

# USBE Spring Finance Training

Child Nutrition Programs  
May 11, 2022

*This institution is an  
equal opportunity  
provider.*



UTAH  
**Child  
Nutrition  
Programs**

ADA Compliant 6/1/2022

# Closing out SY2021-2022

# SY2021 Evaluation Results

- Resource Management Evaluation
  - Net Cash Resources
    - Have more than a 3-month fund balance in the nonprofit school foodservice account as reported on the AFR in SY21.
    - Spend down plans due to Chris Bruhn
  - Indirect Costs
    - Charged more than the maximum indirect cost amount



# Procurement Review

- Review
  - Detailed General Ledger
  - Missing federal requirements in written procurement procedures
- Federal Terms and Conditions (2 CFR 200) Written Procurement Procedures
  - Written procurement procedures with federal procurement regulations (2 CFR 200.318)
  - Buy American Provision (7 CFR 210.21(d)).
  - Federal Terms and Conditions (CFR Appendix II)
    - US Debarment and Suspension Certificate
    - Anti-lobbying ( $\geq$ \$100,000)
- Ensure procurement processes adhere to the most restrictive federal, state or local requirements and thresholds.
- Maintain all procurement documentation for program records to support expenses against the nonprofit school foodservice account.

# Supply Chain Assistance Funds

- Allotment Memo
  - 22SCA – Supply Chain Assistance Funds
    - Will be distributed in May 2022
    - Reallocation Supply Chain Assistance Funds will also be distributed with the May 2022 distribution
    - Memo detailing allocations will be sent out by Chris Bruhn



# Equipment Grant

- 20EQUP Equipment Assistance Grant FY21
  - Reminder: Awarded SFAs need to submit reimbursement request as soon as possible.
- 21EQUP Equipment Assistance Grant FY22
  - Please submit reimbursement requests as soon as equipment is installed and paid for.

# Liquor Tax Closeout

- Increase in per meal distribution throughout this fiscal year will decrease the final distribution.
  - Final payout will be issued in July along with June Claims.
    - Monthly Allotment Memo – and CNPweb will show final payout amounts.

# Enhancement Program

- Supporting Utah farmers, producers, communities
- Incorporate fresh, Utah-grown food into school meals
- SY2022
  - SFAs who spend higher percentage of food dollars on Utah-grown food will receive a greater amount of per-meal state reimbursement.
    - Reimbursement will be listed as a separate line item, paid out in lump sum at end of year.
    - 22ESMP (Enhancement of School Meal Programs)
  - Schools will need to submit Local Purchase Tracking sheet at close of school year to receive the reimbursement.
    - Look for communication from our office later this month.
  - \$250,000 set aside for this incentive reimbursement.
- Resources and info available at [www.utfarmtofork.org/food-service-resources](http://www.utfarmtofork.org/food-service-resources)



# CFDA and FAIN Information

- Catalog of Federal Domestic Assistance (CFDA) Numbers and Federal Award Identification Numbers (FAIN)
  - 2022 CFDA and FAIN <https://schools.utah.gov/cnp/resources/cfdafain>

# USDA Foods

- Value of USDA Foods for Audits
  - <https://www.fns.usda.gov/usda-foods/value-usda-donated-foods-audits>
- USDA foods "expended" must be considered
  - Quantity – All USDA foods ***distributed or used***, and, in accordance with 7 CFR 250.67, ***received*** in a fiscal year are considered expended.
  - Value - Recommend using cost-per-pound posted annually by USDA.
- USDA Foods received/used will be recorded in object code 630.
- Find the Value of USDA Foods
  - Annual Value of USDA Foods Received How-to resource
  - <https://usbe.instructure.com/courses/67/pages/annual-value-of-usda-foods-received#>

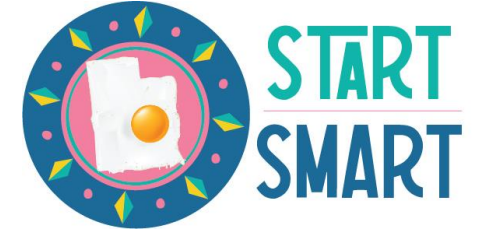
# Start Smart Utah Program



## Utah code 53G-9-205.1. Start Smart Utah Program.

- Two important requirements outlined in the code
  1. A public-school site participating in the National School Lunch Program (NSLP) must participate in the School Breakfast Program (SBP)
    - Regardless of eligibility criteria all public-school sites operating NSLP must offer SBP by May of 2022
  2. School sites meeting certain eligibility criteria must offer breakfast **after the instructional day begins** (i.e., an *alternative model*) without consequence (e.g., tardy)

# Start Smart Utah Program



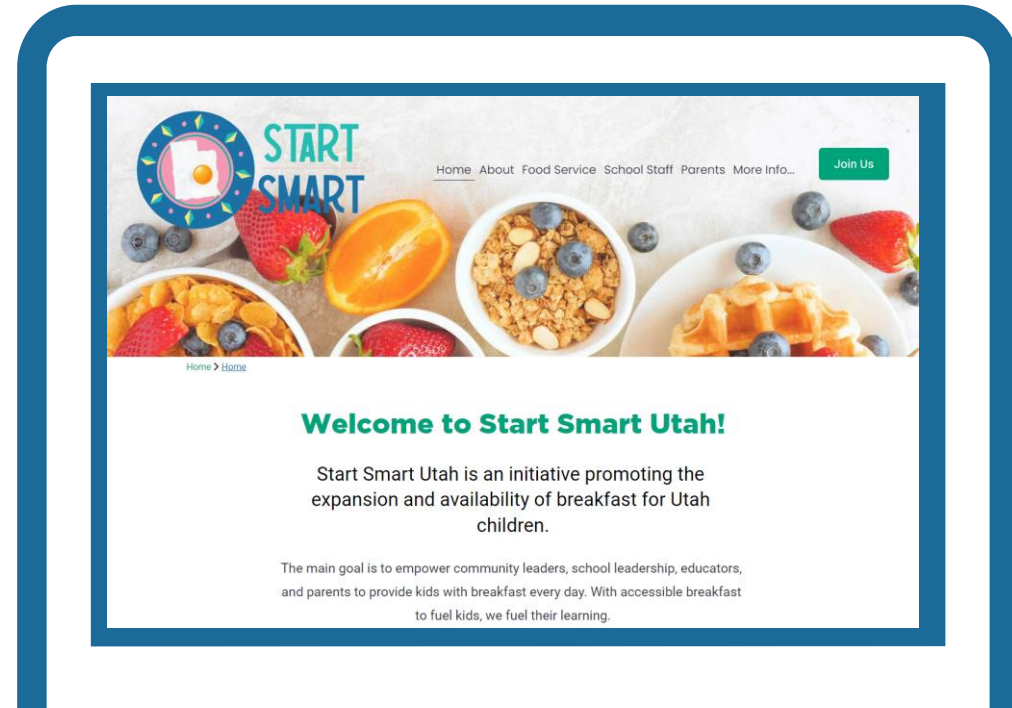
Criteria for alternative breakfast models or “breakfast after the bell”

- Eligibility percentage determined by the most recent October Survey reported by LEAs
  - For school year 2022 – 2023 use the 2021 October Survey
- Implementation must begin by May of that school year
- Implementation timeline
  - SY 21-22 a school site with 70% or more free/reduced eligibility
  - SY 22-23 a school site with 50% or more free/reduced eligibility
  - SY 23-24 a school site with 30% or more free/reduced eligibility

# Start Smart Utah Program



- Visit the [Start Smart Website](https://startsmartutah.org/) for Resources
- <https://startsmartutah.org/>
- Information available for School Staff, Nutrition Staff, Parents and more!



# Pandemic EBT SY2022

- General Information <https://jobs.utah.gov/covid19/pebt/>
- LEA Information and Resources  
<https://usbe.instructure.com/courses/1603>

# USDA Nationwide Waivers

- Congress did not extend authority to issue nationwide waivers beyond June 30, 2021.
  - Media release sent out to the public
  - SFAs will need to make free and reduced-price meal application available to households to determine meal eligibility for prices charged.

# Special Provision Options

- Eligible schools may serve meals at no charge to students during the provision cycle.
- Community Eligibility Provision
  - SFA Directors were notified via email in April if they had potentially eligible sites.
  - Can use data between July 1, 2021 and June 30, 2022 to establish eligibility.
  - Receive free and paid reimbursement based on a formula.
- Provision 2
  - Notify state specialist no later than June 30th if your LEA has one or more schools interested in participating beginning school year 2022-2023.
  - Establish claiming percentages the first year of provision by free, reduced-price and paid for a four-year cycle.



# FFVP Grant

The Fresh Fruit and Vegetable Program (FFVP) provides a fresh fruit or vegetable snack outside of mealtimes 2x/week.

- Available to low-income elementary schools.
  - Schools with >40% free/reduced are encouraged to apply.
- Application for SY23 closed April 1st, but a short secondary application period will open in July.
- Total per-school award depends on state allotment from USDA, but is between \$50-\$75 per student.
- Contact [kate.wheeler@schools.utah.gov](mailto:kate.wheeler@schools.utah.gov) with any questions.



# Food Service Management Company (FSMC) Contracts

- Any LEA that wishes to contract with a FSMC must notify the state CNP office prior to starting the bid solicitation.
  - RFP template and instructions will be provided.
- The following must be reviewed and approved by the state CNP office.
  - RFP prior to the LEA publicly posting.
  - LEA public posting methods.
    - Reminder-RFP must be posted for a minimum of 30 days, USDA prefers 45-60 days.
  - Contract
  - Renewals
- Reporting
  - Function 3100; Object 570

# Vended Meal Contracts

- An LEA wishing to contract with a vendor for student meals may utilize the updated vended meal template for the bid solicitation.
- Contact your assigned CNP Specialist for a copy of the template.

# Reimbursement Rates

- Federal rates effective July 1-June 30th
- Anticipated release from USDA is July 2022
- Find current and prior year rates at <https://www.fns.usda.gov/cn/rates-reimbursement>
- State reimbursement
  - Based on lunches claimed
  - Rate will start the year at \$0.80/lunch claimed in CNPweb

# Considerations

- Supply chain disruptions
- Inflation/rising food costs
- Lower participation
- Household free and reduced-price meal application submissions
- Staffing shortages
- Changes in school schedules
- Unpaid meals
- Submit chain supply waiver; local options
- Utilize USDA Foods allocation
- Market value of a school meal
- Communicate to households and conduct direct certification
- Think out of the box
- Discuss with administration and foodservice director
- USDA unpaid meal charge [resources](#)

# Communication

- CNPweb Contacts
  - Sponsor Information Sheet- keep current
  - To add or inactivate users submit [CNPweb User Access Request Form](#)
  - State pulls the contact information for email and phone communications.
- USBE Child Nutrition Programs
  - Contact us <https://schools.utah.gov/cnp>

# Professional Learning

- Utah Child Nutrition Programs CANVAS
  - <https://usbe.instructure.com/courses/499/pages/utah-child-nutrition-programs>
  - Videos, resources, tools, forms
  - Request a personalized training
- Annual Training Series (In development)
  - Just in time topics for school foodservice program directors and staff.