

1 **R277. Education, Administration.**

2 **R277-607. Absenteeism and Truancy Prevention.**

3 **R277-607-1. Authority and Purpose.**

4 (1) This rule is authorized by:

5 (a) [Utah Constitution Article X, Section 3](#) which vests general control and
6 supervision over public education in the Board;

7 (b) Subsection [53E-3-401](#)(4), which allows the Board to make rules to execute
8 the Board's duties and responsibilities under the Utah Constitution and state; and

9 (c) Section [53G-6-206](#), which directs educational entities and parents working
10 on behalf of children to make efforts to resolve school attendance problems of
11 school-age minors who are or who should be enrolled in an LEA.

12 (2) The purpose of this rule is to direct an LEA to create policies for truancy
13 procedures and compulsory education.

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15 **R277-607-2. Definitions.**

16 (1) "Absence" means the same as that term is defined in Subsection
17 [53G-6-201](#)(1).

18 ~~(2) ["Habitual truant" means the same as that term is defined in Subsection~~
19 ~~[53G-6-201](#)(2).~~

20 ~~(3)] "[Habitual truant]Notice of truancy [citation]" is a citation issued [only~~
21 ~~]consistent with Section [53G-6-203](#).~~

22 (4) "Truant" means the same as that term is defined in Subsection
23 [53G-6-201](#)(7).

24 (5) "Unexcused absence" means a student's absence from school for reasons
25 other than those ~~[authorized under the LEA policy]~~ deemed a valid excuse.

26 (6) "Valid excuse" means the same as that term is defined in Subsection
27 [53G-6-201](#)(9).

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29 **R277-607-3. Absenteeism and Truancy Policy Requirements.**

30 (1) An LEA shall:

31 (a) develop an absenteeism and truancy policy that encourages regular,
32 punctual attendance of students, consistent with Section [53G-8-211](#) and [Title 53G](#)
33 [Public Education System – Local Administration, Chapter 6 Participation in Public](#)
34 [Schools, Part 2 Compulsory Education](#);

35 (b) review the LEA's absenteeism and truancy policy [~~annually~~][regularly](#);

36 (c) create and operate an attendance review team as described in Subsection
37 (3);

38 ([e]d) review attendance data annually and consider revisions to the absenteeism
39 and truancy policy to encourage student attendance; and

40 ([e]e) make the absenteeism and truancy policy available for review by parents or
41 interested parties.

42 (2) An LEA may issue a [~~habitual truant~~]notice of truancy[~~-citation~~] to a student
43 consistent with the LEA's absenteeism and truancy policy and Section [53G-6-203](#).

44 (3) An LEA's attendance review team shall:

45 (a) consist of:

46 (i) administrators including those responsible for:

47 (A) academic instruction;

48 (B) health and wellness;

49 (C) student support services; and

50 (D) attendance data;

51 (ii) [where possible](#), community agencies; and

52 (iii) may include the LEA's multi-disciplinary team;

53 (b) review attendance data to inform actions and tiered interventions
54 development at least monthly;

55 (c) create a systematic LEA and school level response for the LEA's
56 absenteeism and truancy policy including:

- 57 (i) practice improvement; and
- 58 (ii) prevention and intervention strategies; and
- 59 (d) promote shared accountability and continuous improvement related to an
- 60 LEA's absenteeism and truancy policy including a school level attendance plan
- 61 developed at the end of the previous school year.

62

63 **R277-607-4. Compulsory Education Procedures.**

64 (1) An LEA shall develop compulsory education procedures as part of the LEA's

65 absenteeism and truancy policy described in Section R277-607-3.

66 (2) The compulsory education procedures shall:

67 (a) provide a process for notice to parents about the absenteeism and truancy

68 policy;

69 (b) require notice to parents regarding the progress of a student's discipline and

70 consequences for violation of the truancy policy;

71 (c) provide an appeals process to contest:

72 (i) a notice of truancy; or

73 (ii) any disciplinary actions against a student pursuant to the absenteeism and

74 truancy policy or;

75 (d) establish definitions not provided in law or this rule necessary to implement

76 the absenteeism and truancy policy and compulsory education procedures;

77 (e) include definitions of:

78 (i) "approved school activity" under Section 53G-6-201(9)(c); and

79 (ii) "any other excuse" under Section 53G-6-201(9)(e);

80 (f) include criteria and procedures for preapproval of extended absences

81 consistent with Section 53G-6-205; and

82 (g) establish programs and meaningful incentives which promote regular,

83 punctual student attendance.

84 (3) An LEA shall publish the appeals process described in Subsection

85 R277-607-4(2)(c) for use by a student or the student's parents.

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87 **KEY: compulsory education, truancy**

88 **Date of Enactment or Last Substantive Amendment: October 8, 2019**

89 **Notice of Continuation: ~~[September 2, 2014]~~2020**

90 **Authorizing, and Implemented, or Interpreted Law: [Art X Sec 3](#); [53E-3-401\(4\)](#);**

91 [53G-6-206](#)