

| UTAH STATE BOARD OF EDUCATION POLICY | |
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| Policy Number: | 3002 |
| Policy Name: | Core Standards Revision Process |
| Date Last Approved: | September 5, 2019 |

By this policy, the Utah State Board of Education, “the Board,” establishes the following internal rules and procedures for fulfilling the Board’s responsibilities under Section 53E-4-202.

1. Core Standards Rubric:
 - a. As part of determining if the Board should recommend a set of core standards for revision outside of the Board’s established timeline for revision, the Superintendent shall submit to the Board the results of an annual analysis of each of the core standards rubric results.
 - b. The Board will then consider the results of the annual analysis described in Subsection (1)(a) to determine if standards need to be cued for revision.
2. Revision Warranted:
 - a. If a core standards revision is warranted, by either the Board-established timeline or the revision rubric, the Board shall instruct the Superintendent to commence the standards review process.
3. Standards Review Committees:
 - a. If the Board determines that a set of core standards warrant revision, the Board shall direct the Superintendent to establish a standards review committee (“Committee”) to review the core standards and make recommendations to the Board for revisions.
 - b. Membership:

- i. The Superintendent shall ensure that a standards review committee described in Subsection (3)(a) includes individuals as set forth in Section 53E-4-203(5).
 - ii. The Superintendent shall facilitate the appointments described in Subsections 53E-4-203(5)(b) and (c) with the Speaker of the Utah House of Representatives and President of the Utah State Senate.
 - iii. The Superintendent shall recommend candidates to the Board Chair for appointment as described in Subsection 53E-4-203(5) taking into consideration:
 - A. recommendations of content-area specialists; and
 - B. expertise in the content-area under review.
4. Standards Review Committee Process:
 - a. A standards review committee, established as described in Subsection (3), shall meet twice within a three month timeframe after the committee's establishment.
 - i. At the first meeting, the committee shall review existing core standards and relevant research and data.
 - ii. At the second meeting, the committee shall make recommendations to the Board for revisions to the existing core standards, taking into consideration the criteria set forth in Subsection 53E-4-2-3(8).
 - b. A standards review committee shall make written recommendations to the Board, which may include recommendations to:
 - i. consider particular research, data, or professional documents;
 - ii. add or eliminate content;
 - iii. amend the format; or

- iv. provide clarity.
 - c. A standards review committee shall be disbanded after submitting the committee's written recommendations to the Board.
- 5. The Superintendent shall:
 - a. provide logistical support for scheduling, conducting, and staffing committee meetings;
 - b. provide relevant materials to a committee;
 - c. assist a committee in preparing written recommendations to the Board;
and
 - d. present a committee's recommendations to the Board no more than two months after the committee's second meeting.