

Agenda for New Business Administrator Training

Jan 5, 2022

12-4 pm, USBE In-person and Teams

- 12 pm Welcome and Introductions (15 min)
Sam Urie, School Finance Director
- 12:15 pm Financial Reporting and UPEFS 101 (60 min)
Brett Baltazar, School Finance Specialist Manager
John Palmer, Laura Wilson, Dallin Peugnet, School Finance Specialists
- 1:15 pm SPED Funding, Fiscal Monitoring (30 min)
Cole Shakespear, Fiscal Monitor Program Manager
Neil Stevens, Fiscal Monitor Team Lead
- 1:45 pm Break (15 min)
- 2:00 pm MSP 101 (60 min)
Dale Frost, MSP Administrator
- 3:00 pm UtahGrants 101 (30 min)
Rebecca Nielsen, Grants System Administrator
- 3:30 pm Monthly Board Financial Reports, Clarifying Questions, Share Best Practices,
Follow-up Training Requests (30 min)
Sam Urie
- 4 pm Adjourn