

Utah State Board of Education (USBE) 21st Century Community Learning Center (CCLC) Grant Competition 2020-2021 Information

[PREVIOUS Application Documents from 2019-2020 Competition](#) (please click link to access)

Background Information

- Under the Every Student Succeeds Act (ESSA), the Utah State Board of Education (USBE) will receive federal funding to be awarded through a competitive grant process for new 21st Century Community Learning Centers (CCLC). The grants are open to local educational agency, community-based organization, Indian tribe or tribal organization, public or private entity or a consortium of 2 or more agencies, organizations, or entities.
- The purpose of the program is to provide five-year grants beginning in July 2020 to serve students and their families attending schools with poverty levels 40 percent and above. Projects must be outside regular school hours and provide academic support, enrichment activities and community education.
- All completed applications submitted under go a rigorous review process with a group of highly qualified reviewers. Applicants are given the scoring rubric which the reviewers utilize to determine which applicants receive funding.

Below is tentative timeline for the grant release (subject to change):

- **Application documents sent out to prospective applicants:** week of 3/23/20
- **ONLINE Bidders' Conference:** 4/1/20 from 10 am to 12:30 pm via YouTube: [21st CCLC Grant Bidders' Meeting YouTube Link](#)
 - [Bidders' Meeting RSVP Link](#)
- **Application OPEN in Utah Grants system:** week of 4/6/20
- **REQUIRED Letter of Intent DUE:** 4/17/20
 - [Letter of Intent Form](#)
- **Application DUE in Utah Grants:** 5/20/20
- **Initial Notifications to Applicants:** week of 6/22/20

Grant Information and Requirements

- The 21st CCLC grant follows a five-year grant cycle, with budget reductions in year 4 (25% reduction of the original amount) and year 5 (50% reduction of the original amount) of the grant cycle
 - Example of Grant Cycle: Original Amount Awarded Per Year: \$100,000
 - Year 1: \$100,000
 - Year 2: \$100,000
 - Year 3: \$100,000
 - Year 4: \$75,000
 - Year 5: \$50,000
- The total funding available for new grants for the 2020-2021 school year is \$1,002,393.14
- All proposed program sites must be at 40% or more poverty rate (free and reduced lunch rate)
- The minimum amount for new applications is \$100,000
- The maximum amount for new application is \$400,00
- Each organization can submit one new application and one re-application
- No more than 6 program sites can be included on one application
- Must complete all required USBE application documents in either PDF form fill or Excel format
- Grant budget information must be completed in the Utah Grants system
- For questions regarding absolute and priority point documentation, refer to the Absolute and Priority Point Information 2020-2021 - 21st CCLC Grant document
- The total amount of points for the application is 239 points

Timeline for Grant Application Process

- Grant Application Open: Week of 3/23/20
- ONLINE Bidders' Conference: 4/1/20 from 10 am to 12:30 pm
- Required Letter of Intent DUE: 4/17/20 at 11:59 pm
- Application Documents DUE in Utah Grants: 5/20/20 at 7:00 pm
- Grant Review Period: 5/21/20 to 6/22/20
- Award Notification: Week 6/22/20

Bidders' Conference Information

The Bidders' Conference will be held Monday, April 1, 2020 from 10 am to 12:30 pm online via YouTube. The conference will be streamed via YouTube at this link: [21st CCLC Grant Bidders' Conference 2020 YouTube Link](#). You must sign in with an email to ask questions on the

YouTube streaming channel during the Bidders' Conference. The conference provides prospective applicants with a review of the grant application process.

Letter of Intent Information

A Letter of Intent must be submitted by an organization to be considered for funding. The required Letter of Intent must be submitted by utilizing the electronic form: [Letter of Intent Form](#)

Application Preparation and Submission

All application documents need to be submitted in the [Utah Grants](#) management system. The submission in Utah Grants requires a two-step approval process. The application creator must submit the application to the organization's internal approver and the internal approver must review and submit the application by the deadline. Below is the link to access the website:

[Utah Grants Website](#)

Application documents must be completed and received in the following formats:

- Grant Budget – completed in Utah Grants
- Grant Application Questions – PDF form fill
- Gap Analysis Form – Excel form
- Partnership Letter(s) from District or School (10 Points) – PDF documents, Scanned documents, and Word documents
- Absolute Priority (40% or above poverty rate at each of the proposed program sites) Documentation – Excel documents, PDF documents, scanned documents, and Word documents
- Priority Point Documentation – Excel documents, PDF documents, scanned documents, and Word documents

Award Decision Information

Award decisions will be made the week of 6/22/20. All applicants will be notified of the award decision via phone and email. Organizations awarded funding will receive their official award letter through the Utah Grants management system. Any applicant can request their organization's grant evaluation rubrics. The protest and appeals process will be discussed at the Bidders' Meeting and the information discussed will be posted on the 21st CCLC Grant Program webpage.