

Leading School Community Councils: Responsibilities of Local School Boards

LAND Trust Plan Approval Guidelines

(Suggestions Only – each district may customize)

A LAND Trust Plan must have at least one academic goal. Goals with the same measurements should be combined, and the district may want to limit the number of goals. Too many goals may make implementation and follow up more difficult.

- Does the plan address the academic priorities of the board? If not, does the plan provide appropriate support for using the funds for an academic goal that is not a board priority?
- Is the goal measurable, student-focused, and academic?
- Does each goal clearly address a school's greatest academic need, enhance and improve academic excellence at the school, and implement a component of the school's teacher and student success plan?
- Is it apparent that the goals have been written to address an academic need identified through a data review, including an action plan to implement the goal?
- Goals must include at least one measurement to evaluate progress towards the goal. Does each goal specify measurable outcomes and how the council will monitor for progress towards achieving the goal?
- If behavioral interventions are included as part of a measurable academic goal, is it clear how they are a necessary component of the action plan?
- Are each of the action plan steps mirrored in the expenditure list?
- Components of academic goals that incorporate digital citizenship training and/or safety principles as a component of the action plan, may not exceed a total of \$7,000 for a single plan. School LAND Trust funds should benefit the students the same year they are allotted. Schools may carryover up to 10% of funds. Carryover greater than 10% requires explanation and local board approval. Will this school have carryover? Is it under 10%? If the plan has a large carry-over without a valid reason, the goals and expenditures should be reconsidered and edited to spend the funds for the upcoming year students.
- All expenditures must be accounted for in each goal. Are expenditures specifically identified in the action plan?
- The signature page is designed to show council members are participating in the development of the School LAND Trust plan. Signature pages include the language, *"I fully participated in the development and creation of my School LAND Trust Plan."* Does a signature page accompany the LAND Trust Plan?