

Name Change Form for GED® Test Certificate/Transcript

Name changes on your GED® test Certificate/Transcript may be approved if the following process is completed.

Requirements for Requesting a Name Change

1. The person requesting the change has passed the GED® test as verified by the Utah State Board of Education's GED® Testing Services
2. The person must present proof of identity – current government-issued ID such as a Driver License, State of Utah ID card, passport, military ID, or a temporary Utah Driver License*
3. The person must present a copy of the legal change document or court order including the reason for the name change
4. This completed form

Important Notice

The Utah State Board of Education will approve reasonable requests, however GED Testing Service® must accept each request as well, and we cannot guarantee their approval. Upon approval, the examinee will need to pay a fee to receive a new copy of their transcript or certificate.

Examinee's name at time of GED testing: _____

Social Security Number: _____

Current mailing address: _____

Examinee's birth date (mm/dd/yyyy): _____

Current age: _____

*Government-Issued photo I.D. is REQUIRED with this request. If faxing or mailing a request, please enlarge to 3" x 4" inches showing signature and date of birth. Photocopy on "PHOTO SETTING."

With my signature, I hereby certify that the above information is correct, that I have gone through the legal process for name-change in my state, and that I request a revised transcript or certificate reflecting that change. I understand that my request requires approval prior to being processed.

Signature: _____

Date: _____

Please submit this form with accompanying documents to:

By Mail:

Utah State Board of
Education
Adult Education & GED
250 East 500 South
P.O. Box 144200 Salt Lake
City, Utah 84114-4200

By Fax:

Fax to (801) 538-7882

In Person:

Bring from and documents
to 250 East 500 South
Salt Lake City, Utah 84114
*Ask for Adult Education and GED
Testing*

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