

UTAH STATE BOARD OF EDUCATION POLICY
Policy Number: 3002
Policy Name: Standards Review Committee
Date Approved: January 7, 2016

By this policy, the Utah State Board of Education, “the Board,” establishes the following internal rules and procedures for fulfilling its responsibilities under Section 53E-4-203.

1. Standards Review Committees:

- a. If the Board determines that a set of core standards warrant revision, the Board shall direct the Superintendent to establish a standards review committee (“Committee”) to review the core standards and make recommendations to the Board for revisions.
- b. Membership:
 - i. The Superintendent shall ensure that a standards review committee described in Subsection (2)(a) includes individuals as set forth in Subsection 53E-4-203(6).
 - ii. The Superintendent shall facilitate the appointments described in Subsections 53E-4-203(6)(b) and (c) with the Speaker of the Utah House of Representatives and President of the Utah State Senate.
 - iii. The Superintendent shall recommend candidates to the Board Chair for appointment as described in Subsection 53E-4-203(6)(a) taking into consideration:
 - A. recommendations of content-area specialists; and
 - B. expertise in the content-area under review.

2. Standards Review Committee Process:

- a. A standards review committee, established as described in Subsection (2), shall meet twice within a three month timeframe after the committee’s establishment.

- i. At the first meeting, the committee shall review existing core standards and relevant research and data.
 - ii. At the second meeting, the committee shall make recommendations to the Board for revisions to the existing core standards, taking into consideration the criteria set forth in Subsection 53E-4-203(9).
 - b. A standards review committee shall make written recommendations to the Board, which may include recommendations to:
 - i. consider particular research, data, or professional documents;
 - ii. add or eliminate content;
 - iii. amend the format; or
 - iv. provide clarity.
 - c. A standards review committee shall be disbanded after submitting the committee's written recommendations to the Board.
3. The Superintendent shall:
 - a. provide logistical support for scheduling, conducting, and staffing committee meetings;
 - b. provide relevant materials to a committee;
 - c. assist a committee in preparing written recommendations to the Board; and
 - d. present a committee's recommendations to the Board no more than two months after the committee's second meeting.