

**MEETING MINUTES OF THE UTAH STATE BOARD OF EDUCATION  
ACTING AS THE GOVERNING BOARD FOR THE  
UTAH SCHOOLS FOR THE DEAF AND THE BLIND**

**April 5, 2019**

A meeting of the Utah State Board of Education Acting as the Governing Board for the Utah Schools for the Deaf and the Blind was held April 5, 2019 at the Utah State Board of Education Building, 250 East 500 South, Salt Lake City, Utah. Chair Mark Huntsman presided.

**Members Present:**

Chair Mark Huntsman	Member Jennie Earl
Vice Chair Brittny Cummins	Member Alisa Ellis (by phone)
Member Laura Belnap	Member Jennifer Graviet
Member Michelle Boulter	Member Linda B. Hansen (by phone)
Member Janet A. Cannon	Member Scott L. Hansen
Member Lisa Cummins	Member Carol Barlow Lear
Member Cindy Davis	Member Shawn E. Newell

**Members Absent:**

Member Scott B. Neilson

**USDB Staff Present:**

Joel Coleman, Superintendent	Karen Borg, Director, Blind PIP Program
Carl Empey, Finance Director	

**Others Present:**

Sydnee Dickson, Lorraine Austin, Debbie Davis—USBE staff; Jackie Ball—parent.

Chair Huntsman called the meeting to order at 11:17 a.m.

**Approval of Meeting Minutes**

**MOTION** was made by Member L. Cummins and seconded that the Board approve the March 8, 2019 USDB Board meeting minutes.

Motion carried. [For additional details, see General Exhibit No. USDB19-15.]

**Monthly Budget Report**

Finance Director Carl Empey gave the budget report ending February 28. [For additional details, see General Exhibit No. USDB19-16.]

**Procedures for Resolving Parent Concerns**

Superintendent Joel Coleman reviewed changes to the Procedures for Resolving Parent Concerns made since the March meeting in Draft 3 of the policy. [For additional details, see General Exhibit No. USDB19-17.]

**MOTION** was made by Member Boulter and seconded that the Board adopt the Procedures for Resolving Parent Concerns, Draft 3.

**MOTION** was made by Member L. Cummins and seconded that the Procedures be amended to add language to Steps 5.2, 5.3 and 5.4 to acknowledge receipt of the concern or complaint within three days and meet and respond within ten days of the initial receipt of the concern or complaint.

**MOTION** to amend the amendment was made by Member Cannon and seconded to remove the words, "and meet."

Amendment to the amendment carried, with Members Boulter, Cannon, B. Cummins, Davis, Earl, Gravier, L. Hansen, S. Hansen, Huntsman, Lear and Newell in favor, and Members Belnap and L. Cummins opposed; Member Ellis absent.

Amendment, as amended, carried; Member Ellis absent.

**MOTION** was made by Member S. Hansen and seconded that 4.3 be amended to strike the words "employee" and "up to and including termination," to read: "Retaliation by USDB toward a parent for reporting concerns or complaints is strictly prohibited and may result in discipline."

Amendment carried unanimously.

Motion, as amended, carried, with Member Belnap opposed.

## **Superintendent's Report**

Superintendent Coleman introduced Karen Borg, Director of the Blind PIP Program, who is representing Associate Superintendent Carolyn Lasater. Associate Superintendents Lasater and Michelle Tanner were excused.

Superintendent Coleman reported on the following items:

### Response to USDB Advisory Council Recommendations

USDB is proceeding with the recommendations from the Advisory Council regarding the toddler group and are piloting the new time structure for the group. The Advisory Council is aware of parent concerns with the new structure.

### Annual Spring Planning Process

USDB staff have been engaging in the annual budgeting process which is nearing a close. The Enrichment Fund recommendations will go to the Advisory Council for review in its next meeting, and those recommendations and the budget will be brought to the Board for approval.

## **Executive Session**

**MOTION** was made by Member Cannon and seconded that the Board go into Executive Session for the purpose of discussing the character, professional competence, or physical or mental health of individuals.

Upon voice vote of Members Belnap, Boulter, Davis, Cannon, B. Cummins, L. Cummins, Earl, Graviot, Lear, S. Hansen, Huntsman and Newell, the Board moved into closed Executive Session at 12:04 p.m.

Those present included the Board members above and Sydnee Dickson, Bryan Quesenberry, Michelle Beus, Blaine Hansen, Emilie Wheeler and Lorraine Austin.

**MOTION** was made by Member Belnap and seconded that the Board come out of Executive Session.

Motion carried. The Board reconvened in open meeting at 12:19 p.m.

**Adjournment**

The meeting adjourned at 12:19 p.m.

Lorraine Austin, Board Secretary  
Minutes approved May 3, 2019