

# SUMMER FOOD SERVICE PROGRAM

## Federal Guidance

Sponsors must understand and follow Federal requirements to successfully run the Summer Food Service Program (SFSP). Consult the applicable State agency for copies of, or questions about, any of the Federal regulations, Office of Management and Budget Circulars, and FNS Instructions. Below is a list describing both numbered and unnumbered Child Nutrition Program policies that impact the SFSP.

Available at <http://www.fns.usda.gov/sfsp/policy>

### CHILD NUTRITION NUMBERED AND UN-NUMBERED POLICIES

November 13, 2015	SFSP Memorandum # 9-2016: Guidance on Competitive Procurement Standards for Program Operators
November 12, 2015	SFSP Memorandum # 8-2016: Summer Food Service Program Questions and Answers
November 12, 2015	SFSP Memorandum # 7-2016: Local Foods and Related Activities in Summer Meal Programs, with Questions and Answers
November 12, 2015	SFSP Memorandum # 6-2016: Promoting Nutrition in Summer Meal Programs, with Best Practices
November 12, 2015	SFSP Memorandum # 5-2016: Meal Service Requirements in the Summer Meal Programs, with Questions and Answers
October 22, 2015	SFSP Memorandum # 1-2016: Procuring Local Meat, Poultry, Game, and Eggs for the Child Nutrition Programs
June 31, 2015	SFSP Memorandum # 21-2015: Service of Traditional Foods in Public Facilities
June 22, 2015	SFSP Memorandum # 10-2014 (v3): Smoothies Offered in the Child Nutrition Programs
June 16, 2015	TA 01-2015: Child Nutrition Programs and Traditional Foods
June 10, 2015	SFSP Memorandum # 20-2015: 2015 Edition of Eligibility Manual for School Meals
May 19, 2015	SFSP Memorandum # 19-2015: Voluntary Menu Labeling in the NSLP and SBP
April 21, 2015	SFSP Memorandum # 04-2015 (v.3): Rural Designations in the Summer Food Service Program – Revised
April 21, 2015	SFSP Memorandum # 16-2015: Site Caps in the Summer Food Service Program Revised
March 30, 2015	SFSP Memorandum # 15-2015: Statements Supporting Accommodations for Children with Disabilities in the Child Nutrition Programs
March 20, 2015	SFSP Memorandum # 14-2015: Guidance on Prohibition of Separation by Gender during CNP Meal Service
March 18, 2015	SFSP Memorandum # 18-2015: Office of Management and Budget Super-Circular 2 CFR 200
March 11, 2015	SFSP Memorandum # 13-2015: CN Labels Copied with a Watermark Acceptable Documentation,
March 11, 2015	SFSP Memorandum # 12-2015: Administrative Review Process Regarding the Child Nutrition (CN) Label, Watermarked CN Label and Manufacturer's Product Formulation Statement
February 25, 2015	SFSP Memorandum # 11-2015: Assessing Costs in the Summer Food Service Program
December 12, 2014	SFSP Memorandum # 09-2015: Summer Food Service Program Waiver Request Guidance and Protocol
December 11, 2014	SFSP Memorandum # 08-2015: Demonstration Project for Non-Congregate Feeding for Outdoor Summer Meal Sites Experiencing Excessive Heat with Q&As
December 10, 2014	SFSP Memorandum # 07-2015: Health and Safety Inspection Requirements
December 9, 2014	SFSP Memorandum # 06-2015: Categorical Eligibility in the Summer Food Service Program
November 21, 2014	SFSP Memorandum # 03-2015: Area Eligibility in Child Nutrition Programs

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## CHILD NUTRITION NUMBERED AND UN-NUMBERED POLICIES

November 21, 2014	SFSP Memorandum # 02-2015: Written Codes of Conduct and Performance of Employees Engages in Award and Administration of Contracts
October 31, 2014	SFSP Memorandum # 01-2015: Duration of Income Eligibility Determinations: Guidance and Questions and Answers
May 19, 2014	SFSP Memorandum # 18-2014: Disaster Response
April 24, 2014	SFSP Memorandum # 17-2014: Sharing Aggregate Data to Expand Program Access and Services in Child Nutrition Programs
April 24, 2014	SFSP Memorandum # 16-2014: Streamlined and Simplified Summer Food Service Program Requirements: Frequently Asked Questions
January 10, 2014	SFSP Memorandum #14-2014: Demonstration Project for Non-Congregate Feeding for Outdoor Summer Feeding Q&As
January 10, 2014	SFSP Memorandum #13-2014: Procurement Thresholds in the Summer Food Service Program
January 10, 2014	SFSP Memorandum #12-2014: Guidance on Income Eligibility Determinations and Duration REISSUED
December 3, 2013	SFSP Memorandum #11-2014: Effective Date of Free or Reduced-Priced Meal Eligibility Determinations
November 12, 2013	SFSP Memorandum #9-2014: Summer Food Service Program Question and Answers 2014
November 12, 2013	SFSP Memorandum #7-2014: Expanding Awareness and Access to the Summer Food Service Program
November 12, 2013	SFSP Memorandum #6-2014: Available Flexibilities for CACFP At-Risk Afterschool Sponsors and Centers
November 12, 2013	SFSP Memorandum #5-2014: Use of School and Census Data
November 12, 2013	SFSP Memorandum #3-2014: Census Data Release: Fiscal Year 2014
November 12, 2013	SFSP Memorandum #2-2014: Mobile Feeding Options
November 12, 2013	SFSP Memorandum #1-2014: Sponsors Operating in Multiple States: REISSUED
January 24, 2013	SFSP Memorandum #9-2013: Tax Exempt Status for Private Non-profits and Churches in the Child and Adult Care Food Program and Summer Food Service Program
January 24, 2013	SFSP Memorandum #7-2013: Summer Food Service Program Standard Contract Threshold
January 24, 2013	SFSP Memorandum #6-2013: Additional State Requirements in SFSP REVISED
November 23, 2012	SFSP Memorandum #4-2013: Summer Feeding Options for School Food Authorities
November 23, 2012	SFSP Memorandum #3-2013: Determination Area Eligibility Based on School Data
October 9, 2012	SFSP Memorandum #2-2013: Procurement Geographic Preference Q&As – Part II
October 02, 2012	SFSP Memorandum #1-2013: Federal Small Purchase Threshold Adjustment
July 24, 2012	SFSP Memorandum #14-2012: Tribal Participation in the CACFP and SFSP
April 26, 2012	SFSP Memorandum #11-2012: Eligibility Based on Census Data: 2012 Data Release REVISED
April 10, 2012	SFSP Memorandum #10-2012: Disaster Response
February 13, 2012	SFSP Memorandum #9-2012: Eligibility Based on Census Data: 2012 Data Release
February 03, 2012	SFSP Memorandum #7-2012: Guidance on the Food Donation Program in Child Nutrition Programs
November 23, 2011	SFSP Memorandum #6-2012: Additional Foods in the Summer Food Service Program
October 31, 2011	SFSP Memorandum #5-2012: Simplifying Application Procedures in the Summer Food Service Program
October 06, 2011	SFSP Memorandum #1-2012: Rural Development's Community Facilities Program

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## CHILD NUTRITION NUMBERED AND UN-NUMBERED POLICIES

August 03, 2011	SFSP Memorandum #18-2011: Translations for the Free and Reduced-Price School Meals Application and CACFP Meal Benefit Income Eligibility Form
June 30, 2011	SFSP Memorandum #17-2011: Automatic Revocation of Tax Exempt Status
May 18, 2011	SFSP Memorandum #16-2011: Restricted Open Sites and Summer Schools
May 13, 2011	SFSP Memorandum #15-2011: Child Nutrition and WIC Reauthorization 2010: Implementation of Section 361, Full Use of Federal Funds, FAQ 2
May 9, 2011	SFSP Memorandum #14-2011: Existing Flexibilities in SFSP
April 8, 2011	SFSP Memorandum #13-2011: For-Profit Locations as Meal Sites
April 5, 2011	SFSP Memorandum #12-2011: Waiver of Site Monitoring Requirements
April 1, 2011	SFSP Memorandum #10-2011: Eligibility of Children Evacuated from Japan and Bahrain
March 29, 2011	SFSP Memorandum #09-2011: Child Nutrition and WIC Reauthorization 2010: Implementation of Section 361, Full Use of Federal Funds
March 8, 2011	SFSP Memorandum #08-2011: Child Reauthorization 2010: Cooperation with Program Research and Evaluation
February 18, 2011	SFSP Memorandum #07-2011: Child Reauthorization 2010: Section 361, Full Use of Federal Funds
February 15, 2011	SFSP Memorandum #06-2011: Child Reauthorization 2010: Privacy Protection and the Use of Social Security Numbers
January 31, 2011	SFSP Memorandum #05-2011: Child Reauthorization 2010: Categorical Eligibility of Foster Children
January 14, 2011	SFSP Memorandum #03-2011: Child Reauthorization 2010: Permanent Agreements
January 14, 2011	SFSP Memorandum #02-2011: Child Reauthorization 2010: Eligibility Requirements and Site Limits for Private Non-profit Organizations
August 23, 2010	SFSP Memorandum #15-2010: Disclosure Requirements for the Child Nutrition Programs
August 2, 2010	SFSP Memorandum #14-2010: Update on the Publication of Updated Poverty Guidelines
June 11, 2010	SFSP Memorandum #13-2010: Update on the Continuing Delay of Publication of Updated Poverty Guidelines
May 24, 2010	SFSP Memorandum #12-2010: Prototype Application Materials for School Year 2010-2011
May 5, 2010	SFSP Memorandum #11-2010: Waiver on Providing Income Limits on Applications
May 3, 2010	SFSP Memorandum #10-2010: Q&As: Extending Categorical Eligibility to Addition Children in a Household
May 3, 2010	SFSP Memorandum #09-2010: Extension of 2010 Sponsor Application Deadline
April 19, 2010	SFSP Memorandum #08-2010; Categorical Eligibility – Temporary Assistance to Needy Families
January 29, 2010	SFSP Memorandum #07-2010; Eligibility of Haitian Refugees for Child Nutrition Programs
November 13, 2009	SFSP Memorandum #06-2010; Geographic Preference for the Procurement of Unprocessed Agricultural Products in the Child Nutrition Programs
November 12, 2009	SFSP Memorandum #05-2010; Q&As: Milk Substitution for Children with Medical or Special Dietary Needs (Non-Disability)
September 15, 2009	SFSP Memorandum #04-2010; Exclusion of Military Combat Pay
October 9, 2009	SFSP Memorandum #02-2010; Procurement Questions
October 9, 2009	SFSP Memorandum #01-2010; Applying Geographic Preferences in Procurements for the Child Nutrition Programs - Update
August 27, 2009	SFSP Memorandum #07-2009; Extending Categorical Eligibility to Additional Children in a Household

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## Federal Guidance, Continued

### CHILD NUTRITION NUMBERED AND UN-NUMBERED POLICIES

August 5, 2008	SFSP Memorandum # 09-2008; Automatic Eligibility for Early Head Start Participants
May 16, 2008	SFSP Memorandum # 06-2008; Automatic Eligibility for Free Meal Benefits Extended to All Children Enrolled in Head Start
February 15, 2008	SFSP Memorandum 04-2008; Sharing Income Eligibility Information Between Child Nutrition Programs
February 14, 2008	SFSP Memorandum 03-2008; Simplified Procedures in the Summer Food Service Program
January 2, 2008	SFSP Memorandum # 01-2008; Nationwide Expansion of Summer Food Service Program Simplified Cost Accounting Procedures
July 27, 2007	SFSP Memorandum #9-2007; Food Service Management Company Contracts
June 11, 2007	SFSP Memorandum #08-2007; Operation of Child Nutrition Programs during a Pandemic
June 15, 2007	SFSP Memorandum # 07-2007; Electronic Record and Reporting Systems
February 23, 2007	SFSP Memorandum #04-2007; Migrant Site Eligibility Determinations
January 19, 2007	SFSP Memorandum #01-2007; SFSP—Exceptions to Approving Sponsors Prior to Program Operations
August 25, 2006	SFSP Memorandum #07-2006; U.S. Armed Forces Family Supplemental Subsistence Allowance – Permanently Excluded from Income Consideration for the Child Nutrition Programs
August 30, 2005	U.S. Armed Forces Family Supplemental Subsistence Allowance – Excluded from Income Consideration
June 29, 2005	SFSP Memorandum #01-05: Simplified Summer Food Program: December 2, 2004; Transmittal of Guidance on Simplified Q & A's
July 1, 2004	Exclusion of the Housing Allowance for Military Households in Privatized Housing - Reauthorization 2004: Implementation Memo CN 1
May 26, 2004	Eligibility of Upward Bound Sites
March 2, 2004	SFSP #1-04; Contract Requirements for School Sponsors
February 3, 2003	Field Trips in the SFSP
May 15, 2000	Authority for Sponsors to Combine Claims for Reimbursement