

**JOINT MEETING OF THE UTAH STATE BOARD OF EDUCATION  
ACTING AS THE GOVERNING BOARD FOR THE UTAH SCHOOLS FOR THE DEAF AND THE BLIND  
AND THE USDB ADVISORY COUNCIL**

**MEETING MINUTES**

October 4, 2019

A joint meeting of the Utah Schools for the Deaf and the Blind Governing Board and the USDB Advisory Council was held October 4, 2019 at the C. Mark Openshaw Education Center, 1655 East 3300 South, Salt Lake City, Utah. Chair Mark Huntsman presided.

**Board Members Present:**

Chair Mark Huntsman	Member Linda Hansen
Member Laura Belnap	Member Scott Hansen
Member Michelle Boulter	Member Mike Haynes
Member Janet Cannon	Member Mark Marsh
Member Cindy Davis	Member Shawn Newell
Member Jennifer Graviet	

**Board Members Absent:**

Vice Chair Brittney Cummins	Member Carol Barlow Lear
Member Jennie Earl	Member Scott Neilson

**USDB Advisory Council Members Present:**

John Clements	Jennifer Hayes
Raymond Wright	Jared Allebest
Philippe Montalette	

**USDB Executive Staff Present:**

Joel Coleman, Superintendent  
Carolyn Lasater, Deputy Supt.  
Michelle Tanner, Deputy Supt.  
Carl Empey, Finance Director

**Minutes taken by:**

Lorraine Austin, Board Secretary

**Others Present:**

Amy Jordan—5 Star (interpreter); Bryan Quesenberry, Michelle Beus—Attorney General's Office; Tamara Flint—USDB staff; Angie Stallings, Debbie Davis, Mark Peterson, Patty Norman—USBE staff

Chair Huntsman called the meeting to order at 9:06 a.m.

### **Welcome and Introductions**

Superintendent Joel Coleman welcomed the Board and Advisory Council and they introduced themselves.

### **USDB Advisory Council Report**

Jared Allebest, Advisory Council Vice Chair, reported that the Council advises USDB on matters the school is considering and serves as a watchdog to make sure the school is operating properly and serving the students. He reported that there are many good things happening at USDB.

Chair Huntsman expressed appreciation for their service.

### **Report on Cochlear Implant Services**

Associate Superintendent Michelle Tanner discussed the opportunity for USDB to assist with students that have cochlear implant mapping issues. She indicated that after further research, it has been determined that while USDB staff could help with the mapping, it isn't a requirement. She reported that after talking with Primary Children's Hospital's audiologist, she was assured the length of time to remap the devices will be mitigated; therefore, USDB won't participate in mapping currently, but will continue to monitor the situation.

### **PIP Toddler Group Update**

Superintendent Coleman provide an update on Parent Infant Program services. He reported USDB recently reached out for feedback from the parents on the aspects of the 0-3 program, and the feedback was overwhelmingly very supportive. In the toddler group there were two respondents that indicated they wished students in different modalities were separated, but the rest were happy with the group.

### **Approval of Meeting Minutes**

**MOTION** was made by Member Belnap and seconded that the Board approve the minutes of the September 6, 2019 USDB Governing Board meeting.

Motion carried unanimously.

### **USDB Annual Report**

Superintendent Coleman presented the annual report. As required in Utah Code, the document includes a report of programs and activities, a report of student academic performance, and a financial report. Superintendent Coleman reviewed various aspects of the report.

Associate Superintendents Michelle Tanner and Carolyn Lasater reviewed information about the Deaf School and Blind School, respectively.

### **Financial Report**

Carl Empey, USDB Finance Director, reviewed financial reports for the fiscal year ending June 30, 2019. He also provided the financial report for the first two months of FY20 and the Enrichment Fund Project list.

### **Carryforward Projects**

Mr. Empey reviewed the carryforward project list, which will not be finalized until the state financials have been finalized.

**MOTION** was made by Member Boulter and seconded that the Board approve the FY19 USDB Carryforward Project list.

Motion carried unanimously.

### **USDB Strategic Plan Overview**

Superintendent Coleman reviewed the five areas of focus from the previous strategic plan. He indicated that since USDB has made significant progress in those five areas, the plan for the coming year has been reworked into four areas of focus: Teaching and Learning, Organizational Business, Culture and Communications, and Partnerships. He discussed with the

Board each area and reported that staff will be adding measurable goals.

Chair Huntsman requested that the USDB plan be coordinated more closely with the Board's strategic plan.

#### **Utah School for the Deaf Strategic Plan**

Associate Superintendent Michelle Tanner reviewed the 2019-20 School Improvement Plan for the Utah School for the Deaf.

#### **Utah School for the Blind Strategic Plan**

Associate Superintendent Carolyn Lasater reviewed the 2019-20 School Improvement Plan for the Utah School for the Blind.

The blind students in the vocational center presented the Board with T-shirts they printed.

#### **Naming of the Springville USD Building**

Superintendent Coleman referenced information he had sent to the Board about Elizabeth DeLong, for whom USDB has suggested naming the Springville building after. The Board had no objections to the name.

#### **Adjournment**

The meeting adjourned at 11:56 a.m.

Lorraine Austin, Board Secretary  
Minutes approved November 8, 2019