



CTE Consortium Meeting Notes

Tuesday, August 18, 2020
9:00 am – 12:00 pm - WebEx

In attendance:

Regional Representatives: Southwest – Dave Gardner, Chair; Southeast – Kit Mantz and Jim Stocks; Central – Mark Anderson; Mountainland – Alan Ashton; Wasatch Front South – James Taylor; Wasatch Front North – Robert Kilmer; Bear River – Mike Liechty; Uintah – Lynn Sorenson

USBE Staff: Thalea Longhurst – Vice Chair, Wendi Morton, Jonathan Frey, Andrea Curtin, Buddy Deimler, Maren Hansen, Ashley Higgs, Brandon Jacobson, Doug Livingston, Greg Richens, Lola Shipp, Kristina Yamada, and Kim Herrera

1. Welcome – Dave Gardner/Thalea Longhurst
2. Minutes vs. Notes vs. Recordings – Thalea Longhurst
Since the Consortium meetings function as an advisory body, USBE will take meeting notes (rather than minutes) moving forward that will be sent to the committee and made available on the Directors OneDrive.
3. Approval of Minutes from May 6, 2020 Meeting – Dave Gardner
Dave asked the committee if there were any corrections or additions that needed to be made on the May 6, 2020 meeting notes/minutes. There were none.
4. Dates for CTE Directors Meetings FY21 – Thalea Longhurst
 - Wednesday, September 23 – WebEx/Excellence in Action, 8:30am – 4:00pm and New Director Training from 7:30am – 8:30am
 - Tuesday, November 10 – WebEx, 8:30am – 4:00 pm and New Director Training from 7:30am-8:30am.
 - Wednesday, February 3 – Secondary Only WebEx, 8:30am – noon.
 - Wednesday, April 21 – USU Brigham City (tentative), lunch sponsored by Box Elder School District, 8:30am – 4:00pm and New Director Training from 7:30am – 8:30am.
 - Director Meeting Planning Input -
<https://forms.office.com/Pages/ResponsePage.aspx?id=eSLcWjG1sUWLLpYWfwBISi4e6-2ekT9DvnK8JLGEa7tUNjBGOUIYTVk4MzFWTEFXNDEyOThWOUpWRC4u>
5. Endorsements – Jonathan Frey
 - a. New endorsement forms are now online and available in a fillable form. Teachers will still need to send in official transcripts.
 - b. Susan Loamanu retired last week. Jonathan has taken on the licensing piece of her

- work, for now.
- c. The new process will go faster. Malia Hite is the new licensing coordinator. You will meet her at Directors Meeting. Please reach out to Jonathan if you see errors with teachers who were endorsed in the past and are not now.
6. Pluralsight Licenses – Jonathan Frey with Troy Gulbrandsen from Pluralsight
 - a. Pluralsight, K-12 grant deployment coordinator is Troy Gulbrandsen. Pluralsight has a technology training platform with over 6500 technology courses. Several courses and certification pathways were shown. Your schools will have access as a team manager (LEA or school). Joel is working on a sign up and a training in September. This could also help those needing to get courses completed for endorsements.
 7. MOA (Methods of Administration) State Plan – Thalea Longhurst
 - a. We will be aligning the civil rights work with our CTE Perkins work starting this school year. There are four components:
 - Risk tool will be developed
 - Provide technical assistance
 - Annual Training
 - Websites – these will be looked at for civil rights language that needs to be there.
 - Next year we will be looking at risk assessments, desk monitoring, annual training.
 - The following year we will include onsite monitoring as needed.
 8. Skill Cert Committee Report – Robert Kilmer

New industry exams were approved. There will be about 50 updates or new exams. Please see the attached list. The committee was asked for options on skill certification update and teacher availability. Will teachers be able to participate? Are you able to get substitutes in the classroom? The Skill Cert committee reviewed a 4-scenario plan. Please send feedback to Jonathan and Greg as soon as possible.
 9. Guiding Students to CTE Pathways During Covid-19 – Edson Barton and Kellie Openshaw, YouScience/Precision Exams
 - a. Edson and Kellie reviewed YouScience and the opportunities it provides for students. This resource ties together the skill certification exams, career guidance and post-secondary/employment possibilities. Students will have access to their aptitudes and skill certification records for 10 years. This also helps students write better resumes and college applications. They will also have local businesses that are connected to these certifications and see these local opportunities.
 - b. Precision Exams has been working with remote proctoring vendors and has partnered with “Ambiguous”. They have worked with them on a contract for remote proctoring at \$500 per school or you can buy \$4.00 per exam proctoring. Contact Precision’s customer support and they can help you.
 10. AWS (Amazon Web Services) Information – Kristina Yamada

This is a partnership with Amazon and GOED. We will be creating a micro endorsement for teachers and the professional development will be available in the

second term. With the professional development, teachers will get an AWS certificate and be able to teach the new Cloud Computing 1 and 2 courses. Students will gain this certification at the end of course. This is a necessary certificate for industry. The endorsements that can teach cloud computing now are Cybersecurity and Information Technology Systems. We are working on a "micro-endorsement" for teachers who currently have a Programming & Software Development (the old was Computer Science - Level 2) or a Web Development Endorsement. They can take a specific PD set up by CTE and then will be able to teach the Cloud Computing 1 and 2. Both these courses are/will be on the Information Tech Pathway.

11. Welding Equipment and Coronavirus Safety – Buddy Deimler

Welding teachers have developed information regarding the safety of welding courses in COVID-19 as well as handouts on red, orange, and yellow COVID situations and how to clean the equipment. See handouts in the OneDrive.

12. School Counseling Update – Kim Herrera – see PowerPoint in the OneDrive.

- School Counseling Updates and Essentials Training – Fall and Spring, please sign up as a team. There is a canvas course. Registration is on the school counseling website.
- Data Project Reporting Template – download the template and will help with data project.
- Professional Learning Opportunities – All school personnel.
- SEL Supports for Teachers and Counselors.
- 2020-2021 CTE/School Counselor LEA Leadership Meeting.

13. Industry Certifications – Breckon Heywood and Kristina Yamada

Application is out to apply for the certifications – all certifications. One application per school. Contact Kristina or Breckon for questions. Due next Friday, August 21, 2020.

14. Regional Reports – Committee Members

- a. Mountainland – We are working on our Perkins consortium. Joanne Tuttle was hired as the grant manager. Looking for gloves if anyone has a resource.
- b. Wasatch Front South They would like more feedback on their Perkins Plan. Wendi said they are still working on it and feedback is coming. There is concern about tests and standards updated in the summer. They feel like they should be given to them earlier in the spring. James will give CTE a list of the courses that they are concerned about.
- c. Box Elder – They need help on internships, online LinkedIn profiles.
Action Item: Brandon will send this course information out. Brandon will also give one on one training as needed.
- d. Central – They need help for WBL leaders – maybe a training is needed.
Action Item: Brandon will set up a training. There were also questions about end of the year CCA accountability.
Action Item: Ashley will follow up on the CCA questions.
We appreciate the support of the listserv. We need new teachers to join and please continue these listservs – please communicate the various listserv information to your teachers.
- e. Southwest - Dave has a UtahACTE meeting next week. UtahACTE Conference might be

virtual but hoping for in person.

- f. Added Item: Ashley – will be working with Erin on updating the CCA document. Ashley will do a webinar and record it for training. We are also having some Digital Literacy workshops. These will be a weeklong Canvas Course and a one day Saturday virtual in person part. They will have a Google and a Microsoft platform. Seating is limited so don't have teachers attend again if they already attended in the summer. Keyboarding 1 will be historic starting July 1, 2021. If you want to teach keyboarding at the middle school level, you will need to change it to Word Processing or Digital Literacy.
- g. Added Item: Thalea mentioned that USBE will be holding only virtual meetings through end of the year, at least, and no travel. All meetings moving forward will always have a virtual connection. Aaron's position was posted twice. We are in the second round of interviews. We will let you know if we are able to hire someone.

Meeting dates for school year 2020-2021

- Wednesday, October 14, 2020 – WebEx – 9:00am – Noon
- Wednesday, December 2, 2020 – WebEx – 9:00am – Noon
- Wednesday, March 17, 2021 – USBE North and South Boardrooms (tentative)/WebEx – 9:00am - Noon
- Tuesday, May 11, 2021 – USBE North and South Boardrooms (tentative)/WebEx – 9:00am – Noon