

Grant Application Instructions

UTAH STATE BOARD OF EDUCATION
STUDENT SUPPORT AND ACADEMIC ENRICHMENT (SSAE)
Every Student Succeeds Act 2015
Title IV, Part A for FY23

Support materials are on the Utah State Board of Education Title IV, Part A website located at:

<https://www.schools.utah.gov/eseastateinitiatives/studentsupport>

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Fast Facts for Submitting a Grant Application Student Support and Academic Enrichment Grant

AWARDS: Grant activities may begin after award letters are disseminated. This grant must have all grant activities completed by September 30, 2024.

Your local education agency (LEA) has funds available for Title IV-A FY23. Please choose the option best for your LEA to utilize these funds:

1. Complete Title IVA FY23 application and upload into Utah Grants. Note: needs assessment must be completed every three years.
2. Transfer funds from Title IV-A to Title I or Title II.
 - a. Step 1: *Waive* Title IV-A funds in Utah Grants Management.
 - b. Step 2: Complete the transfer request form and return via email to jodi.parker@schools.utah.gov and yanka.demireva@schools.utah.gov
DO NOT submit transfer request inside Utah Grants.
3. Waive the application in Utah Grants. Please see the waiving applications instruction document which can be found here:
<https://www.schools.utah.gov/file/05f0bbcd-1037-49ab-b0fc-c210c49d8dfa>

Applications: All applications must be submitted to the Utah Grants Management System by 5:00 pm on Friday, November 4, 2022. Emailed applications will not be accepted.

Introduction/Background

The Every Student Succeeds Act (ESSA) of the Elementary and Secondary Education Act (ESEA) became law in December 2015. Title IV, Part A of this legislation authorizes a Student Support and Academic Enrichment (SSAE) competitive grant program. The purpose of this program is to increase educational equity and opportunities for all students by:

- providing all students access to a well-rounded education;
- improving school conditions to increase student learning; and
- improving the use of technology in order to support the academic achievement and digital literacy of all students.

The emphasis of the SSAE grant application is to provide student supports in the three following areas:

- A. Well-Rounded Educational Opportunities
- B. Safe and Healthy Students
- C. Effective Use of Technology

Program Description

Provide an opportunity for educational excellence for each Utah student by ensuring equity of educational opportunities and culturally responsive practices to promote each student's academic success and well-being.

*Awards over \$30,000 must include well-rounded opportunities, activities to support safe and healthy students, and activities to support effective use of technology. Awards under \$30,000 must choose one area.

1. Allowable Programs and Activities:

- A. **Well-Rounded Educational Opportunities** For grant awards over \$30,000 a minimum of 20% of funds must be used for well-rounded opportunities. The term 'well-rounded education' means courses, activities, and programming which may include:
- College and career guidance and counseling programs
 - Programs and activities that support the arts
 - Programs and activities to improve student engagement in STEM
 - Improve student achievement through accelerated learning
 - Promote programs to teach social studies, foreign languages, environmental education, volunteerism, and community involvement.
 - Support activities that integrate multiple content areas, such as combining literacy and health or mathematics and art.
 - Any subject, as determined by the State or local educational agency, with the purpose of providing all students access to an enriched curriculum and educational experience.
- B. **Safe and Healthy Students** For grant awards over \$30,000 a minimum of 20% of funds must be used for activities to support safe and healthy students. The term 'safe and healthy' refers to a school culture that fosters a safe and supportive environment for learning, student physical and mental health, and any other activity that promotes all students access to a safe and healthy educational experience which may include:
- Evidence-based substance abuse prevention, suicide prevention, child sex abuse prevention and violence prevention programs
 - School-based mental health services and awareness training for staff
 - Programs and activities that integrate health and safety practices into school or athletic programs
 - Programs and activities that support a healthy, active lifestyle, including nutritional education and regular structured physical activity programs
 - Evidence-based bully and harassment prevention programs
 - Providing mentoring and school counseling to all students, including those at risk of academic failure, dropping out of school, or otherwise at-risk students.
 - High-quality training for suicide prevention, trauma-informed practices, crisis management, conflict resolution, human trafficking, violence-prevention, substance abuse prevention, bullying and harassment prevention
 - School-wide positive behavior interventions and supports

- C. **Effective Use of Technology** For grant awards over \$30,000 a portion of the funds must be used to improve the use of technology to improve the academic achievement, academic growth, and digital literacy of all students. A maximum of 15% of funds used for effective use technology may be used for infrastructure. Activities may include:
- a. Providing educators, school leaders, and administrators with professional learning tools, devices, content, and resources to personalize learning to improve academic **achievement, adapt high-quality** educational resources, use technology effectively in the classroom and blended learning strategies
 - b. Building technological capacity
 - c. Developing or using effective or innovative strategies for rigorous academic courses
 - d. Blending learning projects
 - e. Providing students in rural, remote, and underserved areas with resources for high-quality digital learning experiences and access to online courses

2. Needs Assessment:

LEAs receiving *less* than \$30,000 do not need to submit a needs assessment. All LEAs receiving more than \$30,000 must complete the five sections of the Needs Assessment.

The needs assessment must be comprehensive and examine areas for improvement related to students' access to well-rounded educational opportunities, learning conditions that cultivate a safe and healthy environment for students, and effective use of technology (*ESEA* section 4106(d)). **A Needs Assessment must be submitted once every three years.**

LEAs must engage in timely and meaningful consultation with a broad range of stakeholders (*ESEA* section 4106(c)) and should examine relevant data to understand students' and schools' most pressing needs, including:

- local needs and/or root causes;
- identification of system inequities, including marginalized or underrepresented students whose needs may not be showing up in a survey or other data tools (e.g., trauma experienced by a recent influx of refugee students); and
- prioritization when several significant needs are identified.

To assist with the needs assessment LEAs may download and use the Title IV, part A Needs Assessment Tool which can be found at <https://safesupportivelearning.ed.gov/title-iv-part-lea-needs-assessment-tool>

Proposal Review Criteria

- A. Submission: Application must be submitted by 5:00 p.m. on Friday November 4, 2022
- B. Review Process: As proposals are received at the USBE, they will be reviewed by staff for completeness and compliance with the requirements set forth in Title IV, Part A of ESSA to determine applicant eligibility. Any questions about significant omissions from a proposal or about applicant eligibility will be referred to the proposing organization. Applicants submitting proposals that are withdrawn due to incompleteness or ineligibility will be notified.
- C. An expert review panel will evaluate eligible applications considering the required application components and the established criteria. The review panel will review each eligible application and make recommendations in the areas of program, budget, and efficacy.
- D. Award Administration
 - a. Notification of the Award: Within thirty days of completion of the review process, the project director and chief financial officer will be notified of the status of their proposal.
 - b. Award Conditions: For the 2022-2023 award cycle, approximately \$6,257,523 is available for Student Support and Academic Enrichment grant awards.