

Special Education Deadlines and Testing Windows 2020–2021

Deadlines

Testing Windows

Due/Activity Date	Report/Activity	Description	Submission Method/Site	Contact
Beginning of the Year (BOY)	Acadience Reading BOY Window Opens	Grade Level: K–3 (<i>Kindergarten is OPTIONAL</i>) Content Area: Reading Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
Three weeks before school starts	Kindergarten Entry Profile (KEEP) Opens	Grade Level: K (For LEAs who receive grant funding) Content Area: Literacy and Numeracy Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
September 2020	Review Dropout Data	Indicator 2 Dropout data is available in the Data Gateway	<u>Data Gateway</u>	<u>Lavinia Gripentrog</u>
9/14/2020	DLM Mid-Year Instructionally Embedded Window Opens	Optional testlets available during this window. Grade Level: ELA/Math 3–11, Science 4–11 Content Area: ELA, Mathematics, Science Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
Three weeks after school starts	Kindergarten Entry Profile (KEEP) Closes	Grade Level: K (For LEAs who receive grant funding) Content Area: Literacy and Numeracy Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
9/26/2020 or 10/1/2020	IDEA Graduation & Dropout Status	Verify 2019–2020 exit codes for students in grades 7–12 to confirm graduation, dropout, or continuing enrollment. Due dates for making changes are 9/26/2020 for Historical Update Requests; or 10/1/2020 for Updates via UTREx	<u>Data Gateway</u> or Updates via UTREx October Upload	<u>Lavinia Gripentrog</u>
9/30/2020	Acadience Reading BOY Window Closes	Grade Level: K–3 (<i>Kindergarten is OPTIONAL</i>) Content Area: Reading Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	<u>Tracy Gooley</u>

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9/30/2020	Post High Survey Closes	Final day for LEAs to complete their post high surveys	Utah Post School Outcomes Website	Lavinia Gripentrog
9/30/2020	EYSE Stipends Report	Each LEA must submit a report of the days worked during the two weeks BEFORE the first 2020–2021 contract day TOTAL days allowed for 2020–2021 = 3.5	Qualtrics Survey	Tami Gear
9/30/2020	CEIS Report	Required for any LEA that used funds for CEIS during 2019–2020 or 2018–2019	Qualtrics Survey	Tami Gear Cole Shakespear Neil Stevens
9/30/2020	Last Day to Obligate IDEA Funds from FY19	Final day LEAs may spend IDEA funds that were available beginning July 1, 2018	Utah Grants Management	Tami Gear Neil Stevens
9/30/2020	Dispute Resolution Report	Verify the report received from the USBE Special Education section of the number of dispute resolutions in 2019–2020	TBD	Naté Dearden
11/3/2020	RISE Mid-Year Summative Assessment Window Opens	Grade Level: 3–8 <i>(if course instruction is complete prior to March 5, 2021)</i> Content Area: English Language Arts, Writing (grades 5 & 8), Mathematics, Science (grades 4–8) Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	Tracy Gooley
12/1/2020	Application for FY21 IDEA Funds	The IDEA sections of the application must be complete (Excess Costs, Private School Proportionate Share, and CEIS plans)	Utah Grants Management	Tami Gear Neil Stevens
11/1/2020	1% Alternate Assessment Corrections	Corrections regarding 1% alternate assessment monitoring from 2019-2020 must be completed and submitted	UPIPS	Tracy Gooley

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11/10/2020	Last Day to Request Reimbursement on FY19 IDEA Funds	Final day LEAs may request reimbursement for IDEA funds that were available beginning July 1, 2018	Utah Grants Management	Tami Gear Neil Stevens
12/1/2020 <i>Middle of Year (MOY)</i>	Acadience Reading MOY Window Opens	Grade Level: K–3 (<i>Kindergarten is OPTIONAL</i>) Content Area: Reading Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	Tracy Gooley
12/1/2020 to 12/10/2020	Child Count	The SCRAM record must be complete and accurate in the finalized dataset for all students with disabilities – work with your LEA UTREx Submitter to ensure that the finalized December data is complete and accurate.	Submit via UTREx December upload	Tami Gear Malia McIlvenna
12/10/2020	1% Alternate Assessment Justification Letter	LEAs who assessed over 1% of their students using Utah’s alternate assessments (DLM/UAA) in the previous school year. For 2020-2021, USBE will use projected data based on October student enrollment counts.	UPIPS	Tracy Gooley
1/6/2021	ACCESS for ELs 2.0 (WIDA) Window Opens	Grade Level: K–12 Content Area: English language proficiency Student Data: UTREx – one statewide extract in December	LEA Student Information System (SIS)	Tracy Gooley
1/31/2021	Acadience Reading MOY Window Closes	Grade Level: K–3 (<i>Kindergarten is OPTIONAL</i>) Content Area: Reading Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	Tracy Gooley
2/24/2021	DLM Mid-Year Instructionally Embedded Window Closes	Optional testlets available during this window. Grade Level: ELA/Math 3–11, Science 4–11 Content Area: ELA, Mathematics, Science Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	Tracy Gooley

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3/1/2021	Indicator 14 Exiter Lists Available	Review this list and update contact phone numbers	UPIPS	<u>Lavinia Gripentrog</u>
3/5/2021	ACCESS for ELs 2.0 (WIDA) Window Closes	Grade Level: K–12 Content Area: English language proficiency Student Data: UTREx – one statewide extract in December	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
3/5/2021	RISE Mid-Year Summative Assessment Window Closes	Grade Level: 3–8 <i>(if course instruction is complete prior to March 6, 2021)</i> Content Area: English Language Arts, Writing (grades 5 & 8), Mathematics, Science (grades 4–8) Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
3/8/2021	DLM Summative Assessment Window Opens	Grade Level: ELA/Math 3–11, Science 4–11 Content Area: ELA, Mathematics, Science Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
3/9/2021 & 3/16/2021	ACT Testing Window 1 Opens	Grade Level: 11 Content Area: English, Reading, Mathematics, Science Student Data: UTREx – one statewide extract December 1	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
3/11/2021 & 3/18/2021	ACT Testing Window 1 Closes	Grade Level: 11 Content Area: English, Reading, Mathematics, Science Student Data: UTREx – one statewide extract December 1	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
30 days after the release of the initial RDA determination	Results Driven Accountability Appeal Deadline	LEAs can appeal data used to determine draft tiered monitoring determinations and RDA risk scores for the 2019–2020 school year	Email	<u>Lindsey Cunningham</u>

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3/16/2021	RISE Spring Summative Assessment Window Opens	Grade Level: 3–8 Content Area: English Language Arts, Writing (grades 5 & 8), Mathematics, Science (grades 4–8) Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
3/22/2021	Utah Aspire Plus Testing Window Opens	Grade Level: 9–10 Content Area: English, Reading, Mathematics, Science Student Data: UTREx – nightly upload (Utah Core Standards Benchmarks are available year-round)	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
3/23/2021 & 3/30/2021	ACT Testing Window 2 Opens	Grade Level: 11 Content Area: English Language Arts, Mathematics Student Data: UTREx – one statewide extract December 1	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
3/25/2021 & 4/1/2021	ACT Testing Window 2 Closes	Grade Level: 11 Content Area: English Language Arts, Mathematics Student Data: UTREx – one statewide extract December 1	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
3/31/2021	Indicator 14 Exiter Lists	Final day to complete Indicator 14 Exiter lists	UPIPS	<u>Lavinia Gripentrog</u>
4/6/2021 & 4/13/2021	ACT Testing Window 3 Opens	Grade Level: 11 Content Area: English, Reading, Mathematics, Science Student Data: UTREx – one statewide extract December 1	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
4/8/2021 & 4/15/2021	ACT Testing Window 3 Closes	Grade Level: 11 Content Area: English, Reading, Mathematics, Science Student Data: UTREx – one statewide extract December 1	LEA Student Information System (SIS)	<u>Tracy Gooley</u>

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Mid-April 2021 End of Year (EOY)	Acadience Reading EOY Window Opens	Grade Level: K–3 (<i>Kindergarten is OPTIONAL</i>) Content Area: Reading Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	Tracy Gooley
4/30/2021	Draft Program Improvement Plan (PIP)	LEAs can submit a draft of their PIP (based on both compliance and outcomes data) to receive feedback from the USBE before the final due date	UPIPS	Kelsey Gressmen
5/14/2021	Utah Aspire Plus Testing Window Closes	Grade Level: 9–10 Content Area: English, Reading, Mathematics, Science Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	Tracy Gooley
Last 4 weeks of Kindergarten 2021	Administer Kindergarten Exit Profile (KEEP)	Grade Level: K (For LEAs who receive grant funding) Content Area: Literacy and Numeracy Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	Tracy Gooley
June 2021	Post High Surveys Begin	Students who graduated/completed high school in 2020 are surveyed to see what activities they are participating in	Utah Post School Outcomes Website	Lavinia Gripentrog
6/1/2021	Final Program Improvement Plan (PIP)	LEAs must submit a complete PIP, based on both compliance and outcomes data	Submit in UPIPS	Kelsey Gressmen
6/11/2021	DLM & UAA Summative Assessment Window Closes	Grade Level: ELA/Math 3–11, Science 4–11 Content Area: ELA, Mathematics, Science Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	Tracy Gooley
6/15/2021	Acadience Reading EOY Window Closes	Grade Level: K–3 (<i>Kindergarten is OPTIONAL</i>) Content Area: Reading Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	Tracy Gooley

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6/19/2021	RISE Spring Summative Assessment Window Closes	Grade Level: 3–8 Content Area: English Language Arts, Writing (grades 5 & 8), Mathematics, Science (grades 4–8) Student Data: UTREx – nightly upload	LEA Student Information System (SIS)	<u>Tracy Gooley</u>
6/30/2021	Intensive Services Funds Request	Required from LEAs requesting support for students whose special education services cost more than 3x the state average (about \$20,000)	Upload Spreadsheet from Email to UPIPS Document Storage	<u>Tami Gear</u> <u>Neil Stevens</u>
6/30/2021	Personnel Report	Each LEA must submit a report of the number and qualification of special education and related services staff	Qualtrics Survey	<u>Tami Gear</u>
6/30/2021	EYSE Stipends Report	Each LEA must submit a report of the days worked during the two weeks AFTER the final 2020–2021 contract day TOTAL days allowed for 2020–2021 = 3.5	Qualtrics Survey	<u>Tami Gear</u>
6/30/2021	Internal File Reviews Completed	LEAs must complete a review of a representative sample of its special education student files. The number of files to review is based on the LEA's December 1, 2019 child count as outlined in the UPIPS Manual	Submit in UPIPS (or other approved system)	<u>Lindsey Cunningham</u>
6/30/2021	Assurances of Compliance	Signed by the Superintendent or Charter Director	Submit to School Finance Section	<u>Tami Gear</u>

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Last day of school until 7/7/2021	IDEA Graduations & Dropout Status	Verify 2020–2021 exit codes and high school completion status codes for students in grades 7–12 to confirm graduation, dropout, or continuing enrollment, including students who are retained seniors on path to the Alternate Diploma (RA) and students who will be retained seniors (RT)	Submit via UTREx year-end upload	<u>Lavinia Gripentrog</u>
Last day of school until 7/7/2021	Incident and Discipline Data	All incident and discipline data must be complete and accurate in the finalized year-end dataset for all students with disabilities – work with your LEA UTREx Submitter to ensure that the finalized year-end incident data is complete and accurate.	Submit via UTREx year-end upload	<u>Tami Gear</u> <u>Malia McIlvenna</u>