

UTAH STATE BOARD OF EDUCATION POLICY
Policy Number: 4001
Policy Name: Board Governance of the Utah Schools for the Deaf and the Blind
Date Approved: June 8, 2018

By this policy, the Utah State Board of Education (Board) establishes the following internal rules and procedures for fulfilling its responsibilities as the Board of Education for the Utah Schools for the Deaf and the Blind (USDB):

I. Purpose and Background:

(1) Utah Code Section 53E-8-204(1) designates the Board as the governing board for USDB.

II. Board Meetings:

(1) The State Board of Education will convene as the Board of Education for USDB at least ten times a year.

(2) Generally, USDB board meetings will be held in conjunction with the Board's regularly scheduled monthly meeting.

(3) USDB board meetings time allotments will vary, depending on agenda needs.

(4) A USDB board meeting agenda may include:

- (a) a public comment period;
- (b) MOU and other business approvals;
- (c) monthly and quarterly financial reports;
- (d) policy discussions;
- (e) reports from USDB on school divisions and activities; and
- (f) a report from the USDB superintendent.

(5) USDB is not required to provide quarterly board committee reports.

III. Liaison:

(1) Consistent with R277-800, the USDB superintendent is the official liaison to represent USDB in Board business.

IV. Board annual planning meeting for USDB:

- (1) The Board will meet for an annual planning meeting once annually in the fall, after the previous school year's data is available for review.
- (2) The annual planning meeting will be scheduled for half a day.
- (3) USDB Advisory Council members will be invited to the annual planning meeting to allow Advisory Council members the opportunity to provide direct feedback to Board members.

V. USDB Advisory Council:

- (1) The USDB Advisory Council shall:
 - (a) provide recommendations to the USDB Board on administrative agenda items;
 - (b) provide feedback to the USDB Board from their areas of expertise; and
 - (c) provide recommendations to the USDB Board on use of enrichment funds and donated funds.

VI. Annual USDB events for Board Members:

- (1) the USDB Opening Institute;
- (2) the USDB Day on the Hill;
- (3) the USDB Graduation; and
- (4) other special programs throughout the school year.

VII. Approval of annual budget and expenditures:

- (1) Consistent with 53E-8-204 and R277-800, the Board shall approve the annual budget and expenditures of the USDB.
- (2) USDB shall keep fiscal, program, and accounting records as required by the board and shall submit reports required by the Board.