I am now learning to vary the keying rate to fit the 10 ease of keying the words. By learning to speed up the 20 easy words, I can take time to break the longer words 30 into parts for quick keying. 35

With more practice, I will be able to handle by word45response some of the shorter words that I just now55analyze and key letter by letter. As I master this skill,65I will become more expert.70

1 2 3 4 5 6 7 8 9 10