

# FAMILY SCIENCE/CHILD CARE STUDENT INTERNSHIP SKILLS LIST Provo School District

This list is designed to help you obtain considerable information during your internship period. The column on the left will designate various procedures used in your internship you have been assigned. When you have observed a procedure, record the date and have your mentor or sponsor initial the square. There is a lot to see learn. Be sure to ask your mentor to show you as much as she/he can.

Procedure or Skill	Initial Date	Initial Date	Initial Date
1. Correct diaper change.			
2. Learn and demonstrate proper care of infant.			
3. Feed and burp infant.			
4. Calm crying infant.			
5. Supervise outside play area.			
6. Assist with lunch/snacks.			
7. Read to children.			
8. Supervise creative indoor play.			
9. Assist in nap preparation and conclusion.			
10. Assist in keeping play areas clean and orderly.			
11. Assist in toilet training.			
12. Calm an upset toddler.			
13. Fill out an accident report.			
14. Learn proper procedures for choking infant.			
15. Learn proper procedures for choking toddler.			
16. Circle Time.			
17. Log children in/out when parents arrive.			