



Intent to Plan a Title I Schoolwide Program

Any Title I school interested in becoming a Schoolwide Program in the **2022-23 school year** must complete and submit this form by **October 1, 2021** via email attachment to rebecca.donaldson@schools.utah.gov.

School/LEA Information

School Name _____ Principal/Director _____

Principal/Director Contact Information Phone: _____ Email: _____

LEA Title I Director (if different) _____

Schoolwide Eligibility Low-income Percentage

Check **one** of the following:

At least 40% of the students enrolled in the school are from low-income families as determined by free/reduced-price lunch.

The school does not meet the 40% threshold and is requesting a waiver to become a Schoolwide Program. Note: schools must have a poverty rate of at least 35% to apply for the waiver.

Title I Schoolwide Planning Year

The purpose of a Schoolwide Program is to use the Title I allocation to upgrade the entire educational program and to raise academic achievement for ALL students at the school. Becoming a Title I Schoolwide Program requires one school year of research and planning.

Core Elements and Requirements	Estimated Completion Date
<p>A. Establish a Stakeholder Team Identify stakeholders who will guide the development, implementation, and evaluation of a Schoolwide Program. The team must include parents/family members and community members not affiliated with the school, teachers, leaders and other staff who will carry out the plan to reform the educational program of the school.</p>	<p>_____</p> <p>Suggested summer or early fall</p>
<p>B. Conduct a Comprehensive Needs Assessment (CNA) The CNA is a systematic effort to acquire an accurate and thorough picture of the strengths and weaknesses of the school that impact student performance. The CNA must include a list of data sources, a detailed summary of the analysis, and the resulting prioritized needs.</p>	<p>_____</p> <p>Expected to take several months to complete</p>

C. Develop a Comprehensive Schoolwide Plan

The Schoolwide Plan must include the following:

- 1) Evidence-based schoolwide reform strategy(ies) identified for each prioritized need;
- 2) A description of how a Schoolwide Program will be more beneficial than a Targeted Assistance Program in meeting students' needs;
- 3) A communication plan that specifies how stakeholders are made aware of the Schoolwide Program;
- 4) A summary of the parent and family engagement strategies implemented to improve student learning; and
- 5) A plan for regular monitoring and revision of the Schoolwide Program.

SW Plan due to
USB E by **June 15th**

D. Coordination and Integration of Services and Resources

Identify the specific costs to implement the Schoolwide plan. Show how Title I funds, along with other local, state and/or federal resources, will be used to implement the evidence-based strategies identified in the Schoolwide Plan.

Submitted with SW
Plan

Staff Qualifications

Staff at Schoolwide Programs must meet the following qualifications:

A. All teachers must be state qualified.

In Utah, this means all teachers are identified as *USOE Qualified* in CACTUS

B. All instructional paraprofessionals in the school must be highly qualified (HQ).

HQ status is established by high school graduation/GED and one of the following:

- 1) An associate degree (or higher)
- 2) At least 48 semester hours at an accredited college or university
- 3) A score of 460 or higher on the ParaPro Assessment

Check **one** of the following:

____ Currently, all teachers and instructional paraprofessionals employed by the school meet the qualifications outlined above.

____ By **June 15, 2022**, all teachers and instructional paraprofessionals will meet the required qualifications.

School staff members have been made aware of, and agree to supporting, a Schoolwide Program.

School Principal/Director

LEA Title I Director (if different)