



CTE Consortium Meeting Minutes

Wednesday, October 17, 2018

10:00 am – 3:00 pm

Alpine School District, PDC 315, 575 N 100 E, American Fork, UT 84003

In attendance: Dave Gardner – Chair, Southwest Region
Alan Ashton, Mountainland Region
Mike Liechty, Bear River Region
Robert Kilmer, Wasatch Front North Region
Lynn Sorensen, Uintah Basin Region
Jed Jensen, Southeast Region
James Taylor, Wasatch Front South Region (via WebEx – but didn't work well)
Mark Anderson, Central Region

USBE Staff Present: Thalea Longhurst – Vice Chair, Aaron Bodell, Andrea Curtin, Buddy Deimler, Kim Herrera, Breckon Heywood, Ashley Higgs, Doug Livingston, Jonathan Frey, Wendi Morton, Ashley Higgs, Pearl Hart, Travis Cook, and Greg Richens.

1. **Welcome** – Dave Gardner
2. **Approval of Minutes from October 17, 2018**
A motion to approve the minutes was made by Alan Ashton. It was seconded by Lynn Sorensen. Voting to approve was unanimous by the committee.
3. **Cancellation of November CTE Directors Meeting** – Thalea Longhurst
We have had to cancelled the full day meeting and will be holding a WebEx meeting for secondary directors from 10-11 am that day to provide some updates. If you have any requests for agenda items, please let USBE know.
4. **Discussion on LEA role vs USBE Role in Professional Development** – Thalea Longhurst
Discussion was held about LEA support for summer conferences. Should USBE focus on more in-depth trainings with a specific focus that is project based? Directors gave positive feedback on collaboration between teachers in traditional conferences. They like the idea of focusing trainings by pathway. There is concern for less experienced teachers not getting related professional development regularly. Could summer conferences be more teacher driven? LEAs need help getting teachers teaching the state approved standards in the same classes. District and/or regional collaboration is possible. Local role is to provide local incentivized collaboration (example - WCSD). Anything USBE CTE does is "nice". Help needed from USBE: more specialists directly tied to local/regional pd, and getting and keeping teachers qualified. USBE will send a survey to Directors about professional development – what do they need/want?
5. **Summer Conference and Workshops 2019 and Summer Conference 2020** – Thalea Longhurst
2019 – specialists will continue developing ideas for this coming summer. Some areas will look differently than traditional summer conferences.
2020 – USBE is thinking about holding a one-day Perkins V conference for all (same time, same place) plus one day breakouts by area/pathway.
6. **CTE Pathway Completer Seals for the State** – Thalea Longhurst

Discussion about whether LEAs would find value in having a CTE Pathway Completer seal for diplomas as an option. Feedback determined generally there is more value in cords/medallions than a diploma seal. Only students/parents will see it. If LEAs and local boards determine they would like to make a distinction on diplomas for CTE Completers, let USBE know and we will develop something for you to use.

7. **USBE Credit Assignments** – Ashley Higgs

Do LEAs value USBE credit? Some LEAs do count USBE as transcribed credit for lane change. USBE will continue to offer both USBE credit and relicensure points when possible but we will hold teachers accountable for specific assignment requirements and either teachers earn it or they don't – one shot, no late work, no negotiation.

8. **WBL** – Travis/Thalea

Work-based learning is a focus of Perkins V. Additionally, WBL has become complicated and the guidelines are not being consistently followed in Utah schools. We will have discussion in January's Consortium meeting about this topic. Questions – how can we get more specific in our reporting, ROI, does this belong to CTE?

Action Item: Create pivot table by LEA to look at Certiport assessment data – Wendi.

9. **Teaching as a Profession Update** – Ashley Higgs

CTE Skill Cert tests are currently available for TAP 1 and TAP 2. Teachers should be testing this year for these classes. TAP 3 standards will be finalized in Nov – test writing in January. Testing for TAP 3 will be available next year. Educators Rising – CTSO for education pathway. LEAs can spend money on this CTSO as allowable from Perkins and CTE Add-on funds.

10. **Perkins – CTSO Expenditures** – Thalea Longhurst

Thalea misspoke in last month's CTSO Advisory meeting. Perkins funds cannot be used for student costs related to CTSOs. CTE Add-on funds may be used as appropriate for grades 9-12. Please share this information out at region meetings. Thalea will also send an email.

11. **Computer Science Framework Update** – Ashley Higgs/Thalea Longhurst

K-12 CS Framework was approved by the Utah State Board of Education. Next steps are communication about the framework and professional development around the framework. Elementary keyboarding is also a focus. Information and the framework will soon be posted on the USBE website.

12. **CCA Strands – Adding CTSO Content** – Ashley Higgs

CTSO information will be added to CCA strands and standards. USBE will not require that they have middle school level CTSOs. Rather we will ask CCA teachers to talk about them and provide information to students about what they are and the benefits of participation.

13. **CTE Scholarship Update** – Ashley Higgs

The application is digital now and students can attach files to the digital application. Due date is Feb 5, 2019. Nov 1st is goal date to get application out and ready for use.

14. **Presidential Scholar Reminder** – nominations due October 26 – send to Andrea Curtin

Please submit nominations by the due date – one nomination per LEA.

15. **Third Party Certification Submissions through MoveIt** – Jonathan Frey

USBE's goal is to try to get the certification validation information in on time without using the US mail. CTE directors will need to help upload using MoveIt. Teacher input into PE will stay the same. Please give us feedback as we roll this new process out. June 15th will be the cut off and funding for the exams won't flow if LEAs don't meet the deadline in June. Jonathan will walk through the new process in the November Director's webex meeting.

16. Perkins Updates – Wendi Morton

Budgets are in the OneDrive and getting ready to post to the web. Perkins budgets in the GMS are correct. Wendi cannot send an award letter for FY19 until that budget has been updated and approved. Anyone who has special project grants with FY17 funds, those budgets have started to go into the GMS. Please look for the email and go into the GMS to complete the budget. Once FY17 is in we will work on FY18. Special project grants are out and we are accepting our first round of applications.

17. Regional Reports:

Mike – None

Jed – None

Lynn – Counseling updates and training – kudos to them and thanks for simplifying and thanks to CTE for simplifying things as well. How have Town Hall summits gone in regions? Disappointed that we had no representation from SLC at their event. Alan – September had 5-6 parents and students and marketed to CCA students. Alpine made it an assignment. The Governor was there but felt like a photo op. The media blitz did not ever come out. Dave – town hall have been the proposed CTE school with no Tech college involvement, Cedar did some. Cache is doing theirs May 2nd. Central region has scheduled three events for this spring. San Juan is done, Carbon and Emery is in November,

Mark – None

Alan – Discussion about Skills USA having problems with events looks like the people running events are the ones going to nationals. State and National events are not at all alike. Send your concerns to Aaron. Glen – cost is constantly going up for CTSO events and conferences. Dave – really hard when teachers keep coming to directors and ask for extra nights to stay over due to travel. Don't know where all of the registration costs go. Adding some of the competition events at the fall leadership to get more people to come. If it isn't just for officers is it really a leadership conference.

18. Other:

Greg - Please invite him out to do some training in your schools. They have been working on something that may come out soon but no word for sure yet but maybe announcing something soon.

Kim – School counseling meeting through Zoom next week

Breckon – MOS should have been sent out to all schools. We had a lot apply this year we may not be able to give 2nd licenses this year. Also, platform is going to be changing soon. There was a face-to-face training that went well.

Pearl – Stumbling block for student to earn CDA is the cost. There is a grant right now that students can get reimbursed. Food Handlers Permit teachers are still having a hard time understanding why do they need to report through PE. Help from directors to assist teacher understanding would be great.