

**For Office Use Only**

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## Library Media K-12 Endorsement

### *Application for the Utah State Board of Education*

### Applicant Information

Name: \_\_\_\_\_ CACTUS ID#: \_\_\_\_\_

E-mail: \_\_\_\_\_

### Purpose

This endorsement is meant for certified teachers who are interested in becoming Library Media Specialists in their school or district. Certified librarians are not required in Utah schools, but are recommended. This endorsement can be attached to a current Utah Educator License with an Elementary, Secondary, or Special Education area of concentration. There are no additional prerequisites for this endorsement. This endorsement was drafted using the ALA/AASL/CAEP School Librarian Standards (2019). All documentation for this endorsement must be kept for 2 years from the date of the application.

### Select Endorsement Type: (Please check one)

- This application is for a Professional Library Media K-12 Endorsement.
- This application is for an Out of State Licensure Applicant.
- This application is for an Associate Library Media K-12 Endorsement. I have completed the following requirement(s):
  - Earned a bachelor's or higher degree in the endorsement area OR
  - Completed at least 3 of the 6 Requirement Areas for the endorsement

### Instructions for Completing the Application:

1. Complete the Library Media K-12 Endorsement Application by **filling in the table** demonstrating how you have completed at least one option for each of the 6 requirement areas.
2. Email completed application and required documentation to [licensing@schools.utah.gov](mailto:licensing@schools.utah.gov). Attach documentation to the email (e.g., MIDAS Transcript, certificates) and submit necessary University transcripts.

## ENDORSEMENT REQUIREMENTS:

The Library Media K-12 Endorsement has the following 6 requirement areas:

- a) The Learner and Learning
- b) Planning for Instruction
- c) Knowledge and Application of Content
- d) Organization and Access
- e) Leadership, Advocacy, and Professional Responsibility
- f) Technology

Each requirement may be earned by taking approved university courses, having a master's degree in library science or instructional technology, with an emphasis on school library media, completing the Microcredential(s), or certification.

## If Taking Utah-Based University Courses Approved by USBE:

1. University courses are reviewed and approved by agreement with USBE.
2. Applicants must earn a C or higher in the course(s) taken.

## LIBRARY MEDIA K-12 ENDORSEMENT

### Endorsement Requirement Areas Checklist

For a list of approved evidence of competency options that meet the endorsement requirements, please visit: [https://drive.google.com/file/d/1FIQG7IW0\\_Q3mOsEoxwvrgnSNrYu2oT5q/view?usp=sharing](https://drive.google.com/file/d/1FIQG7IW0_Q3mOsEoxwvrgnSNrYu2oT5q/view?usp=sharing).

Requirement Area (Aligned Area Competency hyperlink to more details below)	University Course <u>Evidence:</u> If this option is used the application must include a transcript for each course below	College Major or Minor <u>Evidence:</u> If this option is used the application must include a transcript with the Major or Minor is posted	Microcredential Stack <u>Evidence:</u> If this option is used the application must include the PDF copy of the MIDAS Transcript for each stack listed below	Certificate or Approved Course <u>Evidence:</u> If this option is used the application must include a MIDAS Transcript or paper copy of the Certification
<b>The Learner and Learning <a href="#">competencies</a></b>	<b>Name of Course</b> University _____ Course Code _____ Year _____ Grade _____	Master's Degree in Library Science or Instructional Technology, with an emphasis on school library media	TBD: Library Media Microcredential Stack or Bundle	
<b>Planning for Instruction <a href="#">competencies</a></b>	<b>Name of Course</b> University _____ Course Code _____ Year _____ Grade _____		TBD: Library Media Microcredential Stack or Bundle	
<b>Knowledge and Application of Content <a href="#">competencies</a></b>	<b>Name of Course</b> University _____ Course Code _____ Year _____ Grade _____		TBD: Library Media Microcredential Stack or Bundle	
<b>Organization and Access <a href="#">competencies</a></b>	<b>Name of Course</b> University _____ Course Code _____ Year _____ Grade _____		TBD: Library Media Microcredential Stack or Bundle	
<b>Leadership, Advocacy, and Professional Responsibility <a href="#">competencies</a></b>	<b>Name of Course</b> University _____ Course Code _____ Year _____ Grade _____		TBD: Library Media Microcredential Stack or Bundle	
<b>Technology <a href="#">competencies</a></b>	<b>Name of Course</b> University _____ Course Code _____ Year _____ Grade _____		TBD: Library Media Microcredential Stack or Bundle	<b>Educational Technology Endorsement</b> Year _____ <input type="checkbox"/> Posted in MIDAS <input type="checkbox"/> Documentation Included

## LIBRARY MEDIA K-12 ENDORSEMENT

### Applicant's Signature

I, \_\_\_\_\_, certify that the information contained in this application is true.

I have submitted any required documentation such as university transcripts, MIDAS transcripts, and/or certificate.

I have submitted original transcripts. Please note that copies are not acceptable. **OR** I have requested electronic transcripts to be sent directly from the university/college to [transcripts@schools.utah.gov](mailto:transcripts@schools.utah.gov)

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The application is complete and approved.

The application is incomplete, but the applicant qualifies for an associate endorsement.

Applicant is qualified by:  bachelor's degree or higher;  3 of Requirement Areas met

The application is incomplete and not approved for the following reason(s):

ENDORSEMENT SPECIALIST: \_\_\_\_\_

Date Reviewed and Returned to Licensing: \_\_\_\_\_