

## Adult Education Program - Successes

Program: \_\_\_\_\_ Program Year: \_\_\_\_\_ Completed by: \_\_\_\_\_

To facilitate continuous program improvement, please summarize the 2016-2017 program year in the table below.

Area	Goals for 2016-2017	Outcomes	What strategies worked well?	What strategies need improvement?	Helpful Resources (i.e. Professional Development, Technical Assistance, Partnerships, Research, etc.)
<u>ELL</u>					
<u>ABE</u>					
<u>GED/AHSC</u>					
<u>Adult Education College &amp; Career Readiness</u>					
<u>Transition to Postsecondary education and training</u>					

1. Reflecting on the program's UTopia policies and procedures, what worked well?

2. What needs to be improved?

Revision Date: May 17, 2017

## Adult Education Program - Potential Support Strategies

Program: \_\_\_\_\_ Program Year: \_\_\_\_\_ Completed by: \_\_\_\_\_

To facilitate continuous program improvement, please summarize the 2017-2018 program year in the table below.

Area	Goals (What are you trying to do?)	Challenges	Resources available to achieve goals	Needed resources (i.e. Professional Development, Technical Assistance, Partnerships, Research, etc.)
<u>ELL</u>				
<u>ABE</u>				
GED/AHSC				
<u>Adult Education College &amp; Career Readiness</u>				
<u>Transition to Postsecondary education and training</u>				

1. How will you ensure data is entered into UTopia in a timely and accurate manner?
  
2. What support does your program need to ensure accurate UTopia data?

3. How can you improve your partnerships?
  
4. How can state staff best help your program?

**Professional Development:** Training, bringing you experts to build knowledge or skills (LINCS, CAL, others, USBE created web training, etc.).

**Technical Assistance:** On-site, phone contact, email personalized support from your USBE TA.

**Working with Other Program Directors or Partner Agencies:** Collaborating with another program that shares a similar concern or has had success addressing a common challenge.

**Research, Knowledge Sources, Other:** LINCS, CAL can provide research briefs, websites, journal articles, conference proceedings, and other documentation to help you understand and address challenges.