Intent to Plan a Title I Schoolwide Program

Any Title I school interested in becoming a Schoolwide Program in the **2021-22 school year** must complete and submit this form by **October 1, 2020** via email attachment to rebecca.donaldson@schools.utah.gov.

School/LEA Information

School Name_____Principal/Director _____

Principal/Director Contact Information Phone:_____ Email:_____

LEA Title I Director (if different) _____

Schoolwide Eligibility Low-income Percentage

Check **one** of the following:

☐ At least 40% of the students enrolled in the school are from low-income families as determined by free/reduced-price lunch.

☐ The school does not meet the 40% threshold and is requesting a waiver to become a Schoolwide Program. Note: schools must have a poverty rate of at least 35% to apply for the waiver.

Title I Schoolwide Planning Year

The purpose of a Schoolwide Program is to use the Title I allocation to upgrade the entire educational program and to raise academic achievement for ALL students at the school. Becoming a Title I Schoolwide Program requires one school year of research and planning.

Core Elements and Requirements	Estimated Completion Date
A. Establish a Stakeholder Team Identify stakeholders who will guide the development, implementation, and evaluation of a Schoolwide Program. The team must include parents/family members and community members not affiliated with the school, teachers, leaders and other staff who will carry out the plan to reform the educational program of the school.	Suggested summer or early fall
B. Conduct a Comprehensive Needs Assessment (CNA) The CNA is a systematic effort to acquire an accurate and thorough picture of the strengths and weaknesses of the school that impact student performance.	Expected to take several months to complete

C. Develop a Comprehensive Schoolwide Plan
The Schoolwide Plan must include the following:

1) A list of participating stakeholders;
2) A summary of the CNA identifying the types of data collected and examined, the root causes, and identified needs to be addressed;
3) SMART (strategic, measurable, attainable, realistic, and time-bound) goals that address identified needs;
4) Evidence-based schoolwide reform strategies and a description of how the strategies will address one or more of the identified needs;
5) A description of how a Schoolwide Program will be more beneficial than a Targeted Assistance Program in meeting students' needs;
6) A communication plan that specifies how stakeholders are made aware of the Schoolwide Program; and
7) A plan for annual evaluation and revision of the Schoolwide Program.

SW Plan due to USBE by **June 15th**

D. Coordination and Integration of Services and Resources
Identify the specific costs to implement the Schoolwide plan. Show how Title I funds, along with other local, state and/or federal resources, will be used to implement the evidence-based strategies identified in the Schoolwide Plan.

Submitted with SW Plan

Staff Qualifications

Staff at Schoolwide Programs must meet the following qualifications:

A. All teachers must be state qualified.
In Utah, this means all teachers are identified as *USOE Qualified* in CACTUS

B. All instructional paraprofessionals in the school must be highly qualified (HQ).
HQ status is established by high school graduation/GED and one of the following:
1) An associate degree (or higher)
2) At least 48 semester hours at an accredited college or university
3) A score of 460 or higher on the ParaPro Assessment

Check **one** of the following:

☐ Currently, all teachers and instructional paraprofessionals employed by the school meet the qualifications outlined above.

☐ By **June 15, 2021**, all teachers and instructional paraprofessionals will meet the required qualifications.

School staff members have been made aware of, and agree to supporting, a Schoolwide Program.

School Principal/Director

LEA Title I Director (if different)