In attendance: Michelle Price: Mountainland Region; Mike Liechty: Bear River Region; Robert Kilmer: Wasatch Front North Region; Lynn Sorensen: Uintah Basin Region; Jim Stock: Southeast Region; James Taylor: Wasatch Front South Region, Mark Anderson: Central Region, and Dave Gardner (Chair): Southwest Region.

USBE Staff Present: Andrea Curtin, Jonathan Frey, Buddy Deimler, Maren Hansen, Kim Herrera, Breckon Heywood, Ashley Higgs, Brandon Jacobson, Doug Livingston, Joel Marquez, Lola Shipp, Kristina Yamada

1. Welcome – Dave Gardner, Chair
Dave welcomed everyone, especially Michelle Price who is representing Mountainland region today. Dave excused Thalea Longhurst and Wendi Morton.

2. Approval of Minutes from August 14, 2019 Meeting
Robert Kilmer made a motion to approve the minutes as written. Mark Anderson seconded the motion. The minutes were approved unanimously.

3. Exploring Computer Science – Joel Marquez and Kristina Yamada
Joel and Kristina presented the idea of moving the Exploring Computer Science course off the approved list for the Digital Studies graduation requirement and moving the course to the 8th grade because it is not rigorous enough. Another option would be changing the course to be more rigorous by adding some coding standards, but then it is just about the same course as Computer Science Principles. They showed a proposed endorsement change for the course. It would be a small change for teachers to take a professional development and an MTA test. This proposed change could take place in 2021-22 school year. It was pointed out that computer science changes more quickly than other subjects. There was a lot of discussion from the directors. Some of the concerns were:

- By removing ECS for digital studies, might remove other classes that don’t have higher rigor.
- There are a lot of teachers teaching ECS. It feels like we just were able to get them endorsed to teacher ESC and now we are asking them to jump through more endorsement hoops. The new endorsement will allow them to teach CS Principles. Lots of concerns from directors, with teachers having to get the new endorsement.
- Some smaller LEAs felt like their schools are not as advanced in pushing stronger rigor for computer science. Some have a hard time even finding someone to teach the current ECS course. If they have kids that are more advanced, then they can take CS Principles already and some are making this choice.
- CS Principles is concurrent enrollment in Alpine and not all students can’t get concurrent enrollment in 9th.
- They asked if we could increase the rigor in ECS? It was explained then the course would look like CS Principles. Maybe all the CS courses need to increase in rigor? The
rigor of Digital Business Apps is about the same as ESC. What about the rigor of this class?

- Directors want it marketed better, with professional development (if this is what is decided to do) instead of a new endorsement.
- With the possible licensing changes, we should probably put a hold for now.

**Action Item:** Table changes until January Meeting and further discussion.

**4. HB227 CS Grant Initiative – Joel Marquez**

We released the planning grant today. It is a four-year plan showing how you are going to implement computer science in your LEA. $30,000 for planning grant (first year) if you want to have it reviewed. Deadlines: November 1 first review and November 8 for second review. November 13 is the final review. Grants will be submitted to USBE and approved by Talent Ready Utah. Then you will get the grant for implementation funding. There will be a webinar on October 30th from 3:00 – 4:00pm to help explain the grant process and what needs to be included in your plan. This will be recorded and available to watch if you can’t make the live webinar.

**5. Relicensing Points and USBE Credit – Ashley Higgs and Breckon Heywood**

If we only offered relicensure points, how would it effect you? The 4-hour assignment has been coming in with very poor work. Directors agreed to allow staff to only do relicensure points if it is communicated to the teachers, if the endorsements are written to reflect relicensure points. One idea was to have a session at the end of summer conference for those that want to get USBE credit.

**Action Item:** USBE/CTE will change all the endorsements to read “relicensure points or and/or USBE credit”.

**6. CPR in Schools – Maren Hansen**

There are some extra funds from the Utah Department of Health. These have been used in regular health classes. They are now offering this be used for 10th grade students in CTE. These funds could be available for Intro to Health Science to teach CPR. Funds can be used to purchase the CPR kits which cost $700 each. There can be only one grant per LEA so you will need to work with your other departments. You can purchase up to two per school, but only one reimbursement per LEA.

There is also available some one-time funding ($200,000 total) which can be used to reimburse the $30 dollar for a student to get the certification. This is only for 10th graders. This funding is available on a first come first served basis, until it is gone. You can get an outside CPR provider and pay this provider with the reimbursement. Again, one application per LEA. This is bonus money this year only. More details on the application to come.

**Action Item:** Maren will send out more information when the process is finalized. We will also add the PowerPoint to the OneDrive

**7. Work-Based Learning – Jonathan Frey and Brandon Jacobson**

Jonathan explained that there is a greater emphasis on Work-Based Learning in Perkins V. There is a new definition and a new performance quality indicator – 5S3 – How many CTE Concentrators had a work-based learning experience? Work-Based Learning is still a K-12 emphasis with career days and fairs, job shadow, etc. to expose students to careers. CTE Internships will focus on quality over quantity and you must reach out to ALL students. MOUs are starting to be collected for business that will work with students for internships. Liability insurance will cover the businesses too, so we can get more internships in place. The new laws about liability insurance will cover students in an internship up to age 21 under state risk
management. Directors have concerns on how to cover/fund WBL coordinators. Jonathan explained that we are looking at funding the internship at a full level. Directors want to make sure that all their high-quality internships like clinicals are counted in the data. Directors want to have a say on what qualifies for this course and what the rubric would be. Perkins V asks us to ensure that Internship experiences are high-quality. Below is additional law information from Brandon:

53B-16-401  
53B-16-402  
53B-16-404  
53G-7-901  
53G-7-902  
53G-7-904  
53G-11-402  
63G-7-102

63G-7-102. Definitions.  
(3) “Intern” means a student enrolled in a work experience and career exploration program under Section 53B-16-402 or 53G-7-902;  
(b) “Employee” includes all of the positions identified in Subsection (3)(a), whether or not the individual holding that position receives compensation.

53B-16-401. Definitions.  
(3) “Intern” means a student enrolled in a work experience and career exploration program under Section 53B-16-402 that is sponsored by an institution of higher education, involving both classroom instruction and work experience with a cooperating employer, for which the student receives no compensation.

53G-7-901. Definitions.  
"Intern" means a student enrolled in a school-sponsored work experience and career exploration program under Section 53G-7-902 involving both classroom instruction and work experience with a cooperating employer, for which the student receives no compensation.

Action Item: Brandon will add PowerPoint to the OneDrive and add links to the law.

8. Lunch Provided by GTI ProStart – Cindy Tegge Instructor  
Cindy shared information about her ProStart Program and her passion for the program. The students cooked and served the lunch.

There will be 34 pathways. Jonathan showed the new format. It is a lot simpler. Thalea shared with the counselors with good feedback. We need your feedback. Directors at the meeting liked that it was more simple, easier to read, and the new format. They asked if Leadership Principles and Entrepreneurship should be in all the pathways. They asked about how the courses were assigned a pathway. They asked if they could have more say in this. These pathways are tied to our Perkins V plan, so it will be set for 4 years. We can make small adjustments in 2 years. Directors asked to get editable versions so they can update for their LEA and be able to change the template. They asked to take off the sentence below “High School to Post-Secondary Education” and to change or take off the “High School to Post-Secondary” line. For the explorer courses add, “Choose at least one.”

Action Item: Ashley will send pathways out to CCA teachers for feedback  
Action Item: Get At-a-Glance documents out as soon as possible.

10. School Counseling Update – Kim Herrera  
See the PPT slides in the OneDrive. USBE has adjusted what was formerly the SAS section and created a new department – “Safe and Healthy Schools Department”. See the slide with their org chart. Watch for the school climate survey. Tracking sheet and accountability deadlines were listed in the slides. Training opportunities were also shared. Summer Conference will be
different from the past. It will be in three locations. It will focus on workforce readiness and will incorporate industry tours. The locations and more information will be coming. Encourage your counselors to complete all three components of the College and Career Certificate Program.

**Action Item:** Add more School Counseling Items on the OneDrive, one level up so it is easier to find.

**11. Teacher Licensing – Robert Kilmer**

Robert asked what is the direction on endorsements? Can we do something similar to industry where we give teachers training/competencies? We need your feedback and to know what supports you need from USBE. All educator licensing will be either through a University program or through an LEA program, but we are still unclear on how the LEA license will work. The CTE license still stays. There is still more information coming. January 1 – July 1 licensing staff will be working on the details and the new rules will start on July 1.

**12. Reports – Committee Members**

- Michelle Price/Mountainland region – They might be applying for a region Perkins grant. They will decide next week.
- November 1 – CTE Scholarships go live.
- Jim Stocks/SE region – come on down, go on the Hummer tour if you have time.
- Lynn Sorenson/Uintah region asked – Are we funding pathway completers? Does a student have stackable credentials? It is an idea, but not set.
- Jonathan - SWI Proposal Grants are now out, deadline January 3 – this is a grant from Talent Ready Utah and DWS.
- Jonathan - Program Approvals are on-hold until next year – push all visits down one year until new guidelines with Perkin 5 are finalized.
- Kit Mantz/SE region – Needs Assessment – Anyone have an example to share? Kit would like ideas. No one has it done. Mountainland is going to hire someone.
- Presidential Scholars are due to Andrea tomorrow.
- Directors Meeting Direction – Ideas/Feedback?
  i. James felt that the meeting needs to be more sharing, more best practices.
  ii. Lots of directors don’t have a CTE background, more charters, and so the dynamic is different.
  iii. Use Consortium to help plan the Directors Meetings.
  iv. Dave directed the committee to bring back agenda items for Consortium and Directors Meeting and continue to give feedback.
  v. James also suggested that we have a full month between Consortium and Directors.
  vi. Mark commented that he really appreciates all the work from the state.

Next Meeting: January 15, 2019 at Granite Technical Institute.