

PUBLIC EDUCATION  **ONLINE**
STATEWIDE ONLINE EDUCATION PROGRAM
“Enabling Students to earn high school graduation credit through the completion of publicly funded online courses.”

Enables students to take online courses to fulfill graduation requirements at their Primary School of Enrollment



Choice and Open Enrollment Statutes: The larger backdrop of online enrollment

- ▶ **School District of Residence (53-2-201):**

Each school district is responsible for providing educational services for all children of school age who are residents of the district.

Open Enrollment Statutes (53A-2-207):

Each local school board is responsible for providing educational services consistent with Utah state law and rules of the State Board of Education for each student who resides in the district and...and to the extent reasonably feasible, for any student who resides in another district in the state and desires to attend a school in the district. A school is open for enrollment of nonresident students if the enrollment level is at or below the open enrollment threshold.

A student may enroll in an online course offered through the Statewide Online Education Program if:

- ▶ The course is aligned with the student's student education/occupation plan (SEOP).
- ▶ It is consistent with the student's individual education plan (IEP), if any.
- ▶ It is consistent with the student's international baccalaureate program, if any.

Students may enroll up to 5 credits in the 2015-16 school year, and 6 credits thereafter.

SUMMER

Students may study online over the summer, but those courses will be identified with the upcoming school year, for purposes of determining allowable credits.

CREDIT VALUE

Courses are offered in .25 credit increments, and student may enroll in from .25 to 1.0 credits per course.

ORIGINAL CREDIT primarily

The student is only allowed to enroll in as many credits as a fully-enrolled student would normally take at the home school, unless their district has a policy of allowing students to exceed this, at the expense of the district or the family.

Student's Record At the Primary School of Enrollment

- ▶ Should include all courses which this student is taking this school year, to fulfill high school graduation requirements at this school.
- ▶ This will include:
 - ❑ Courses taught at Primary School of Enrollment
 - ❑ Courses taught by a SOEP Provider

Question

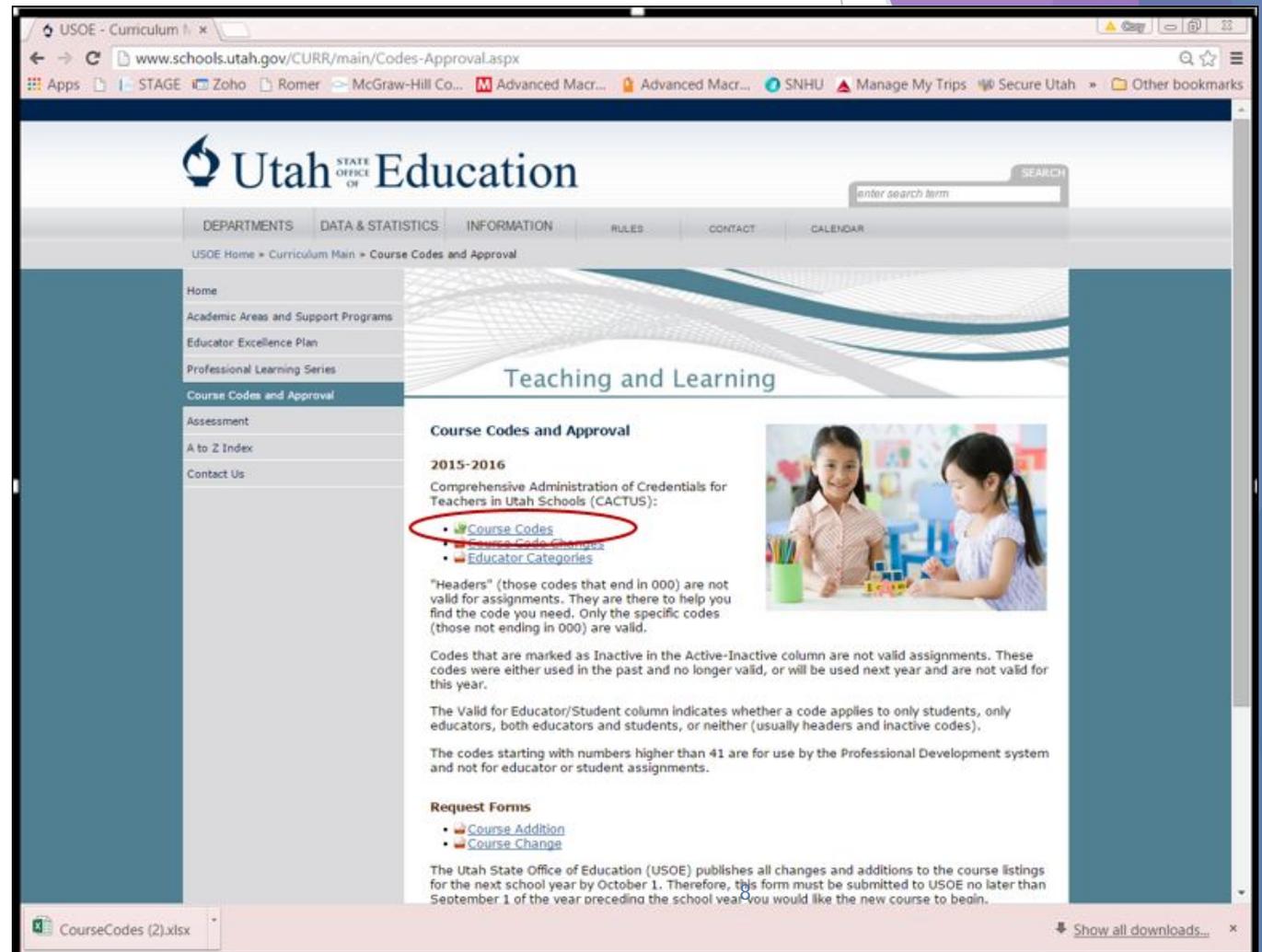
- ▶ Should we change the enrollment rate of a student taking SOEP courses to *include* those hours from membership?
- ▶ **Yes**- You should submit that time for membership because funds are subsequently to be withheld for these instructional costs. You also retain a portion of funding per each credit hour to pay for your own costs.

Question

- ▶ Can we not just schedule those students for “Independent Study” - or perhaps create a course called “SOEP” or something - and then once results are received from the online provider - enter that credit and marks manually on those students’ transcripts?
- ▶ **No:** You must use the **True Core Code** and associated **Course Title** (see next slide for more explanation).
- ▶ **Yes:** You will **Transcript in Grades** once these are received from Provider (within 30 days following completion, which may cross school years)

Using the True Core Code and associated Course Title

- ▶ Using a True Core Code and associated Course Title means that you should not use a generic course title such as “Study Skills).
- ▶ Please use that Course Title that you would normally attach to this Core Code, or use a title which is attributed to this Core Code on USOE’s official list of [Course Codes](#) (linked here). See below.



The screenshot shows the USOE website at www.schools.utah.gov/CURR/main/Codes-Approval.aspx. The page features the Utah State Office of Education logo and a navigation menu with options like DEPARTMENTS, DATA & STATISTICS, INFORMATION, RULES, CONTACT, and CALENDAR. A search bar is located in the top right corner. The main content area is titled "Course Codes and Approval" and includes a sub-heading "2015-2016 Comprehensive Administration of Credentials for Teachers in Utah Schools (CACTUS):". Below this, there is a list of links: "Course Codes" (circled in red), "Course Code Changes", and "Educator Categories". A photograph of two young girls sitting at a table with colorful blocks is also visible. The page contains detailed information about course codes, including instructions on how to use them and when to submit request forms.

Question

- ▶ If we are required to enter SOEP courses in Aspire or another SIS, can we assign such courses to a generic faculty account called “Utah Virtual Academy,” similar to the way we have a faculty account for “USU-Eastern College”?
- ▶ You may choose this option if this will still allow you, within your SIS system and UTREx, to attribute instruction for this course to:
 1. Actual Provider LEA Teacher Name
 2. Actual Provider LEA Teacher Cactus ID.

Primary School of Enrollment

Course Record should include (specifically):

- ▶ School of Record: = BLANK
- ▶ COURSE TITLE: = True Course Title
- ▶ Core Code: = 13 Digit Core Code
- ▶ Teacher Cactus ID, Name = Provider LEA Teacher
- ▶ Where Taught = Provider LEA
- ▶ Instructional Environment = OP

*All information available in SEATS
(which we will speak about shortly)

Provider 3-Digit Cactus Input Codes for “Where Taught” Field

- ▶ Mountain Heights Academy (Open High School of Utah) - School 600
- ▶ Utah Connections Academy) - School 101
- ▶ Utah Virtual Academy - School 700
- ▶ Summit Academy High - School 700

Provider

Course Record should specify: Indicates that the Provider claims no membership hours for funding purposes, for this student

- ▶ School of Record: = N
- ▶ COURSE TITLE: = True Course Title
- ▶ Core Code: = 13 Digit Core Code
- ▶ Teacher Cactus ID, Name = Provider LEA Teacher
- ▶ Where Taught = Provider LEA
- ▶ Instructional Environment = OP

*All information available in SEATS

Where is all of this information available to us for entry into our SIS?

- ▶ The next slide introduces you to USOE'S new SOEP Enrollment Application, titled "SEATS," for:

Student
Enrollment
And
Tracking
System



THE STATEWIDE ONLINE EDUCATION PROGRAM (SOEP)

UTAH PUBLIC EDUCATION ONLINE

(ENROLLMENT À LA CARTE, BY COURSE)



Linked to USOE's SOEP website at
www.schools.Utah.gov
on the "Students and Parents" Page

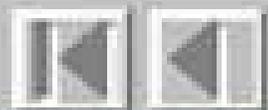
The next slide illustrates Aspire fields within Course Master Record

Section Information

Course	Section Test	Section Size	TA Size	Course Credit
49003-Spanish 1 A	1	40	0	0.500
Faculty	Addl Fac	Marks Per Class	Credit per Mark	
Brandenburg, Jin Hee [5947]		2	0.250	
Status	Team			
Active	<Unset>			
<input checked="" type="checkbox"/> Scheduling Course?	<input checked="" type="checkbox"/> Assign Grades?	<input type="checkbox"/> Conflict OK?	<input checked="" type="checkbox"/> Post To History?	<input type="checkbox"/> Elementary?
Where Taught District	Where Taught School	Instructional Setting		
Open High School of U		SOEP Course		

Segment Information

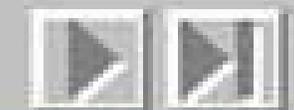
Term	Cycle	Period	Classroom
Semester 1	Cycle Day 1	2	D208
<input checked="" type="checkbox"/> Take Attendance?	<input type="checkbox"/> Homeroom?		



Undo

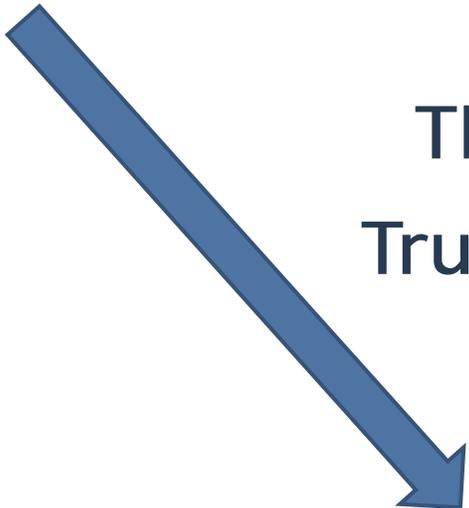
Save

Done



The Course Code will link with a Course Description in a Course Master Record

The Course Description will include the
True Core Code, *as per the following slide*





File Reports Date: 08/28/15

Course Code

49700

Description

Chinese 1 - SOEP Course

Show All

Subject

FL-Foreign Language

Low Grade

Seventh

Can be Scheduled

Take Attendance

Count Attendance

Department

Foreign Language

High Grade

Twelfth

Assign Grades

Post to History

Schedule Conflict OK

Status

Active

Grad Credits

1.0000

Mark Set

Secondary Markset

WGPA Multiplier

Cactus Core Code

by Name by Number by CIP

CIP Code

Chinese - First year - 03020000011

Notes

Navigation buttons: Find, List, Delete, Undo, Add, Save, Quit

Beyond funding concerns, how does accurate course-level reporting benefit me?

- ▶ **CRDC Data** collection, as of 2015-16, includes - as a mandatory data element - course-level data designed to investigate course-taking by subgroups (Disadvantaged, Race and Ethnicity, Special Education status).
- ▶ SOEP is a “**Course Access Program**” - it gives your students access to courses that might be among the “**Key Courses**” which OCR is interested in:
 - ❑ High-level math and science courses
(Algebra I and II, geometry, biology, and chemistry)
 - ❑ Advanced Placement
 - ❑ Concurrent Enrollment

You want to ensure that you have an accurate record of what your students are taking. Accurate course-level reporting will benefit you, demonstrating the access your students¹⁹ achieve, whether internal or external.

CLOSING THOUGHT:

Enrollment Record at the Primary must include all courses,
including online courses

(this one does not - count the periods (Pd.) for this full-time student):

Course	Pd.	Entry Date	Exit Date	Days Attended	Credit Attempted	Grade Earned	Credits Earned
625038	01	09/03/2015	09/10/2015				
0613347	02	09/10/2015	01/19/2016		0.250		0.250
573039	02	08/19/2015	01/19/2016				
638032	02	08/21/2015	09/10/2015				
632029	03	09/10/2015	01/19/2016				
885932	03	08/19/2015	09/10/2015				
0613340	04	08/19/2015	01/19/2016		0.250		0.250
115431	04	08/19/2015	01/19/2016		0.250		0.250
4110314	05	08/19/2015	01/19/2016				
863637	05	08/19/2015	01/19/2016				

Feel free to contact us with additional Questions!

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