## Summary of Allowable Fees by Category

All fees are subject to the fee waiver provisions of R277-407-8

<table>
<thead>
<tr>
<th>Charge</th>
<th>Payment For</th>
<th>Legal Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>No fee may be charged or requested unless the fee has been set and approved by the LEA governing board and fee is equal to or less than established maximum.</td>
<td></td>
<td>R277-407-3(2)(b) R277-407-8(1)(a)</td>
</tr>
<tr>
<td>SY2022-23 - LEA may not sell textbooks or otherwise charge a fee for textbooks or the maintenance costs of school equipment; may only charge a fee for a textbook required for an AP or CE (subject to fee waivers)</td>
<td></td>
<td>S3G-7-602(3)(a)(i)-(ii);(b)</td>
</tr>
<tr>
<td>SY2022-23 - Fee shall be equal to or less than the expense incurred by the LEA in providing for a student the activity, course, or program for which the LEA imposes the fee. Spend plan shall include a list or description of anticipated types of expenditures funded by the fee charged.</td>
<td></td>
<td>S3G-7-503(3)(a)</td>
</tr>
</tbody>
</table>

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<thead>
<tr>
<th>Fee* - Fee shall be equal to or less than the expense incurred by the LEA. Fees are waivable without exception for those who qualify.</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd Party Provider</td>
<td>Payments made to a third party that provides a part of a school sponsored activity class or program, such as admission to a museum, concert, theatre, camp, field trip, activity trips, meals, lodging, instrument rental</td>
<td>S3G-7-501(6)(b)(iii)</td>
</tr>
<tr>
<td>Admission Charges</td>
<td>Admission charges for student to attend a school sponsored dance, sports event, play etc.</td>
<td>S3G-7-501(6)(b)(ii)</td>
</tr>
<tr>
<td>Afterschool Prog/Supplemental Kindergarten/ Summer Camps</td>
<td>Any school sponsored activity that takes place outside the regular school day regardless of the age or grade level of the student or regardless of the time or season of the activity</td>
<td>R277-407-4 (1), (4) &amp; (5)</td>
</tr>
<tr>
<td>Driver Education</td>
<td>Fee reasonably associated with the costs of driver education that are not otherwise covered by reimbursements and allocations</td>
<td>S3G-10-503(7)</td>
</tr>
<tr>
<td>Field Trip/Activity Trip</td>
<td>Transportation, food/meals, lodging, admissions charges, team banquets</td>
<td>S3G-7-501(6)(b)(ii)</td>
</tr>
<tr>
<td>Instructional Equipment</td>
<td>Course related tools/instruments that typically becomes student property upon exit from program/course, such as shears or styling tools, stethoscope, camera, sports equipment: bat, mitt, tennis racket, a band instrument</td>
<td>R277-407-2(8)(a)</td>
</tr>
<tr>
<td>Instructional Supply</td>
<td>Consumable or non-reusable supply, such as prescriptive footwear, art supplies, wood, Legos, film, filament for 3D printing, specimen slides, chemicals, food for culinary, hair products for cosmetology</td>
<td>R277-407-2(9)(a)(b)</td>
</tr>
<tr>
<td>Insurance - Required</td>
<td>Insurance is required for a student to participate in an activity, class, or program</td>
<td>S3G-7-501(6)(c)(iv)</td>
</tr>
<tr>
<td>Other Fine</td>
<td>Truancy or tardy fine, return of student confiscate phone</td>
<td>S3G-7-501(6)(b)(vi)</td>
</tr>
<tr>
<td>Participation - Curricular, Co-Curricular or Extra-Curricular</td>
<td>Registration, officials, choreography/composition, etc. related to participation in a school sponsored curricular, co-curricular, or extra-curricular clubs and/or competitions</td>
<td>R277-407-4</td>
</tr>
<tr>
<td>Remediation Courses</td>
<td>Remediation courses or packets that help a student achieve graduation requirements</td>
<td>S3G-9-803(6)</td>
</tr>
<tr>
<td>Required Group Fundraiser 7</td>
<td>Required group fundraising activity where the money raised is used for the benefit of the group, team, or organization</td>
<td>R277-407-10(2)(c)(d)</td>
</tr>
<tr>
<td>School Activity Clothing</td>
<td>Clothing that meet specific requirements, such as a specific brand, fabric, or imprint that is required to be worn by a student; such as sport uniforms, choir apparel, band uniforms, SBO sweater/jacket, spirit pack, cap and gown for graduation</td>
<td>S3G-7-501(6)(b)(v)</td>
</tr>
<tr>
<td>School Uniforms - Prescriptive or Expensive 8</td>
<td>The cost of the school uniform is greater than the average cost of everyday clothing items or not readily available</td>
<td>S3G-7-802(4)(a)(b)(i-ii)</td>
</tr>
<tr>
<td>School Equipment 9</td>
<td>Replacement - Proportional share of equipment cost for life cycle replacement, such as football helmets, wrestling mats, microscopes, tackling dummies</td>
<td>S3G-7-602(3)(a)(i)</td>
</tr>
<tr>
<td>Student Supplies 2</td>
<td>Pencil, paper, notebooks, crayons, scissors, basic clothing PE or gym classes</td>
<td>S3G-7-501(6)(b)(iv) R277-407-3(7)</td>
</tr>
<tr>
<td>Textbook-AP/CE</td>
<td>Instructional material (regardless of format) for AP/CE courses only (SY 2022-23+)</td>
<td>S3G-7-602(3)(b)</td>
</tr>
</tbody>
</table>
### Summary of Unallowable Fees and "Non-Fees" by Category

<table>
<thead>
<tr>
<th>Unallowable</th>
<th>Payment For</th>
<th>Legal Reference</th>
</tr>
</thead>
<tbody>
<tr>
<td>K-6 Fees During Regular School Day 1 &amp; 6</td>
<td>No fee may charged in kindergarten through grade six for materials, textbooks, supplies or any class or regular school day activity, including assemblies and field trips</td>
<td>R277-407-3(1)(a)-(d)</td>
</tr>
<tr>
<td>Required Individual Fundraising</td>
<td>Fundraising activity where money is raised by each individual student to pay the individual student’s fees</td>
<td>R277-407-10(2)(a)</td>
</tr>
<tr>
<td>School Equipment</td>
<td>Maintenance - Cost related to storing, repairing or keeping school equipment in good working condition</td>
<td>53G-7-602(3)(a)(i)</td>
</tr>
<tr>
<td>Textbooks</td>
<td>Instructional material necessary for participation in an activity, course or program (Curricular, co-curricular, and extra-curricular), regardless of the format of the material. Includes hardcopy book or printed pages of instructional material, consumable workbook, computer hardware, software, or digital content, and maintenance cost of school equipment</td>
<td>53G-7-601(5) 53G-7-602(3)(a)</td>
</tr>
</tbody>
</table>

#### Legally Designated Non-Fee (not subject to fee waivers)

- **Fine**
  - Lost, stolen, wasted or damaged private or school property
  - Failing to return school property
  - Improper use of school property including a parking violation
  - Legal Reference: 53G-7-501(6)(c)(i)

- **Fully Refundable Deposit**
  - Fully refundable deposit securing the return of school property
  - Legal Reference: 53G-7-501(6)(c)(iii)(B)

- **Insurance Optional**
  - Insurance not required for participation
  - Legal Reference: 53G-7-501(6)(c)(iv)

- **School Lunch**
  - School nutrition program (lunch/breakfast)
  - Legal Reference: 53G-7-501(6)(c)(ii)

- **School Uniforms**
  - Non-prescriptive school-day uniform
  - Legal Reference: 53G-7-801

- **Voluntary Fundraiser**
  - Sub for Santa, Food Drive, Quarters for Christmas (not required for participation in an activity, class or program); individual or group
  - Legal Reference: Permanent Injunction

#### Personal Discretionary Charge (not subject to fee waivers unless required for participation in a school sponsored activity)

- **Additional Discretionary Project**
  - Materials for a project in lieu of or in addition to projects required for a course
  - Legal Reference: R277-407-3(5)(b)

- **Advanced Placement (AP) Test**
  - AP test fees

- **Bus Pass**
  - Daily transportation to and from school - Charter schools only

- **Concurrent Enrollment (CE) Registration**
  - CE registration with college, college admission

- **Early College (EC) Costs**
  - College (rather than high school) credit costs

- **Non-Curricular Club Charges**
  - Non-curricular club are not considered a school sponsored activity
  - Legal Reference: 53G-7-701(11)

- **Personal Consumable Items**
  - Logo wear, letterman jacket, class rings, Yearbook, class pictures or similar
  - Legal Reference: R277-407-2(12)(a)(iii)

#### Other

- **Parent Volunteer Hours**
  - Required hours may be perceived as mandatory
  - Legal Reference: 53G-5-404(2) R277-407-7(1)(b)
Footnotes

1. May provide but not require, optional individual fundraising opportunities for student to offset the cost of student fees.  
   R277-407-10(2)(b)

2. Items which are the personal property of a student which, although used in the instructional process, are also commonly purchased and used by persons not enrolled in the class or activity in question and have a high probability of regular use in other than school-sponsored activities. “Student supplies” does not include items if the requirement from the school for the student supply includes specific requirements such as brand, color, or a special imprint in order to create a uniform appearance not related to basic function.  
   Elementary student MAY NOT be charged fees for student supplies nor be required to provide/bring student supplies.  
   R277-407-3(1)

3. Becomes a "fee" if overly prescriptive or expensive  
   53G-7-802(4)(a)(b)(i-ii)

4. Becomes a "fee" if it requires or requests a student do an additional project as a condition for enrolling, completing, or receiving the highest grade in a course. May also become a "fee" (waivable) if authorization of a high-cost additional discretionary project results in pressure on other students to complete similar high cost projects.  
   R277-407-3(5)(b)+(c)

5. Becomes a "fee" if it is required or requested to be purchased by the school or is an essential component of a school sponsored activity, class, or program.  
   R277-407-2(12)(a)(iii)

6. Becomes a "fee" if a student or parent is required to make the donation as a condition to the student's participation in an activity, class, or program.  
   MAY NOT prohibit a student membership (but may restrict participation) on a team or group or in an activity based on the student non-participation in a required group fundraiser.  
   R277-407-10(2)(d)

7. May charge a fee to a student in grade 6 if the student attends a school that includes any of grades 7-12, and grade 6 students follows a secondary model of delivering instruction.  
   R277-407-3(3)

8. May charge a fee for school equipment for life cycle replacement. In the event of an audit replacement funds are tracked accordingly.  
   Formula used to determine amount and use of fee must be fully disclosed on the spend plan.  
   MAY NOT charge a fee for maintenance costs of school equipment.  
   53G-7-602(3)(a)(i)

9. A school "fee" is any charge (regardless of name or form of payment) that is a condition to a student's full participation in an activity, course, or program (whether curricular, co-curricular, or extracurricular) that is sponsored by the LEA. Fees are waivable without exception for those who qualify.  
   53G-7-501(6)  
   R277-407-8 (1)

Utah Code Annotated

53G-7 Part 5 School Fees  
53G-7 Part 6 Textbook Fees  
53G-7 Part 7 Student Clubs  
53G-7 Part 8 School Uniforms  
53G-9 Part 8 Dropout Prevention and Recovery and Remediation Programs

Utah Administrative Code

R277-407 School Fees

Additional Resource and Guidance Documents on School Fees webpage