USBE 21st CCLC Grant Orientation

SCHOOL YEAR 2020-2021
Contact Information

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Utah State Board of Education

ESEA Federal Programs and Related State Initiatives

Education Specialist
Fiscal Contact Information

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Fiscal Compliance Specialist
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Meeting Agenda

• Introductions
• Coronavirus Resources
• Utah 21st CCLC Grant Program Overview
• Purpose of Meeting
• Program Changes
• Fiscal Information
• Grant Requirements Information
• Utah Afterschool Network
• Questions
Introductions
Coronavirus Resources
Utah 21st CCLC State Goals and Indicators
21st Century Community Learning Center (CCLC) Federal Grant Program

• Federally-Funded Competitive Grant Program (Title IV, Part B of the Elementary and Secondary Education Act)
  • Program Authority: Title IV, Part B of the ESEA, as amended by the Every Student Succeeds Act (ESSA) (20 U.S.C. 7171-7176).
  • Authorizing legislation, pages 233 through 244: ESEA Act of 1965
  • Federal Webpage

• Opportunity for Local Education Agencies (LEAs), community and faith-based organizations to serve students and their families attending schools with poverty levels of 40 percent or higher outside of regular school hours

The purpose of code and rule are to set standards for high quality out-of-school time programs, and establish the programs required to adopt those standards. Standards include for afterschool programs focus on:

1. A safe, healthy, and nurturing environment for all participants;
2. Maintaining positive relationships among staff, participants, families, schools, and communities;
3. Encouraging participants to learn new skills; and
4. Effective program administration.

Code and Rule:
- [Utah Code 53E-3-508](#)
- [USBE Rule R277-715. Out-of-School Time Program Standards](#)
21st CCLC Grant Focus Areas

An out-of-school-time program that:

• Provides opportunities for academic enrichment to meet State and local student performance standards in core academic subjects such as reading and mathematics;

• Offers students a broad array of additional services that are designed to reinforce and complement the regular academic program of participating students; and

• Offer families of students served by community learning centers opportunities for literacy and related educational development.
Purpose of Meeting

Provide helpful information and resources about 21st CCLC grant program to support grantees in meeting all grant requirements and Utah 21st CCLC state goals and indicators and grantee goals and outcomes.

Create opportunity for grantees to ask any questions and indicate any other needed support for successful grant implementation.
Coronavirus Impact on Program Operations

- USBE 21st CCLC grant funding can be utilized during out of school time periods for academic enrichment and family engagement programming, cannot be used during instructional time.
- Virtual and Hybrid Programming Allowable
- Flexibility around program ADA, hours and weeks of operation, activities with appropriate documentation
- No observations or in-person program site visits this school year
- The following costs* MUST be included in annual budget OR documented pre-approval with USBE Education Specialist:
  - Cleaning and Personal Protective Equipment (PPE) Supplies
  - Electronic Purchases including Video Conference Platforms, Online Curriculum, Computers, Printers, iPads, WiFi Hotspots, etc. with Appropriate Firewalls and Internet Filters (if applicable)
  - Postage Supplies
  - Food for Healthy Snacks/Dinners, Cooking Clubs or Family Engagement Events
  - Transportation
  - Academic Enrichment Field Trips
- *List of costs not exhaustive, USBE Afterschool Team will send out further guidance to grantees
Program Change Process

• MUST document any program changes from original plan or a continuation application

• All funded organizations were asked to complete USBE 21st CCLC Grant Planning Information - School Year 2020-2021 Form to document any changes

• If program changes occur during school year or summer, complete Program Change Request Form and email 21st CCLC Grant Education Specialist (Kamille.sheikh@schools.utah.gov) once form submitted. Education Specialist will review and respond to contact person listed in form with approval or additional questions.
Fiscal Information
Utah Grants System
Utah Grants System Reminders and Tips

• Requires a two-step approval process for any reimbursements, creator submits

• USBE Approval process
Reimbursement General Ledger & Time & Effort Documentation

• Quarterly schedule recommended; monthly schedule preferred

• Must submit general ledger, full documentation and time and effort documentation with first two reimbursements and after two reimbursements with no issues - submit only general ledger
  • If claiming any program income, must submit general ledger of program income with each reimbursement

• Any budget changes of 10% or more from any line item, need justification
Carryover Policy

• Grantees can **carry over less than 25% of the total grant amount per year for each grant award.** Any 21st CCLC grantee planning to carry over less than 25% of their grant funds from the previous year must provide the following information:
  1. Written justification of the need for the carryover; and
  2. A plan to use the balance of the carryover funds for the state purposes of the grant.

• Grantees can request to **carry-over more than 25% of the total grant amount per year for each grant award, once every three years.** However, grantees must provide the following information:
  1. Written justification of the need for the carryover;
  2. A plan to use the balance of the carryover funds for the stated purposes of the grant; and
  3. A budget narrative detailing how the funds will be spent.

• The carryover request is due by email on November 15. USBE staff will notify the grantee via email of approval of carryover funds by December 1.
Program Income and Fees

- Programs must:
  - Annually complete form and receive approval from USBE to collect fees from 21st CCLC program
  - Submit general ledger of fees with every reimbursement in Utah Grants
  - Keep all program fees documentation

- Program Fees Form
Important Fiscal Information

• Recommend quarterly reimbursements, monthly reimbursements preferred

• Each reimbursement must include general ledger, receipts, time and effort documentation and any family/parent engagement activity documentation

• The ‘oldest’ funding must always be used first, for example if your organization has Fiscal Year 2019 funding remaining for program site(s) and Fiscal Year 2020 for the same program site(s), Fiscal Year 2019 funding will be used first:

• Grant funding always stays in the fiscal year it originated from; the funding does not get added to the upcoming fiscal year

Fiscal Year 2019 Funding
Fiscal Year 2020 Funding
Fiscal Year 2021 Funding
Allowable Expenses

• Staff
• Supplies, materials and equipment
• Professional development and training
• Field trips with direct link to program goals and outcomes
• Some food cost for Healthy Snacks/Dinners, Cooking Clubs or Family Engagement Events
• Healthy snacks and dinners allowable
• Family engagement activities with direct link to student learning
• Pre-Approval Required
  ◦ T-shirts for student safety
  ◦ Out of state travel
  ◦ Overnight travel
• Cleaning and Personal Protective Equipment (PPE) Supplies (if no other funding is available for these types of supplies)

• Electronic Purchases including Video Conference Platforms, Online Curriculum, Computers, Printers, iPads, WiFi Hotspots, etc. with Appropriate Firewalls and Internet Filters (if applicable) Used Only During Out of School Time
Unallowable Expenses

• Anything considered entertainment
• Food for meetings and/or trainings
• Candy and soda
• Incentives
• Toys
• Gift cards
• Gaming systems
• T-shirts – unless pre-approved and connected to safety of students
• Taxes on purchases
IMPORTANT: Any single item supply or equipment purchase over $1,000
Contact USBE staff (Kamille, Tami or Sandi) prior to purchase
Field Trip Request Form

The organization can also submit a spreadsheet (template provided by USBE) with all the proposed field trips for the school year.
Federal funds generally may not be used for entertainment; this includes spending program funds and program income on items such as amusement parks fees, ball games, field trips, aquarium tickets, purchasing gift cards, giving incentive awards, T-shirts or purchasing food etc. Specific costs that might otherwise be considered entertainment that have a programmatic purpose and are authorized in the approved budget for the Federal award or with prior written approval of the Federal agency are allowable. (§200.438)

Time and Effort
Information - any amount of money
WHY CARE ABOUT TIME AND EFFORT REQUIREMENTS?

- One of the most common audit/monitoring findings
- Can lead to significant monetary liability!

For example...

- University of Florida entered in $19.875 million settlement related to alleged overcharges on hundreds of grants for salary costs
WHAT IS TIME AND EFFORT REPORTING?

- Documents time spent on any activity
- More than HR timekeeping!
DOES “X” EMPLOYEE HAVE TO KEEP TIME AND EFFORT RECORDS?

- **Is she/he an employee?**
  - Yes
  - Is she/he paid with federal funds?
    - Yes: **T&E Required**
    - No: **Salary used for match?**
      - No: **No T&E Required**
      - Yes: **T&E Required**
  - No: **I don’t know**
    - Ask HR
  - No: **No T&E Required**
WHO NEEDS TO MAINTAIN TIME AND EFFORT DATA?

☐ A contractor working on the SEA’s Title I program, getting paid with 100% federal funds?

☐ A part time employee working in the 21st CLCC office, getting paid with 100% federal funds?

☐ An employee working on assessments, paid with 50% federal funds and 50% state funds?

☐ A substitute special education teacher working with 100% IDEA eligible students?
WHAT IS THE POINT OF TIME AND EFFORT REPORTING?

- Any employee funded by federal grants must maintain documentation showing that their time is *allocable* to a federal program. 2 CFR 200.403(a)

- That documentation must be based on records accurately reflect the work performed. 2 CFR 200.430(i)
Semiannual Time and Effort Documentation must include:

• Name of LEA
• Name of employee
• Employee’s job title
• Certification Period— at least semi-annually – dates should include the months, days, and years of the certification period
• A statement that 100% of the employee’s time and effort was in support of approved (Name of Program (e.g., Title I) activities
• Signed by employee and dated
• Signed by employee’s supervisor and dated
# TIME AND EFFORT DOCUMENTATION

**SCHOOL NAME:** ________________________________  
**DATE:** ________________________________

***date is a 6 month period***

I verify that 100% of my time and effort was spent in Title I, Part A approved activities during this period of time.

<table>
<thead>
<tr>
<th>Employee ID</th>
<th>Employee Name</th>
<th>Title</th>
<th>Total Time</th>
<th>Percentage</th>
<th>Employee Signature</th>
<th>Signature Date</th>
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I, [PRINCIPAL NAME], hereby certify that for the period of **DATE** through **DATE** these employees at **SCHOOL NAME** worked 100% on approved Title I activities.

_________________________________________  
SUPERVISOR/PRINCIPAL SIGNATURE  

_______  
DATE:
Personnel Activity Reports (PAR)

If an employee works on multiple activities or cost objectives, a distribution of the employee’s salary and wages must be supported by a personnel activity report (PAR) or equivalent documentation. A PAR is required if an employee works on:

- More than one Federal award
- A Federal award and a non-Federal award
- An indirect cost activity and a direct cost activity
- Two or more indirect cost activities that are allocated using different allocation bases
- An unallowable activity and a direct or indirect cost activity
# Monthly PAR with Multiple Cost Objectives and Reconciliation to Payroll Records

**School:** ____________________  **YEAR:** __________________

**Employee Name:** ____________________  **Job Title:** __________________

I certify that for the month of ____________________, I worked on the cost objectives listed below for the time specified each day. I have documentation to support these times. (Adjust to the cost objectives needed.)

<table>
<thead>
<tr>
<th>Day of Month</th>
<th>Minutes/Hours</th>
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<th>Minutes/Hours</th>
<th>Total Daily Minutes/Hours</th>
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**Total Minutes Worked**

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**% of Cost Objective**

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**Employee Signature** ____________________  **Date** __________________

**Supervisor Signature** ____________________  **Date** __________________

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**Reconciliation**

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**Percent Payroll by Cost Objective**

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**Other Information**

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**Payroll Validation**

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**Payroll Adjustment**

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Time/Effort Documentation on PARs must include:

- Name of the LEA
- Name of employee
- Employee’s job title
- Certification Period – at least monthly (can include one or more pay periods) or by pay period – should include the month(s), days, and year(s) of the certification period
- All accounts used to pay salary with the percentage of time or actual hours worked used for each accounting code

- Time must be listed for **ALL accounting codes** used for salary
- Must indicate total time for each accounting code
- Signed by employee and dated
Monthly Personnel Activity Reports (PAR) with Multiple Cost Objectives for an Employee with or without a Fixed-schedule

SCHOOL:_________________ CERTIFICATION
PERIOD________________

EMPLOYEE NAME:_________________ JOB TITLE:____________________

I certify that I have fulfilled the following duties. I am scheduled worked ____ hours each day.

<table>
<thead>
<tr>
<th>Program</th>
<th>Number of Hours Per Day</th>
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<tbody>
<tr>
<td>Title I, Part A – Improving the Academic Achievement of the Disadvantaged</td>
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<tr>
<td>Title IVB – 21st Century After School Learning Centers</td>
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<tr>
<td>Other Federal (list by Program Name)</td>
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<tr>
<td>State and/or Local</td>
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<tr>
<td>Total</td>
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</table>

The actual hours worked in direct support of individual cost objectives are indicated below.

<table>
<thead>
<tr>
<th>Date</th>
<th>Title</th>
<th>Employee Initials</th>
<th>Principal Initials</th>
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The following space is provided to report any daily exception to the above duties and my signature indicates certification of actual program hours worked different from above certification.

<table>
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<tr>
<th>Date</th>
<th>Program</th>
<th>Changed Hours</th>
<th>Employee Signature</th>
</tr>
</thead>
</table>

EMPLOYEE SIGNATURE:_________________ DATE:________
SUPERVISORS SIGNATURE:_________________ DATE:________
Employees with Fixed Scheduled (Doing the same job each week)

- Use the forms on the previous two slides
- Attach your FIXED schedule for the Certification Period
- The Certification Period cannot be longer than six (6) months
Written policies and procedures are essential to implementing an effective time reporting system.

The state and local unit of government should develop instructions for:

1. the completion of time and attendance reporting;
2. the approval cycle that is required;
3. the processing of personnel charges to federal awards; and
4. the internal review process that will be established to ensure effective internal control over the Federal award.
TIME AND EFFORT TRAINING

- Update Policies and Procedures with time and effort requirements

- Train staff (annually) on time and effort.
Grant Requirements
Grant Award Responsibilities

- Attend Annual Grant Orientation Meeting
- Follow plan laid out in original and continuation applications
- Time and Effort documentation required
- Follow allowable and unallowable expense guidelines
- Collect data on student achievement and progress toward program goals and periodic program evaluation
- Must have a sliding fee scale with an advertised free option for students eligible for free lunch
- Collect and submit required data for 21 APR federal reporting system
- Submit annual continuation applications and budgets to USBE for approval
- Participate in technical assistance with Utah Afterschool Network including Utah Afterschool Program Quality Assessment and Improvement Tool self-assessment process and/or observation tool
- Participate in federal and state evaluations
- Report progress to community regularly and seek community support
Update on Statewide Comprehensive Evaluation
Continuation Application
Monitoring & Evaluation
Program Income

Must submit a request for approval to USBE prior to utilizing any program income, including program fees, earned from 21st CCLC program.

Must have a sliding fee scale and have an advertised free option for students and families who qualify for fee waivers under the school/LEA fee waiver policies.

USBE Schools Fees Website
Evaluation Process

ALL grantees must engage in “Periodic” program evaluation based on the *Principles of Effectiveness*

Results must be:

1. Used to refine, improve or strengthen program and to refine performance measures

1. Made available to the public upon request
Utah Afterschool Quality Improvement Model
Quality Improvement Efforts

• All grantees need to complete the Quality Tool and Program Information form on an annual basis

• Program Visits and Observations
  ◦ USBE staff or designee (Utah Afterschool Network staff) will perform program site visits and may utilize the Program Site Visit Checklist to document the visit
  ◦ USBE designee (UAN staff) who has completed necessary training to become reliable in the Program Quality Assessment (PQA) observation tool may perform an observation utilizing the PQA
  ◦ USBE designee (UAN staff) will contact grant administrator or site coordinator to arrange the program site visit or observation
21APR System

21APR Federal Reporting System

https://21apr.ed.gov/login

- Used by federal partners to report outcomes of the grant program to Congress

- Utah utilizes state assessment data and teacher reports

- Four areas of reporting:
  - Activities
  - Staffing
  - Participation
  - Outcomes
## Year-At-A-Glance

<table>
<thead>
<tr>
<th>Monitoring and Evaluation</th>
<th>Due Date</th>
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<tr>
<td>21APR – Federal Reporting System</td>
<td>Typical Window: Summer Data: April-May Fall Data: May-August Spring Date: August-December</td>
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<tr>
<td>Carryover Request</td>
<td>Fall</td>
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<td>Continuation Applications &amp; Budgets</td>
<td>Spring</td>
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<tr>
<td>Periodic Program Evaluation and Participation Data</td>
<td>Ongoing Evaluation and Mid-Year and Annual Participation Data Submissions</td>
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<td>Desktop Monitoring</td>
<td>Annual</td>
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<td>In-Person or Online Monitoring Review</td>
<td>Ongoing</td>
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<tr>
<th>Quality Improvement Efforts</th>
<th>Due Date</th>
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<td>Technical Assistance Participation with Utah Afterschool Network</td>
<td>Ongoing</td>
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<tr>
<td>Onsite Program Site Visits</td>
<td>Ongoing</td>
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<td>Observations</td>
<td>Ongoing</td>
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<td>Quality Tool Program Information</td>
<td>Summer/Fall</td>
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<td>Quality Tool Information</td>
<td>Spring</td>
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Monitoring Information

Federal Monitoring Information:
- Code of Federal Regulations (CFR) 200 201-21
- Office of Management and Budget's (OMB) Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
- Generally Accepted Accounting Principles (GAAP)

State Monitoring Code:
- Rule R277-114. Corrective Action and Withdrawal or Reduction of Program Funds.

21st CCLC Grantees:
- Are monitored on an ongoing basis
- Must complete all grant award responsibilities and carryout their program plan described in the original application, with any updates in the documented in the continuation application or Program Change Request Form
- Must request USBE approval to collect program income and will be monitored by USBE Fiscal Compliance Staff

- USBE utilizes risk-based monitoring, but risk assessment is only one part of the process, monitoring activities can occur at any time
- USBE works to support all grantees and will provide technical assistance and training
Low Risk: 0-9 points
Low Risk subrecipients have stable personnel with grant experience. There are little to no audit findings, compliance monitoring issues and reports are submitted timely and accurately.

Moderate Risk: 10-25 points
Moderate Risk subrecipients have some turnover of key grant individuals. There may be a few audit findings with either acceptable management responses or quick resolution of the issue. Previous compliance monitoring showed a few items of concern, which have all been resolved. Reports are submitted mostly on time and typically accurate.

High Risk: More than 26 points
High Risk subrecipients have an unstable workforce with high turnover in key grant positions. There have been numerous findings in previous audits with no resolution or unacceptable responses. Previous monitoring showed both program and fiscal have issues of concern, that may or may not have been resolved. Reports are submitted late and may have errors.

Risk Assessment Process

• USBE staff complete risk assessment on all grantees on an annual basis at the start of the state fiscal year
• All grantees are assigned a score and risk level
• Grantees will be monitored based on risk level; all grantees are will be monitored on an ongoing basis
Risk Assessment Questions (61 Points Possible)

- Has the subrecipient received this type of federal award in the past or is this a new award? Received in the past=0 points New Award=5 points

- Has there been recent changes in key management or grant personnel? No=0 points Yes =5 points

- Have prior monitoring/site visits or other communications revealed program or financial management compliance issues? Point scale of 0-10; 1 finding=1 point; 2 findings=2 points, etc., Maximum of 10 points

- Has the sub-recipient received multiple cohorts of funding to be managed concurrently? No=0 points Yes=5 points

- Has the subrecipient met all data reporting deadlines? Yes=0 points Missed one=1 point Missed two or more=3 points

- Has the subrecipient met program performance goals and Local Objectives in the previous year? Yes=0 points No=5 points

- Has the subrecipient met program performance goals and Local Objectives in the previous year? Yes=0 points No=5 points

- Has the subrecipient met program performance goals and Local Objectives in the previous year? Yes=0 points No=5 points

- Has the subrecipient submitted numerous budget revisions in the past? No=0 points; 1 Budget Revision=1 point; 2 budget revisions=2 points; More than 4 budget revisions=4 points

- Has the subrecipient filed amendments as required before making substantive changes to program or budget? Yes= 0 points No=5 Points

- Organization turns in Fiscal Year audit reports on schedule. Yes=0 Points No=5 Points

- Previous Fiscal Year audit has: Findings=2 points Unresolved Findings=3 points Is Delinquent=5 points

- Have the subrecipient’s previous reimbursements and expenditure reports been Inadequate=2 points Inaccurate=3 points Late=4 points If none of the above, assign 0 points

- Has the grantee returned federal funds to the state within the previous two grant cycles? No=0 points Yes=5 Points
Monitoring Types

Annual Desktop Monitoring

Ongoing Monitoring Review
USBE staff will use risk-based monitoring approach, but monitoring activities will occur on an ongoing basis.

USBE staff will email grant administrator and request grantee complete and submit monitoring self-assessment.

USBE staff will review grantee monitoring self-assessment.

After review, USBE staff will send follow-up email, the email will indicate if grantee is working towards meeting programmatic and fiscal requirements or if more information is needed. If follow-up is needed, grantee must submit required follow-up with 15 business days of email.

USBE strives to provide training, support and guidance to all enable all grantees to meet all requirements.

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**Annual Desktop Monitoring Protocol**
FISCAL QUESTIONS

Does your organization have policies or procedures for:

- Reimbursements, including review allowable and unallowable costs
- Time and Effort Documentation
- Purchases and Procurement

Describe how your organization provides training to all staff regarding fiscal information related to the 21st CCLC grant?

How often does fiscal training occur for afterschool staff?

PROGRAMMATIC PLAN

Does your organization have a plan to implement all 21st CCLC Grant activities specified in the original and/or continuation application?

Does your organization have the system and/or partnerships in place to collect and utilize data to support meeting the goals and outcomes of the project?

Describe your evaluation and data collection plan, including 21AR data?

How does your organization decide the best professional development and training activities for staff?

How are professional development and training activities documented for staff?

How does your organization develop and implement family engagement activities?
### USBE Staff Monitoring Protocols

<table>
<thead>
<tr>
<th>Step</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td><strong>In-Person or Online Monitoring Review Protocol</strong></td>
</tr>
<tr>
<td>2</td>
<td>USBE staff will use risk-based monitoring approach, but monitoring activities will occur on an ongoing basis.</td>
</tr>
<tr>
<td>3</td>
<td>USBE staff will email grant administrator to confirm date and time for monitoring review and after information is confirmed, send monitoring tool documents and request related processes and policies of the organization.</td>
</tr>
<tr>
<td>4</td>
<td>USBE staff will meet with grant staff (in-person or online) and go through monitoring tool and review all documentation.</td>
</tr>
<tr>
<td>5</td>
<td>After monitoring review, USBE staff will send follow-up email, the email will indicate if grantee is meeting all programmatic and fiscal requirements or if corrective action is needed. If corrective action is needed, grantee must submit required follow-up within 15 business days of email.</td>
</tr>
<tr>
<td>6</td>
<td>USBE strives to provide training, support and guidance to all enable all grantees to meet all requirements.</td>
</tr>
</tbody>
</table>
USBE staff will utilize 21st CCLC Grant Monitoring Tool for monitoring review.

Prior to monitoring review meeting, USBE staff will send grantee 21st CCLC monitoring tool and a request from the grantee to send the following documents prior to the review meeting:

- Internal control procedures
- Program Income documentation
- Reimbursement process
- Time and effort process and policies
- Purchasing process and policies
- Other fiscal policies

USBE staff will also request grantee to prepare programmatic documentation, including:

- Program Attendance documentation, including students and families
- Program Design and Implementation Plan - how data and evidence-based practices are used to plan programming
- Professional Development and Training – including how organization determines which PD/training is needed and how PD/training is documented
- Program schedules and calendars – how organization is implementing activities, including academic enrichment, school day alignment and prevention components, described in original and continuation applications
- 21APR Data
- Data Collection Plan
- Evaluation Plan – including quality improvement efforts

*Note: Programmatic Documentation can be reviewed during in-person meeting or sent over a secure system if conducting an online meeting.
Evidence-Based Practices
Evidence-Based Practices Resources

**ERIC - Education Resources Information Center**

**Evidence for ESSA**

**What Works Clearinghouse (WWC)**
Family Engagement

https://www.dualcapacity.org/
Adult Education Resources

https://www.schools.utah.gov/arc
Utah’s Promising Practices

https://www.uen.org/utah-promising-practices/
Welcome to The Utah Afterschool Network
At UAN We Believe...

Every child in Utah should have access to high quality afterschool programs.

- UAN Vision
Aligned Quality Improvement System

Research, Data, Feedback, & Funding

Technical Assistance

Professional Development

Staff Outcomes

Youth Outcomes
Technical Assistance Model (School Year)

Assessments and Implementation Plans
- Aug
- Nov

Implementation and Support
- Dec
- Mar

End of Year Assessment and Outcomes
- Apr
- May

- Quality Tool
- Observations
- Behaviour
- Management
- Training
- Coaching
- Resources
- Networking
- Program Quality Assessment
- Follow-Up
- Feedback
Quality Self Assessment Tool
Open September 1 - November 30

Program Information Form
Open April 1 - May 31

utah afterschool.org/quality
Professional Learning Opportunities

• Afterschool Nuggets

• UAN eLearning Institute

• Jump Start Virtual Afterschool Conference | October 16 – 30

• Recharge Virtual Conference | Date TBD
Regional Networks
Check our website or contact your OST specialist for details!

An optional opportunity to collaborate with your peers on joint initiatives:
- Staff Retention & Training
- Policy Efforts
- Events
- Brainstorming
Supporting Afterschool

• Calls to Action
• Policy Efforts
• Talking Points and Resources
• Afterschool Day on the Hill
• Afterschool for All Challenge
• Lights On Afterschool
• Summer Learning Day
• State of Afterschool Programs in Utah Report
The Utah Afterschool Network ensures Utah’s youth have access to high quality afterschool programs.
Contact Information

• utahafterschool.org
• info@utahafterschool.org
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• Sign up for our newsletter!