is fillable. They will still have to turn their letters of recommendation, transcript, and signature page through the mail.
6. **School Counseling Report** Holly Todd shared their call for presenter form for summer conference. They are collecting applications for presentations now. Their summer conference will be held June 11-12 at Wasatch High School.
7. **Pathways and Documents SY17-18** Laura deShazo shared the 2017-18 pathway list and explained the timeline we will now be working on with the Board to approve pathways and CTE courses.
8. **Industry Exams – Recording and Reports** Greg Richens shared the reports for industry exams and talked about the industry coming in and verifying standards and exams questions.
9. **CTE Funding Update** Wendi shared the latest updates in funding and went over the CTE Funding are of the Directors OneDrive.

10. **CTE Directors Panel** We had a panel of the following directors and asked them to answer the following questions:

Robert Kilmer (Morgan School District)
 Lynn Sorensen (Duchesne School District)
 Tim Peters (Ogden School District)
 Katie Silcox (North Summit School District)

1. How do you collect/set CTE student fees?
 - a. All the student fees for all classes are collected together at registration. Individual class fees go to the teacher to spend. In Ogden School District there are too many kids on fee waivers so class fees have to be approved by the Board. Fees are collected and controlled by the business administrator. The USBE Board is looking at student fees. An audit was taken and released to the legislature. Business Administrators are working on this. They are looking at how much is collected, how it is used, and how it is distributed.
2. How do you make sure you are turning in CTE industry exams at the end of the year?
 - a. We teach the teachers how it is related to funding and ask them to turn them in during the year. We then hold their last paycheck until it is in. We have teachers help input the data and watch the other teachers, requiring some peer pressure to get them in. CTE Coordinators have an extended contract to help input them. They don't have industry exams.
3. What is your best new or innovative idea?
 - a. In teaching interviewing skills we have industry people come in and the panel explains to the kids what they are looking for in an interview then we hold mock interviews with the industry partners. They give the students good feedback. We are really looking at CTE data and graduation rates and scaling up project based instruction. We are looking at starting a CAPS program with a similar look to Wasatch and Park City. We are working on the K-12 Teaching as a pathway.
4. How do you celebrate or promote CTE Month?
 - a. We promote CTE at our Board Meeting in February. We get teachers marketing materials and showcase projects. We also promote to the school board. We give all

students a CTE pencil and spotlight student projects. Our FFA is in the local news. We have various activities at school. We hold a breakfast for all the students, have a career fair and CTE presentations to the middle schools. We show video in the commons.